

**Board of Health  
Meeting Minutes – March 19, 2024  
7:00 PM  
Arcand Meeting Room  
10 Mechanic Street, Bellingham, MA  
And via Zoom Only**

**PRESENT**

Chairperson – Vincent Forte, Jr.  
Board Member – Rick Gilberti  
Board Member – Richard Martinelli  
Health Agent – Dylan Labonte  
Minutes Clerk – Laura Renaud via Zoom

**OTHER ATTENDEES**

None

**ABSENT**

Food and Tobacco Inspector – Robert Griffin

**CALL TO ORDER:**

Mr. Forte called the meeting to order at 7:00 PM.

**MINUTES**

**February March 5, 2024**

Mr. Gilberti made a motion to approve the minutes of March 5, 2024, as amended. The motion was seconded by Mr. Martinelli, and the motion carried.

**TOBACCO AND FOOD AGENT UPDATES:**

Agent Griffin was absent.

Agent Labonte stated all food inspections will be done by the end of March.

Agent Labonte stated that he and Tobacco Agent Griffin have been discussing the CBD/psychoactive substances regulation. Agent Labonte will present a copy from Salem BOH. They agree that this is what would work for Bellingham, it does not include CBD.

Mr. Forte stated they will do a Public Hearing when they have it prepared.

**HEALTH AGENT UPDATES:**

**Nail & Tanning Salons**

Agent Labonte stated that 7 out of the 8 nail salons were inspected. The last one was not done as the owner is out of the country. Agent Labonte will follow up with that when she returns. He explained all salons passed inspections than some minor issues such as needing first aid/eye wash kits.

The tanning salon had UV lighting and eye cups were provided. They showed him the paperwork that is signed by each customer pertaining to safety questions. Agen Labonte will be

trying to locate a basic inspection sheet for the tanning booth. He will search for other towns in the area. There are not many around us. Mr. Forte suggested DPH find that information.

### **F.O.G. Inspections**

Agent Labonte stated that he and Sean from DPW went out to begin the F.O.G. Inspections at the plaza at South Maple Street and Hartford Avenue. There were mixed reviews.

When the pump company does the work, they write it down and keep a record. Some of the businesses do their own as it is just a box/bin that the grease goes in. Agent Labonte would like the Board comments on that and if it is allowed then how should they be doing their record keeping? The Board stated they cannot mix the grease with solid waste. Agent Labonte will make a slip that they can mark details of when the inspection was done and what the condition of the box is. They (businesses) will have to produce it each time Agent Labonte or DPW does an inspection. Mr. Forte explained when the pump company takes the grease internally, they then put it in a dumpster type grease bin. For this type of pumping, we need to make sure the exterior is being taken care of properly and the date it is picked up and done so properly. This needs to be added to the BOH records also. Agent Labonte will continue to work with the businesses. Sean from the DPW is also a part of the team. Mr. Forte stated they will be prepared for when they meet again with the CRPC in August.

### **419 Maple Street – Drainage**

Agent Labonte and Mr. Forte did check on the progress at 419 Maple Street. The system is not done but is better. Agent Labonte will continue to monitor, and the Board agreed when the COC is issued, they will note the serious issues that took place and how they finally fixed them.

### **Inspectional Duties for Health Agent**

Agent Labonte was seeking confirmation from the BOH as to what his duties are at this point. They agreed they would like him to do the septic plan reviews, septic bottom inspections, septic component inspections and septic final inspection. Agent Labonte will put this in writing for the next meeting. His job duties will change when he gets his septic inspector (SI) and septic evaluators (SE) certifications.

### **NEW BUSINESS**

Mr. Martinelli made a motion to appoint Leslie Cartier and Francis Cartier as burial agents for 2024. The motion was seconded by Mr. Gilberti and the motion carried.

### **OLD BUSINESS**

#### **Earth Day Updates**

Agent Labonte stated the earth day is going as planned. It has been heavily advertised and all donation letters have gone out. The group will start following up approximately 2 weeks before the event. Most people do not show interest until it gets closer to that date.

### **CORRESPONDENCE**

Agent Labonte presented the newest version of the updated fee and inspection schedule.

### **GOALS**

Food Insecurities – On Hold

Internship – On Hold

### **PLAN REVIEWS**

None

### **BILLS**

Mr. Gilberti made a motion to approve the invoice to Amazon Business for \$113.18. The motion was seconded by Mr. Martinelli and the motion carried.

Mr. Gilberti made a motion to approve the invoice to Salmon VNA for \$670.00. The motion was seconded by Mr. Martinelli and the motion carried.

Mr. Gilberti made a motion to approve the invoice to SD Inspections for \$ 1,000.00. The motion was seconded by Mr. Martinelli and the motion carried.

Mr. Gilberti made a motion to approve the invoice to WB Mason for \$ 149.40 (1/2 of the copy paper cost) The motion was seconded by Mr. Martinelli and the motion carried.

Mr. Gilberti made a motion to approve the invoice to MAHB for \$ 400.00 (4 members x \$100.00). The motion was seconded by Mr. Martinelli and the motion carried.

### **BETTERMENT LOANS**

#### **51 Lakeview Avenue**

Ms. Renaud presented the final paperwork form 29 for the chairman to sign. The final amount for the septic at 51 Lakeview Avenue is \$ 50,450.00. The Board acknowledged this.

#### **120 Grove Street**

Ms. Renaud presented the preliminary application for a Betterment Loan. The applicants meet the requirements, and the Board approved this application.

### **BETTERMENT BILLS**

None

### **GOOD AND WELFARE**

Mr. Martinelli made a motion to appoint Mr. Rick Gilberti as Vice Chairman to the BOH. Mr. Gilberti accepted the nomination and the motion carried.

### **ADJOURN:**

Mr. Gilberti made a motion to adjourn the meeting at 8:00 PM. The motion was seconded by Mr. Martinelli and the motion carried.

Respectfully Submitted,

*Laura Renaud*

Laura Renaud  
Minutes Clerk

Approved 04/02/2024

