

**Finance Committee Meeting  
Meeting Minutes  
Monday, April 28, 2025, at 5:00 pm  
Bellingham Municipal Center  
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, B. Boyd, J. Kuzmeskas

Finance Committee Members Absent: All members present

Meeting Commenced: J. Allam called the meeting to order at 5:00 pm

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K. Keppler made a motion to approve the minutes from the April 14, 2025, Finance Committee Meeting, as submitted. B. Boyd seconded. Approved 4/0.

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**Public Hearing:**

**ARTICLE 1 – Gas Travel Expenses**

**K. Keppler made a motion to recommend 70.0 cents per mile for employees that use their personal vehicle for Town business. B. Boyd seconded. Recommended 4/0.**

**ARTICLE 1 – Adjustments**

Committee members were provided information for FY26 adjustments to Article 1, as shown:

<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>NOTE</b>
Assessor's Admin Asst. Grade Increase	\$1,708	AFSCME Contract Settled
Debt Service Bond & Note Issuance Cost	\$20,000	MCWT Admin Fees
DPW Longevity Increase	\$100	AFSCME Contract Settled
DPW Contracted Highway Construction	\$300,000	Added Funds to Roads
COA Admin Clerk	\$1,253	AFSCME Contract Settled
Fire Secretary	\$2,171	AFSCME Contract Settled
Finance Office	\$100	AFSCME Longevity Increase
BOH Permanent Personnel	\$1,627	AFSCME Contract Settled
Inspector – Building	\$4,357	AFSCME Contract Settled
Inspector – Plumbing	\$1,053	AFSCME Contract Settled
Town Clerk	\$1,548	AFSCME Contract Settled
Treasurer/Collector Payroll Coordinator	\$2,063	AFSCME Contract Settled
Treasurer/Collector Deputy Treasurer Collector	\$1,673	AFSCME Contract Settled
Insurance Group Health	\$600,000	Transfer to Health Insurance
Trust Fund	\$25,000	Transfer to Comp. Absence
Trust Fund	\$50,000	Transfer to Muni Ins. Trust

**B. Boyd made a motion to recommend an adjustment of Article 1, in the amount of \$1,012,653 from Taxation, for the accounts listed above. K. Keppler seconded. Recommended 4/0.**

**ARTICLE 1 – Total General Fund**

Adjustment made to Article 1, as shown:

<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>NOTE</b>
Sewer Dept. Admin Asst.	\$305	AFSCME Contract Settled
Water Dept. Admin. Asst.	\$2,746	AFSCME Contract Settled

**J. Collamati made a motion to recommend an adjustment of Article 1, in the amount of \$3,051 from the Sewer and Water Revenue Accounts, as listed. K. Keppler seconded. Recommended 5/0.**

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**ARTICLE 10 – Amend FY25 Annual Operating Budget**

The Finance Committee took “No Action” on this Warrant Article.

**ARTICLE 11 – Amend FY25 Trash Enterprise Budget**

The Finance Committee took “No Action” on this Warrant Article

**ARTICLE 12 – Amend FY25 Water Enterprise Budget**

The Finance Committee took “No Action” on this Warrant Article

**ARTICLE 13 – AMEND FY25 Sewer Enterprise Budget**

The Finance Committee took “No Action” on this Warrant Article

**ARTICLE 14 – Amend FY25 Stormwater Enterprise Budget**

The Finance Committee took “No Action” on this Warrant Article

**ARTICLE 22 – Acquisition of Union Cemetery**

To see if the Town will vote to authorize the Selectboard to acquire, for cemetery purposes, and by gift, the parcel of land known as the Union Cemetery.

**J. Collamati made a motion to Recommend Article 22 of the Town Warrant. K. Keppler seconded. Recommended 5/0.**

**ARTICLE 23 – Hartford Ave Land Swap (334 & 342 Hartford Ave)**

The Finance Committee took “No Action” on this Warrant Article

**ARTICLE 27 – Transfer to Pension Retirement Reserve Trust Fund**

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, for the purpose of funding the Pension Retirement Reserve Trust Fund; or act or do anything in relation thereto.

**J. Collamati made a motion to recommend \$350,000 from Free Cash, for Article 27 of the Town Warrant. K. Keppler seconded. Recommended 5/0.**

**ARTICLE 28 – Transfer to Group Insurance Trust Fund**

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, for the purpose of funding the Group Insurance Trust Fund; or act or do anything in relation thereto.

**K. Keppler made a motion to recommend \$800,000 from Free Cash for Article 28 of the Town Warrant. J. Kuzmeskas seconded. Recommended 5/0.**

**ARTICLE 29 – Unpaid Bills**

**B. Boyd made a motion to recommend \$11,878.76 from Retained Earnings for the Sewer Department Waste Water Treatment. K. Keppler seconded. Recommended 5/0.**

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New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting will take place on Wednesday, May 28, 2025, at 6:30 pm, in the High School Library.

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B. Boyd made a motion to adjourn at 5:39 pm. Seconded by K. Keppler. Approved 4/0.

Respectfully Submitted,

*Tina M. Griffin*

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