

**Finance Committee Meeting
Meeting Minutes
Monday, July 14, 2025, at 5:15 pm
Bellingham Municipal Center
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, J. Kuzmeskas, B. Boyd

Finance Committee Members Absent: All members present

Meeting Commenced: J. Allam called the meeting to order at 5:15 pm

K. Keppler made a motion to approve the minutes from the May 28, 2025, Finance Committee Meeting, as submitted. B. Boyd seconded. Approved 4/0.

PUBLIC HEARING:

END OF FISCAL YEAR TRANSFERS

TRANSFER #1:

| DEPARTMENT | ACCOUNT DESCRIPTION | FROM \$ | TO \$ | REASON |
|------------|----------------------|--------------|---------------|--|
| Fire | Fire Portable Radios | \$ 91,797.02 | | Use of ARPA funds to pay for part of the Portable Radios |
| Police | Police Salaries | \$ 65,000.00 | | |
| Fire | Fire Incentive Pay | \$ 65,000.00 | | Vacancies part of the year |
| Police | Office Equipment | | \$ 221,797.02 | Purchase Public Safety Dispatch Consoles |

K. Keppler made a motion to accept the End of Year Transfers, as presented, in the amount of \$ 221,797.02. J. Kuzmeskas seconded. Recommended 5/0.

TRANSFER #2:

| DEPARTMENT | ACCOUNT DESCRIPTION | FROM \$ | TO \$ | REASON |
|-----------------------|-------------------------------|----------------------|-------------|--|
| IT/MIS | Stipends | \$ 9,010.00 | | |
| Treasurer / Collector | Payroll Coordinator | \$ 6,200.00 | | |
| Planning | Professional Services | \$ 3,202.00 | | |
| Fire | Firefighter EMS | \$ 91,686.00 | | |
| Highway | Uniforms | \$ 2,063.00 | | |
| Veterans | Veterans Benefits Assistance | \$ 2,017.00 | | |
| | Total | \$ 114,178.00 | | |
| Finance Committee | Printing/Copying | | \$ 180.00 | Printing Reports & Articles costs higher than expected |
| IT/MIS | Hardware/Software Maintenance | | \$ 9,010.00 | Unanticipated Vendor price increases |

| | | | | |
|------------------------------|--------------------------------|--------------|----------------------|---|
| Tax Title | Professional Services | | \$ 6,200.00 | Increase in individuals entering into Tax Title |
| Conservation | Administrative Personnel | | \$ 3,202.00 | Hired Conservation Agent at higher rate than budgeted |
| Medicare | Medicare Employer Contribution | | \$ 10,660.00 | Employees earning higher wages |
| Physical/Occupational Health | Professional Services | | \$ 6,920.00 | Unexpected employee injuries or illness |
| Animal Control | Part-Time Personnel | | \$ 14,026.00 | Unbudgeted Part-Time salary increases |
| Highway | Part-Time Personnel | | \$ 2,063.00 | Part-Time staff to supplement Full-Time employees during time off |
| Snow & Ice | Overtime | | \$ 6,500.00 | To cover Deficit |
| Snow & Ice | Plowing | | \$ 6,900.00 | To cover Deficit |
| Veterans | Veterans Agent | | \$ 2,017.00 | Unbudgeted Raise |
| Parks | Professional Services | | \$ 46,500.00 | Entertainment – Bellingham Days/4 th of July Fireworks |
| | | TOTAL | \$ 114,178.00 | |

B. Boyd made a motion to accept the End of Year Transfers, as presented, in the amount of \$114,178. J. Kuzmeskas seconded. Recommended 5/0.

| DEPARTMENT | ACCOUNT DESCRIPTION | FROM \$ | TO \$ | REASON |
|------------|---------------------|-------------|------------|------------------------------|
| Trash | Trash – Expenses | \$ 5,325.00 | | |
| Trash | Trash – Salaries | | \$5,325.00 | To Cover Deficit, Unbudgeted |

B. Boyd made a motion to accept the End of Year Transfer of the Trash Account, in the amount of \$5,325, as presented. J. Kuzmeskas seconded. Recommended 5/0.

J. Collamati made a motion to adjourn at 5:24 pm. Seconded by B. Boyd. Approved 5/0.

Respectfully Submitted,

Tina M. Griffin

Tina M. Griffin