

Town of Bellingham MA

10 Mechanic Street, Bellingham MA 02019

MINUTES08.09.2016

Bellingham Housing Authority
Board of Commissioners
Minutes of Regular Meeting
August 9, 2016

- Call to Order at 6:00 p.m.; Announcement: recording of meeting.
 - The regular meeting of the Housing Authority Board of Commissioners was held at Wrentham Manor. The following members, staff and others were present:

Joseph M Hall, Chairman	Monique Bergeron, Executive Director
Lawrence J Sposato, Jr, Vice Chairman	Residents
Linda Cartier, Treasurer	
Sandra Tracy, Commissioner	
- Minutes of May 10, 2016 Minutes
 - Motion made by Mr. Sposato to approve the May 10, 2016 minutes, seconded by Mrs. Cartier, all in favor, motion carried.
- Minutes of June 14, 2016 minutes
 - Motion made by Mr. Sposato to approve the June 8, 2016 minutes, seconded by Mrs. Tracy, all in favor, motion carried.
- Public Input
 - Mr. Godbout had inquired about the bird feeders and policy earlier; Mrs. Bergeron stated that a draft policy will be presented at the next regular board meeting.
 - Mrs. Alves asked about the sidewalks. Mrs. Bergeron explained that she has started the process and awaiting the state at this time.
- New Business
 - Mrs. Bergeron presented a draft Weapons Policy
 - Discussion and suggestions followed; further research is required.
 - Mrs. Bergeron presented Resolution 2016-08 MMDT Signatory Approval. The resolution is required by MMDT.
 - Mrs. Cartier made a motion to approve resolution 2016-08, seconded by Mr. Sposato, all in favor, motion carried.
 - Mrs. Bergeron presented a draft Rent Collection Policy as recommended by the AUP.
 - Discussion and suggestion followed; changes acknowledged and final draft will be presented at next meeting
 - Mrs. Bergeron presented the recommendations that were given after the AUP.
 - Mrs. Bergeron presented Resolution 2016-07 for disposal of fixed assets (refrigerator)
 - Motion made by Mr. Sposato, seconded by Mrs. Cartier, all in favor, motion carried.
- Treasurer's Report

- Questions were answered appropriately.
- Accountant's Report
 - Board inquired about change in retained revenue which jumped to \$12,648.00. Mrs. Bergeron will ask Mr. Conlon to present the detail for that account.
- Executive Director's Report
 - Status quo in regard to administrative duties.
 - No current vacancies.
 - Opening MRVP waiting list under consideration.
 - Completed on-line Vacancy Reporting class with DHCD.
 - TAR is improving with another repayment paid in full.
 - Discussion regarding solar net meeting; additional information will be presented at next meeting by George Miller of BlueWave.
- Any other business
 - Mrs. Cartier asked about Mrs. Bergeron's presence at the Senior Center. "What is Public Housing?" will be presented at 10:30 a.m.
 - Mr. Hall asked about the retaining wall in front of the office. Mrs. Bergeron explained that the stones are to prevent the stones from being thrown by the snow blower.
 - Mrs. Bergeron will be on vacation August 29 through September 5, 2016.
 - Mrs. Bergeron congratulated Mrs. Cartier for becoming a first-time grandmother.
 - Mr. Sposato would like to further the discussion/decision to utilize a town resident to take and prepare the minutes.
 - Mr. Sposato would also like Mrs. Bergeron to continue her research into the possibilities of developing the property on Center St.
- Next meeting will be September 13, 2016.
- Motion to adjourn made by Mrs. Cartier, seconded by Mrs. Tracy, all in favor, motion carried.