

**Finance Committee Meeting
Meeting Minutes
Monday, April 28, 2025, at 5:00 pm
Bellingham Municipal Center
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, B. Boyd, J. Kuzmeskas

Finance Committee Members Absent: All members present

Meeting Commenced: J. Allam called the meeting to order at 5:00 pm

K. Keppler made a motion to approve the minutes from the April 14, 2025, Finance Committee Meeting, as submitted. B. Boyd seconded. Approved 4/0.

Public Hearing:

ARTICLE 1 – Gas Travel Expenses

K. Keppler made a motion to recommend 70.0 cents per mile for employees that use their personal vehicle for Town business. B. Boyd seconded. Recommended 4/0.

ARTICLE 1 – Adjustments

Committee members were provided information for FY26 adjustments to Article 1, as shown:

DESCRIPTION	AMOUNT	NOTE
Assessor's Admin Asst. Grade Increase	\$1,708	AFSCME Contract Settled
Debt Service Bond & Note Issuance Cost	\$20,000	MCWT Admin Fees
DPW Longevity Increase	\$100	AFSCME Contract Settled
DPW Contracted Highway Construction	\$300,000	Added Funds to Roads
COA Admin Clerk	\$1,253	AFSCME Contract Settled
Fire Secretary	\$2,171	AFSCME Contract Settled
Finance Office	\$100	AFSCME Longevity Increase
BOH Permanent Personnel	\$1,627	AFSCME Contract Settled
Inspector – Building	\$4,357	AFSCME Contract Settled
Inspector – Plumbing	\$1,053	AFSCME Contract Settled
Town Clerk	\$1,548	AFSCME Contract Settled
Treasurer/Collector Payroll Coordinator	\$2,063	AFSCME Contract Settled
Treasurer/Collector Deputy Treasurer Collector	\$1,673	AFSCME Contract Settled
Insurance Group Health	\$600,000	Transfer to Health Insurance
Trust Fund	\$25,000	Transfer to Comp. Absence
Trust Fund	\$50,000	Transfer to Muni Ins. Trust

B. Boyd made a motion to recommend an adjustment of Article 1, in the amount of \$1,012,653 from Taxation, for the accounts listed above. K. Keppler seconded. Recommended 4/0.

ARTICLE 1 – Total General Fund

Adjustment made to Article 1, as shown:

DESCRIPTION	AMOUNT	NOTE
Sewer Dept. Admin Asst.	\$305	AFSCME Contract Settled
Water Dept. Admin. Asst.	\$2,746	AFSCME Contract Settled

J. Collamati made a motion to recommend an adjustment of Article 1, in the amount of \$3,051 from the Sewer and Water Revenue Accounts, as listed. K. Keppler seconded. Recommended 5/0.

ARTICLE 10 – Amend FY25 Annual Operating Budget

The Finance Committee took “No Action” on this Warrant Article.

ARTICLE 11 – Amend FY25 Trash Enterprise Budget

The Finance Committee took “No Action” on this Warrant Article

ARTICLE 12 – Amend FY25 Water Enterprise Budget

The Finance Committee took “No Action” on this Warrant Article

ARTICLE 13 – AMEND FY25 Sewer Enterprise Budget

The Finance Committee took “No Action” on this Warrant Article

ARTICLE 14 – Amend FY25 Stormwater Enterprise Budget

The Finance Committee took “No Action” on this Warrant Article

ARTICLE 22 – Acquisition of Union Cemetery

To see if the Town will vote to authorize the Selectboard to acquire, for cemetery purposes, and by gift, the parcel of land known as the Union Cemetery.

J. Collamati made a motion to Recommend Article 22 of the Town Warrant. K. Keppler seconded. Recommended 5/0.

ARTICLE 23 – Hartford Ave Land Swap (334 & 342 Hartford Ave)

The Finance Committee took “No Action” on this Warrant Article

ARTICLE 27 – Transfer to Pension Retirement Reserve Trust Fund

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, for the purpose of funding the Pension Retirement Reserve Trust Fund; or act or do anything in relation thereto.

J. Collamati made a motion to recommend \$350,000 from Free Cash, for Article 27 of the Town Warrant. K. Keppler seconded. Recommended 5/0.

ARTICLE 28 – Transfer to Group Insurance Trust Fund

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, for the purpose of funding the Group Insurance Trust Fund; or act or do anything in relation thereto.

K. Keppler made a motion to recommend \$800,000 from Free Cash for Article 28 of the Town Warrant. J. Kuzmeskas seconded. Recommended 5/0.

ARTICLE 29 – Unpaid Bills

B. Boyd made a motion to recommend \$11,878.76 from Retained Earnings for the Sewer Department Waste Water Treatment. K. Keppler seconded. Recommended 5/0.

New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting will take place on Wednesday, May 28, 2025, at 6:30 pm, in the High School Library.

B. Boyd made a motion to adjourn at 5:39 pm. Seconded by K. Keppler. Approved 4/0.

Respectfully Submitted,

Tina M. Griffin

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