

**Finance Committee Meeting  
Meeting Minutes  
Monday, July 14, 2025, at 5:15 pm  
Bellingham Municipal Center  
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, J. Kuzmeskas, B. Boyd

Finance Committee Members Absent: All members present

Meeting Commenced: J. Allam called the meeting to order at 5:15 pm

K. Keppler made a motion to approve the minutes from the May 28, 2025, Finance Committee Meeting, as submitted. B. Boyd seconded. Approved 4/0.

---

**PUBLIC HEARING:**

**END OF FISCAL YEAR TRANSFERS**

**TRANSFER #1:**

DEPARTMENT	ACCOUNT DESCRIPTION	FROM \$	TO \$	REASON
Fire	Fire Portable Radios	\$ 91,797.02		Use of ARPA funds to pay for part of the Portable Radios
Police	Police Salaries	\$ 65,000.00		Vacancies part of the year
Fire	Fire Incentive Pay	\$ 65,000.00		
Police	Office Equipment		\$ 221,797.02	Purchase Public Safety Dispatch Consoles

**K. Keppler made a motion to accept the End of Year Transfers, as presented, in the amount of \$ 221,797.02. J. Kuzmeskas seconded. Recommended 5/0.**

**TRANSFER #2:**

DEPARTMENT	ACCOUNT DESCRIPTION	FROM \$	TO \$	REASON
IT/MIS	Stipends	\$ 9,010.00		
Treasurer / Collector	Payroll Coordinator	\$ 6,200.00		
Planning	Professional Services	\$ 3,202.00		
Fire	Firefighter EMS	\$ 91,686.00		
Highway	Uniforms	\$ 2,063.00		
Veterans	Veterans Benefits Assistance	\$ 2,017.00		
	<b>Total</b>	<b>\$ 114,178.00</b>		
Finance Committee	Printing/Copying		\$ 180.00	Printing Reports & Articles costs higher than expected
IT/MIS	Hardware/Software Maintenance		\$ 9,010.00	Unanticipated Vendor price increases

Tax Title	Professional Services		\$ 6,200.00	Increase in individuals entering into Tax Title
Conservation	Administrative Personnel		\$ 3,202.00	Hired Conservation Agent at higher rate than budgeted
Medicare	Medicare Employer Contribution		\$ 10,660.00	Employees earning higher wages
Physical/Occupational Health	Professional Services		\$ 6,920.00	Unexpected employee injuries or illness
Animal Control	Part-Time Personnel		\$ 14,026.00	Unbudgeted Part-Time salary increases
Highway	Part-Time Personnel		\$ 2,063.00	Part-Time staff to supplement Full-Time employees during time off
Snow & Ice	Overtime		\$ 6,500.00	To cover Deficit
Snow & Ice	Plowing		\$ 6,900.00	To cover Deficit
Veterans	Veterans Agent		\$ 2,017.00	Unbudgeted Raise
Parks	Professional Services		\$ 46,500.00	Entertainment – Bellingham Days/4 <sup>th</sup> of July Fireworks
		<b>TOTAL</b>	<b>\$ 114,178.00</b>	

**B. Boyd made a motion to accept the End of Year Transfers, as presented, in the amount of \$114,178. J. Kuzmeskas seconded. Recommended 5/0.**

DEPARTMENT	ACCOUNT DESCRIPTION	FROM \$	TO \$	REASON
Trash	Trash – Expenses	\$ 5,325.00		
Trash	Trash – Salaries		\$5,325.00	To Cover Deficit, Unbudgeted

**B. Boyd made a motion to accept the End of Year Transfer of the Trash Account, in the amount of \$5,325, as presented. J. Kuzmeskas seconded. Recommended 5/0.**

---

J. Collamati made a motion to adjourn at 5:24 pm. Seconded by B. Boyd. Approved 5/0.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin