



Bellingham Department of Public Works
ADU Infrastructure Application Packet

Submittal Checklist for ADU Utility Review

Use this checklist to ensure your submission is complete.

<u>Item</u>	<u>Required?</u>	<u>Submitted</u>
Completed ADU Utility Application Form	✓	<input type="checkbox"/>
Property owner contact info	✓	<input type="checkbox"/>
Utility site & plumbing plan (to scale)	✓	<input type="checkbox"/>
Water service detail (existing/proposed)	✓	<input type="checkbox"/>
Sewer lateral detail (existing/proposed)	✓	<input type="checkbox"/>
Stormwater checklist or engineered drainage plan	✓ (if >500 sq ft new impervious)	<input type="checkbox"/>
Trench Permit Application (if applicable)	✓ (for ROW or street cuts)	<input type="checkbox"/>
Estimated sewer flow calculations	✓	<input type="checkbox"/>
Backflow prevention device spec sheet	Conditional	<input type="checkbox"/>
Cross connection survey & initial backflow test	Conditional	<input type="checkbox"/>



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Application Form: ADU Utility Review

Property Information

- Property Address: _____
- Parcel ID: _____
- Zoning District: _____

Owner Information

- Name: _____
- Mailing Address: _____
- Phone: _____ Email: _____

Type of ADU

- ☐ Detached ADU
- ☐ Attached ADU

Utility Connections Proposed

- **Water:**
 - ☐ New tap
 - ☐ Existing tap
 - Existing line size (if known): _____ Material (if known): _____
- **Sewer:**
 - ☐ New lateral
 - ☐ Existing lateral
 - Existing pipe size (if known): _____ Material (if known): _____
- **Stormwater (if >500 sq ft added):**
 - ☐ Stormwater checklist submitted
 - Total new impervious area: _____ sq ft
- **Solid Waste Service**
 - Will this ADU function as a separate rental unit?
 - ☐ Yes
 - ☐ No



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Stormwater Management Checklist (For Small ADUs)

Only complete this section if you are **adding more than 500 sq ft of new impervious area** (roof, driveway, patio, etc.)

Question	Yes	No
Are roof leaders connected to dry wells, rain gardens, or infiltration trenches?	<input type="checkbox"/>	<input type="checkbox"/>
Will any new surfaces be constructed using pervious pavers or materials?	<input type="checkbox"/>	<input type="checkbox"/>
Will grading ensure runoff does not flow to neighboring properties or the public way?	<input type="checkbox"/>	<input type="checkbox"/>
Will you prevent soil erosion during construction using straw wattles or silt fencing?	<input type="checkbox"/>	<input type="checkbox"/>
Will post construction runoff calculations match preconstruction runoff calculations?	<input type="checkbox"/>	<input type="checkbox"/>

If any answers are "No," additional mitigation or an engineered plan may be required.

Submission Instructions

1. Email a digital copy of this packet and site plan to: dpw@bellinghamma.org
2. Mail or deliver signed originals to:

Bellingham DPW – ADU Review
215 Depot Street
Bellingham, MA 02019