

MEETING MINUTES

BELLINGHAM LIBRARY TRUSTEE

MEETING

Date: February 15, 2024

Time: 7:00

Meeting called to order by: Sue Garten, Chair

IN ATTENDANCE

Library Board: Sue Garten-Chair, Macala Lamour-Vice Chair, Laura Howard, Carol Bird

Library Staff: Bernadette Rivard

Absent: Nicole Buckley-Secretary

APPROVAL OF MINUTES

Sue made a motion to approve the January meeting minutes. Carol seconded. All in favor – minutes approved.

FINANCIAL REPORT-(SHARED IN MEETING MATERIALS)

-Reviewed

-Signed bills

DIRECTOR'S REPORT-(SHARED IN MEETING MATERIALS)

We discussed an assortment of items including:

-Boilers are in and Bernadette is working on booking installation for an upcoming week with a warmer forecast. The dates and interim plans for the shutdown will be communicated in advance, through multiple channels. Time estimate is one week, possibly a little more.

-FY24 budget: We are 59.62% through the fiscal year and have spent %61.84 of the budget

-FY25 budget request: has been submitted to the Town. Next step: select board meeting on Feb 24th.

-Staffing: Amanda Campano is settling into the role as our new custodian.

-Website and catalog updates: CWMARS is contracting with a new company called Aspen Discovery which will result in a new patron interface and changes to the library catalog. Staff has been attending Aspen training.

ADJOURNMENT

Motion to adjourn was made by Sue Garten at 7:41

NEXT MEETING

The next meeting will be held on March 14, 2024.