

**BOARD OF HEALTH**  
**Meeting Minutes**  
**June 1, 2021 at 7:00 pm**  
**Remote Meeting via Zoom Video**

**PRESENT**

Health Agent: Bruce Wilson, Jr.  
Chairperson: Kelly McGovern  
Vice Chairperson: Vincent Forte, Jr.  
Minutes Clerk: Tina Griffin

Absent:  
Member: Patricia Leclair

**CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:00 pm.

**MINUTES**

Mr. Forte made a motion to approve the minutes from the May 18, 2021 meeting, as submitted.  
Ms. McGovern seconded and the motion carried.

**CORONA VIRUS UPDATES:**

Health Agent, Bruce Wilson, Jr. gave an update on the COVID-19 cases in Town. The number of active cases has been steadily decreasing and is currently only at 4 cases in Town. The State number of active cases has also decreased considerably. Everything appears to be heading in the right direction with the mask restrictions being lifted and all businesses being allowed to reopen back to 100% occupancy.

Mr. Wilson has also been working with the clinic in Uxbridge to get more Bellingham residents vaccinated at that location.

For more information and updates on COVID-19, please check the State website at [Mass.gov](https://www.mass.gov) and the Town website at [BellinghamMA.org](https://www.bellinghamma.org).

**NEW BUSINESS**

**DISCUSS MEETING SCHEDULE AND IN-PERSON OR ZOOM OPTION**

Board members reviewed the current meeting schedule and summer meeting options. The next meeting date will be on Tuesday, June 29<sup>th</sup> via Zoom. The Board will not be meeting in July and will meet once in August via zoom, on the 10<sup>th</sup> of the month. When the normal schedule resumes in September the Board will go back to meeting in-person in the Arcand Room at the Municipal Center. If an additional meeting is needed at any time during the summer months, it will be added.

**OLD BUSINESS**

**MONTHLY BUDGETS**

Copies of all Department Budget spreadsheets were provided to Board Members for review. Board Members acknowledged and reviewed the information provided. Ms. Renaud and Mr. Wilson attended a training with Chief Financial Officer, Ms. MacKinnon, in order to be able to obtain the budget information as needed and as requested by Board Members.

## **CORRESPONDENCE**

### **OFFICE STAFF – JUNE CALENDAR**

A copy of the office staff calendar was acknowledged and reviewed by the Board.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on May 18, 2021.

## **DISCUSSION**

### **JOB DESCRIPTIONS**

Ms. McGovern had requested this discussion be added to the agenda to see if there is anything that the Board can help assist Mr. Wilson, Ms. Renaud or Ms. Martone with. Mr. Wilson let Board members know that as the active COVID-19 cases continue to decrease, the office is getting back to regular business and requests. The office is busy, but Ms. Renaud and Mr. Wilson are able to handle the current workload.

Ms. McGovern has been in contact with the retiree that has offered to volunteer and assist the Public Health Nurse with her duties. Ms. Martone said that at this time she is able to manage her current schedule, now that active COVID-19 cases have declined. The Senior Center has re-opened and there might be some areas that Ms. Valinski can help with, as the blood pressure clinics will open back up and more services will be made available to the public. Ms. Valinski will also be able to help Ms. Martone with the MAVEN system, as she is proficient with that program from her previous job that she recently retired from. Ms. McGovern will let Ms. Valinski know that they would like to keep her on standby, as more things continue to open back up and some of her services might be needed soon.

## **BILLS**

Mr. Forte made a motion to pay \$387.40 to Amazon for Office Supplies. Ms. McGovern seconded and the motion carried.

## **BETTERMENT BILLS**

Mr. Forte made a motion to pay \$2,500.00 to Seth Lajoie and Ms. Bousquet for Engineering work done for the septic system at 7 Mohawk Street. Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to pay \$380.00 to J.L Darling and Ms. Fuentes for the septic system pumping at 118 Yvonne Road. Ms. McGovern seconded and the motion carried.

## **BETTERMENT LOANS**

### **7 MOHAWK STREET**

Mr. Forte made a motion to approve the Septic Betterment Loan Agreement and Deed Registration for Ms. Bousquet of 7 Mohawk Street. The application was signed by Board Members and signatures will be notarized by Mr. Wilson. Ms. McGovern seconded and the motion carried.

### **51 LAKEVIEW AVENUE**

Mr. Forte made a motion to approve the Septic Betterment Loan Agreement and Deed Registration for Mr. & Mrs. Finlay of 51 Lakeview Avenue. The application was signed by Board Members and will be notarized by Mr. Wilson. Ms. McGovern seconded and the motion carried.

**118 YVONNE ROAD**

Mr. Forte made a motion to approve the Septic Betterment Loan Agreement for Mr. & Mrs. Fuentes of 118 Yvonne Road. The Agreement was signed by the Board. Ms. McGovern seconded and the motion carried.

**ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 7:25 pm. The motion was seconded by Ms. McGovern and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS JUNE 29, 2021 AT 7:00 PM**