

**BOARD OF HEALTH**  
**Meeting Minutes**  
**April 20, 2021 at 7:00 pm**  
**Remote Meeting via Zoom Video**

**PRESENT**

Health Agent: Bruce Wilson, Jr.  
Chairperson: Kelly McGovern  
Vice Chairperson: Vincent Forte, Jr.  
Member: Patricia Leclair  
Tobacco Agent: Robert Griffin III  
Minutes Clerk: Tina Griffin

**CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:00 pm.

**MINUTES**

Mr. Forte made a motion to approve the minutes from the April 6, 2021 meeting, as submitted.  
Ms. Leclair seconded and the motion carried.

**CORONA VIRUS UPDATES:**

Health Agent, Bruce Wilson, Jr. gave an update on the COVID-19 cases in Town. The Town is not considered "High-Risk" at this time. Mr. Wilson told Board members that the second round of vaccines has been administered to residents of both Wrentham Manor and Depot Court, as of last week. Mr. Wilson has also been working with the clinic in Uxbridge to get more Bellingham residents vaccinated at their clinic. As of April 19<sup>th</sup>, vaccines can now be administered to all groups.

For more information and updates on COVID-19, please check the State website at [Mass.gov](https://www.mass.gov) and the Town website at [BellinghamMA.org](https://www.bellinghamma.org).

**NEW BUSINESS**

**AFTER HOURS EMERGENCY CONTACT PLAN**

Board members reviewed the printed contact information for all members. Ms. McGovern suggested putting a note on what constitutes an Emergency Call. Something such as an overflowing Planet Aid bin should not be considered an Emergency that would cause a resident to call Board members after hours. The list should clearly state that no calls for non-emergency situations should be placed at night or weekends.

**TOBACCO AGENT UPDATES**

**19 NORTH MAIN STREET**

Tobacco Agent, Robert Griffin III, was present to update the Board on the Tobacco Permit status for 19 North Main Street. Currently, the Town's Tobacco Regulations state that a new retailer can not apply for a Tobacco Permit if they are within 500 feet from another established retailer. Board members agreed that they do not want to be presented with this issue again in the future. Mr. Griffin is going to contact Town Counsel to discuss the current Tobacco Regulations and changes that need to be made. Mr. Griffin told Board members that he would have a draft of the Regulations for the next meeting, so that Board members can review and discuss.

Mr. Forte made a motion to grant a variance in distance from retailer to retailer for the applicant at 19 North Main Street. Ms. Leclair seconded and the motion carried. Mr. Griffin will let the applicant know of the Board's decision.

## **CORRESPONDENCE**

### **EARTH DAY**

This year Earth Day is on Thursday, April 22<sup>nd</sup>. A copy of the flyer was given to all Board members for review. Participants that clean up around their neighborhood and email photos to the office can receive a free T-shirt (while supplies last).

If community service hours are needed by anyone, Ms. McGovern said the paperwork could be signed off by the Board members after the participants clean-up an area and submit proof to the office.

### **BUDGET PRINTOUT**

Chief Financial Officer, Mary MacKinnon was present to answer questions regarding the Department Budget printout from the meeting held on April 6<sup>th</sup>. Previously, the Board had questions regarding the Professional Services Account charges. Ms. MacKinnon was able to update the Board on specific expenses that have come out of the department's accounts. An Expenditure Summary is normally processed monthly and will be distributed to all Board members monthly, going forward.

### **NOTICE OF LARVAL CONTROL APPLICATION**

The Board acknowledged and discussed correspondence received on Mosquito Control that will take place over a 2-to-4-day window, sometime between April 12<sup>th</sup> and April 30<sup>th</sup>, weather permitting.

## **GOALS**

### **CANCER CONCERNS**

Mr. Wilson will prepare a job description and post on the Town website, as well as Handshake.com to hire an intern for the purpose of epidemiology information and tracking.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

The Board discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on April 6, 2021.

## **BILLS**

Mr. Forte made a motion to pay \$1,117.50 to W.B. Mason for the purchase of gloves, to be used for Covid vaccination events. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to pay \$61.76 to W.B. Mason for Office Supplies. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to pay \$51.77 to Amazon for Office Supplies. Ms. Leclair seconded and the motion carried.

## **BETTERMENT LOANS**

### **AUTHORIZATION AFFIDAVIT / PENDING**

Mr. Wilson let Board members know that he drafted an Authorization Affidavit Form and will be sending to Town Counsel for review.

**118 YVONNE ROAD**

Mr. Forte made a motion to approve the Septic Betterment Loan Application for Ms. Fuentes of 118 Yvonne Road. Income was reviewed and the application was approved. Ms. Leclair seconded and the motion carried.

**ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 8:10 pm. The motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS MAY 4, 2021 AT 7:00 PM**