

# **TOWN OF BELLINGHAM**

## **PARKS AND RECREATION COMMISSION**

**10 Mechanic Street**

**BELLINGHAM, MASSACHUSETTS 02019**

E-mail: ParksComm@bellinghamma.org

Telephone: 508-883-1606

Town Web Site: www.bellinghamma.org

### **APPLICATION FOR USE OF PARKS' GROUNDS**

Name of Organization: \_\_\_\_\_ DATE: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ PHONE: \_\_\_\_\_  
Mailing/Street Address: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

#### **Location: (Circle Item)**

North Field  
Stall Brook  
Macy  
High Street Complex  
Silver Lake  
Arcand Park  
Tuttle Field  
Trottier Field  
Richardson Field  
Roberts/Peneau Fields  
Crook's Corner Park  
South  
Jr./Sr. High Fields  
Blackstone Street Complex  
Highridge Scout Area

#### **Facilities to be used: (Select Item)**

General Purpose Field  
Baseball Field  
Basketball Court  
Soccer Field  
Softball Field  
Tennis Court  
Beach Area  
Swimming Area  
Building  
Camping Area  
Picnic Area  
Playgrounds  
Miscellaneous\*

Copy of Certificate of Insurance **Required**  
for liability of injury and property.  
Certificate Holder to read: Town of  
Bellingham, Massachusetts, 10 Mechanic  
Street, Bellingham, MA 02019.  
**Attach to application, Mail or Email to:**  
The Parks Department, Town of  
Bellingham, 10 Mechanic Street,  
Bellingham, MA 02019

\*Describe: \_\_\_\_\_

Equipment Desired: \_\_\_\_\_

Required Date/s	Required Time/s From To	Purpose
_____	_____	_____
_____	_____	_____

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Estimated Attendance \_\_\_\_\_ Admission Charge? Yes \_\_\_\_\_ No \_\_\_\_\_  
Event open to public? Yes \_\_\_\_\_ No \_\_\_\_\_ Addl. Parking? Yes \_\_\_\_\_ No \_\_\_\_\_  
Equipment within Buildings? Yes \_\_\_\_\_ No \_\_\_\_\_ Permits? Yes\* \_\_\_\_\_ No \_\_\_\_\_  
Decoration used? Yes \_\_\_\_\_ No \_\_\_\_\_ \*Circle: (Fire - Police - Health)

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**Park regulations given to Applicant/s** Yes \_\_\_\_\_ No \_\_\_\_\_

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Applicate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICIAL USE ONLY:** Date Application Received: \_\_\_\_\_

(circle One) Authorization/Rejection Letter Mailed? Yes \_\_\_\_\_ No \_\_\_\_\_

Copy of other permits/insurance? Yes \_\_\_\_\_ No \_\_\_\_\_

Park Commissioner's Signature: \_\_\_\_\_

(park2.doc) -----

**(MAIL APPLICATION TO: C/O W. L. ROBERTS, 70 ARCHER STREET, BELLINGHAM, MA 02019**

**OR TELEPHONE: 883-1085, PVT Cell: 508 380 0207, E-MAIL: bellparks@bellinghamma.org)**

**(rev11/3/2025)**

### **Bellingham Park Regulations**

1. Application must be filed at least seven (7) working days prior to the event.
2. Applicant will be advised on the appropriate form and if approved.
3. All other permits and fees must be obtained/paid and presented when the Park's Permit is granted.
4. Decorations, posters, etc. will not be affixed to any part of building, fence or grounds, unless specific approval is authorized on the Permit.
5. Applicants are responsible for proper use of facilities, supervision, damages and police and fire protection in accordance with regulations.
6. Restore facilities and cost are the applicants' responsibility in accordance with regulations.
7. Beverages or food will not be sold/served on Park's premises unless permission is granted for specific area and in accordance with regulations.
8. No Smoking is allowed on Town owned Property (Parks areas) designated by Board of Health established regulations.
9. Applicant wishing to bring additional equipment onto Park's grounds must make arrangements with the initial application. Equipment brought onto the grounds must be removed immediately after the event.
10. The Park's nor the Town employees are responsible for any property left on premises.
11. The user of the grounds must abide by the specific hours indicated.
12. No Parks are to be used for private gain. Other groups covered under established regulations.
13. The selling, dispersing, or consuming of any alcoholic beverage is forbidden on Park's grounds.
14. Whenever policemen are required to be on duty for parking, traffic, etc.: they must be obtained and paid by the applicants.
15. Applicants using facilities/grounds are liable for proper use of facilities/grounds, damages, cleanup and theft. All cost to restore facilities/grounds will be paid by applicants.
16. No additional seating/parking may be added to any facility/grounds without prior approval from the Park's, Police and Fire Departments.
17. No swimming without an approved Lifeguard on duty under established regulations.
18. The Park's reserves the right to make necessary changes in the event of any emergency or to terminate the permit.