

Bellingham Public Library



Home Delivery for Patrons Living in Bellingham. Library materials delivered to your doorstep!

The Bellingham Public Library offers a delivery option to provide library materials for Bellingham residents who are unable to visit the library due to a long or short-term disability.

Who is eligible to take advantage of this program?

Bellingham residents, with a Bellingham address, who are unable to travel to the library, may register for this service. This includes individuals who may have permanent or temporary disabilities or health problems, residents who do not have access to transportation, and patrons who have been hospitalized or are temporarily confined to their home.

Who will deliver the library materials?

Library volunteers will deliver and retrieve the materials.

What type of materials can I borrow?

All circulating library materials, including books, magazines, recorded books, DVDs, and music CDs will be delivered to your home for a four-week loan period. Materials will be delivered and retrieved on the same day. We can select items for you by title or author, or if you prefer, library staff will select a variety of materials based on your reading interests and preferences.

How can I register for this service?

To get started, you need to complete [Home Delivery Patron Registration Form](#), and provide [your library card number](#). If you do not have a valid Bellingham Library Card, you will also need to complete a [Library Card Registration Form](#) as well as the [Home Delivery Registration Form](#). Registration forms are available at the library, at the Bellingham Council on Aging, and online at the library's website (www.bellinghamlibrary.org). Simply complete the required form(s) and we will take care of the rest! For additional information, or to schedule a delivery, please contact Bernadette, Library Director at 508-966-1660 (Email brivard@bellinghamma.org).

When can I expect delivery to my home?

Once your registration forms have been received by the Library, a volunteer will contact you directly to set up your delivery schedule.

Bellingham Public Library



Home Delivery Registration Form

NAME: _____ **LIBRARY CARD #:** _____

LIBRARY CARD #: _____

ADDRESS: _____

PHONE NUMBER: home work mobile fax

Bellingham, MA 02019

ALTERNATE PHONE:

EMAIL:

ALTERNATE PHONE: _____ cell _____

EMAIL:

ALTERNATE PHONE: _____ cell _____

Which of the following eligibility requirements applies to you? (check all that apply)

- **Difficult to leave home due to lengthy illness or physical limitation**
- **Short-term injury or illness**
- **Difficulties due to aging**
- **Other (please specify)** _____

- What types of materials are you interested in? (check all that apply)

- Regular Print Books
- Large Print Books
- DVDs
- Audiobooks
- Music CDs
- Magazines

Do you have any favorite authors?

List Magazine Titles you might enjoy

SERVICE PLAN: Circle one (1)

1. Send only the library materials that I select by title
2. Send your selections for me AND my title requests

READING PROFILE

Circle your favorites from the list below ONLY if you would like us to select titles for you

Mystery-Private Detective

000-099 General Works

Mystery – Amateur Sleuth

100-199 Philosophy

Mystery – Police

200-299 Religion (denomination) _____

Thriller – Political/Spy

300-399 Social Sciences

Thriller – Psychological

400-499 Language (please specify) _____

Thriller – Legal

500-599 Pure Sciences

Thriller – Medical

600-699 Technology

Adventure – Suspense

700-799 The Arts

Romance – Contemporary

800-899 Literature

Romance – Historical

900-999 Geography and History

Romance – Gothic

Cooking: _____

Romance – Light

Crafts and Hobbies: _____

Classics

Sports: _____

Literary /Award Winners

Other Interests: _____

Historical Fiction

Westerns

Science Fiction

Other Fiction, please specify: _____

STATEMENT OF RESPONSIBILITY

By signing this form, I certify that the information on it is accurate to the best of my knowledge.

I agree to follow the guidelines of the Home Delivery Program and I understand that I am responsible for any materials borrowed with my library card, for all fines incurred, and for loss and damage of material charged upon it. I further release the Bellingham Public Library from any liability occurring as a result of participating in this program.

SIGNATURE: _____ DATE: _____



NAME: _____ LIBRARY CARD #: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____ home ALTERNATE PHONE: _____ cell

EMAIL: _____

ALL LIBRARY VOLUNTEERS MUST PASS A CORI BACKGROUND CHECK

THANK YOU FOR VOLUNTEERING AS A HOME DELIVERY SERVICE VOLUNTEER. LISTED BELOW IS A BRIEF DESCRIPTION OF YOUR RESPONSIBILITIES. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT BERNADETTE RIVARD AT THE BELLINGHAM PUBLIC LIBRARY: 508-966-1660 brivard@bellinghamma.org

We look forward to working with you!

RESPONSIBILITIES OF A HOME DELIVERY VOLUNTEER:

1. Complete Volunteer Application
2. Arrange for CORI Check.
3. When CORI approval has been secured, library staff will contact you and arrange for you to come into the library for a brief training and information session.
4. You will be paired with a Home Delivery partner.
5. It will be your responsibility to contact this person, introduce yourself, and determine the details of delivery – including day of the week, time, and logistics of drop-off and retrieval of library materials.
6. Volunteers will pick up the designated materials in bags marked with the name of the individual requesting Home Delivery. These materials will be selected and appropriately processed by library staff prior to delivery. The materials will then be transported by the volunteer to the destination. Volunteers will deliver and retrieve materials at the entry (i.e. DOORSTEP!) of the residence. *At no time is a volunteer to enter the home . All materials are delivered and retrieved at the doorstep.*
7. Volunteers will respect the privacy and confidentiality of all requests for materials and agree to respect this confidentiality of the recipient of these materials.