

**Board of Health  
Meeting Minutes  
April 12, 2022  
Selectboard Meeting Room  
Remote Meeting via Zoom Video**

**PRESENT**

Chairperson – Vincent Forte, Jr.  
Vice Chairperson - Patricia Leclair  
Member: Michael Hennessey  
Health Agent – Bruce Wilson, Jr.  
Food & Tobacco Inspector: Robert Griffin III  
Minutes Clerk: Laura Renaud via Zoom

**CALL TO ORDER**

Mr. Forte called the meeting to order at 7:00

**MINUTES**

Ms. Leclair made a motion to approve the minutes as amended from March 22, 2022, meeting.  
Mr. Hennessey seconded, and the motion carried.

**UPDATES:**

Permits - Agent Wilson explained every permit must be signed off by the Assessor's and/or Tax Collector's Office before the Board of Health can issue the permit. If the applicant owes any back monies to the town, then the permit cannot be issued. The Board requested a log be kept and each case will be reviewed separately.

Agent Griffin stated that the state requires if Tobacco is behind on taxes, then the permit is suspended. He will notify the one business that is behind that they must pay their taxes, or their will be pulled.

Donation Bins – The Board discussed the business owners that have not paid for their Donation Bin Permits. They agreed to make the cutoff date as of April 30, 2022, or the bins will have to be removed.

**NEW BUSINESS:**

The owners of the Smoking News were in attendance. They were in in attendance to request removing the Vaping Ban that was put in place. They did make adjustments at the time. It did hurt their business. They are getting a lot of requests for vaping products. She stated they follow all the rules. Many people that smoke tobacco would like to use vaping products to quit. The products are offered in all the other abutting towns. They can sell the hardware to dispense some of the special medications that the dispensaries do not sell. Agent Griffin stated there has been a lot done on the state level. There are now purity standards in place. He suggested adding a new type of permit for these products.

The owners of the CBD relief store were also in attendance. They do not have a tobacco permit.

Agent Griffin will invite Attorney Cheryl Sbarra of the MAHB to the next meeting so they can discuss making any changes regarding the Vaping Ban Policy.

### **OLD BUSINESS:**

Earth Day – The Board discussed the upcoming Earth Day cleanup on April 23<sup>rd</sup>. Ms. Renaud provided the Board with some items to order for give-a-aways. There are many residents that are signing up to volunteer. She will post the consent form on FaceBook. Ms. Renaud will reach out to the retail stores again for donations. The Senior Vans will be available at 9:00 am to disperse volunteers to different streets. They will be given trash bags which the DPW will pick up. There will also be a police detail to check on volunteers.

### **GOALS:**

Pets and Food Establishments is still pending.

Federal Food Code is still pending.

Outside liquid storage tanks will continued to be discussed. The Board discussed a revolving fund or grant program. They will continue to discuss and work on a plan.

### **HEALTH AGENT UPDATES:**

The Board told Agent Wilson to visit PetSmart and tell them they cannot have a refrigerated cooler in the store. The products must be sold as non-refrigerated items. Ms. Leclair inquired about a possible vending machine and how that would work permit wise. Agent Griffin stated he only knew about the vending machines that currently have retail food permits. He can investigate that.

The Selectboard had questions about Mobile Food Regulations. Mr. Forte asked Agent Wilson to check with the Selectboard and find out exactly what they were looking for as they might not know the Board of Health already has a mobile food regulation in place. Agent Wilson will check with their secretary.

The Board would like Agent Wilson to submit a daily log once a month to the Board for review. The weekly schedule of tasks is a set routine of tasks every day. This will be reviewed monthly also.

### **PLAN REVIEWS:**

Agent Wilson explained the following plans do not need waivers. These would normally not be on the agenda as Agent Wilson would review in office. He was on vacation and Ms. Renaud added them to the agenda as she was not sure.

Mr. Hennesy made a motion to approve a Title V septic repair plan for Lot 2 Railroad Street with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

Mr. Hennesy made a motion to approve a Title V septic repair plan for 73 Hixon Street with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

Mr. Hennesy made a motion to approve a Title V septic repair plan for 222 Hartford Avenue with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

### **BILLS:**

Mr. Hennessey made a motion to approve the renewal for Vincent Forte Septic Inspector class for 175.00. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennessey made a motion to approve the renewal for Agent Wilson's Septic Inspector class for 175.00. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennessey made a motion to approve an invoice to Amazon for \$3.99. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennessey made a motion to approve an invoice to WB Mason for \$ 75.96. The motion was seconded by Ms. Leclair seconded and the motion carried.

Mr. Hennessey made a motion to approve an invoice to Steve Donatelli for \$50.00. The motion was seconded by Ms. Leclair and the motion carried.

### **BETTERMENT LOANS:**

Mr. Hennessey made a motion to approve the preliminary Betterment Loan applications for 35 Farm Street, 205 Blackstone Street, 40 Paine Street and 46 Box Pond Road. All supplied their income information, and none were shown listed for sale. The motion was seconded by Ms. Leclair and the motion carried.

### **BETTERMENT BILLS:**

Mr. Hennessey made a motion to approve an invoice for \$ 212.00 to the Norfolk Country Registry of Deeds for betterment liens. The motion was seconded by Ms. Leclair, the motion carried.

### **GOOD AND WELFARE:**

None

### **ADJOURNMENT**

Mr. Hennessey made a motion to adjourn the meeting at 8:15 PM. The motion was seconded by Ms. Leclair and the motion carried.

Respectfully Submitted,

Laura Renaud  
Minutes Clerk

Approved on May 3, 2022

