

# Town of Bellingham MA

10 Mechanic Street, Bellingham MA 02019

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## MINUTES08.09.2016AMENDED

Bellingham Housing Authority  
Board of Commissioners  
Minutes of Regular Meeting  
August 9, 2016 Amended

- Call to Order at 6:05 p.m.
- The regular meeting of the Housing Authority Board of Commissioners was held at Wrentham Manor. The following members, staff and others were present:
  - Joseph M Hall, Chairman                      Monique Bergeron, Executive Director
  - Lawrence J Sposato, Jr, Vice Chairman      Residents
  - Linda Cartier, Treasurer
  - Sandra Tracy, Commissioner
- Minutes of May 10, 2016 Minutes
  - Motion made by Mr. Sposato to approve the May 10, 2016 minutes, seconded by Mrs. Cartier, discussion regarding land development, all in favor, motion carried.
- Minutes of June 14, 2016 minutes
  - Motion made by Mr. Sposato to approve the June 8, 2016 minutes, seconded by Mrs. Tracy, discussion regarding board attendance, all in favor, motion carried.
- Public Input
  - Mr. Godbout had inquired about the bird feeders and policy earlier; Mrs. Bergeron stated that a draft policy will be presented at the next regular board meeting.
  - Mrs. Alves asked about the sidewalks. Mrs. Bergeron explained that she has started the process and awaiting the state at this time.
- New Business
  - Mrs. Bergeron presented a draft Weapons Policy
    - Discussion and suggestions followed; further research is required.
  - Mrs. Bergeron presented Resolution 2016-08 MMDT Signatory Approval. The resolution is required by MMDT.
    - Mrs. Cartier made a motion to approve resolution 2016-08, seconded by Mr. Sposato, all in favor, motion carried.
  - Mrs. Bergeron presented a draft Rent Collection Policy as recommended by the AUP.
    - Discussion and suggestion followed; changes acknowledged and final draft will be presented at next meeting
    - Mrs. Bergeron presented the recommendations that were given after the AUP.
  - Mrs. Bergeron presented Resolution 2016-07 for disposal of fixed assets (refrigerator)
    - Motion made by Mr. Sposato, seconded by Mrs. Cartier, all in favor, motion carried.

- Treasurer's Report
  - Questions were answered appropriately.
- Accountant's Report
  - Board inquired about change in retained revenue which jumped to \$12,648.00. Mrs. Bergeron will ask Mr. Conlon to present the detail for that account.
- Executive Director's Report
  - Status quo in regard to administrative duties.
  - No current vacancies.
  - Opening MRVP waiting list under consideration.
  - Completed on-line Vacancy Reporting class with DHCD.
  - TAR is improving with another repayment paid in full.
  - Discussion regarding solar net meeting; additional information will be presented at next meeting by George Miller of BlueWave.
- Any other business
  - Mrs. Cartier asked about Mrs. Bergeron's presence at the Senior Center. "What is Public Housing?" will be presented at 10:30 a.m.
  - Mr. Hall asked about the retaining wall in front of the office. Mrs. Bergeron explained that the stones are to prevent the stones from being thrown by the snow blower.
  - Mrs. Bergeron will be on vacation August 29 through September 5, 2016.
  - Mrs. Bergeron congratulated Mrs. Cartier for becoming a first-time grandmother.
  - Mr. Sposato would like to further the discussion/decision to utilize a town resident to take and prepare the minutes.
  - Mr. Sposato would also like Mrs. Bergeron to continue her research into the possibilities of developing the property on Center St.
- Next meeting will be September 13, 2016.
- Motion to adjourn made by Mrs. Cartier, seconded by Mrs. Tracy, all in favor, motion carried.