

**Board of Health
Meeting Minutes
March 22, 2022
Arcand Meeting Room
Remote Meeting via Zoom Video**

PRESENT

Chairperson – Vincent Forte, Jr.
Vice Chairperson - Patricia Leclair
Member: Michael Hennesey
Health Agent – Bruce Wilson, Jr.
Food & Tobacco Inspector: Robert Griffin III
Minutes Clerk: Laura Renaud – Absent

CALL TO ORDER

Mr. Forte called the meeting to order at 7:00

MINUTES

Mr. Hennesey made a motion to approve the minutes from March 8, 2022, meeting. Ms. Leclair seconded, and the motion carried.

UPDATES:

Petsmart - Mr. Forte inquired as to what the status was at Petsmart was. Agent Wilson stated he needed to go there and do a site visit.

Market Basket - Mr. Forte stated that Market Basket is still over stocking their products. Agent Wilson suggested that he and Inspector Griffin go see the manager and explain to him what he should be doing.

North Main Street Strip Mall – The tenant, Subway moved out and left all their stuff by the dumpster. The owner of the strip mall is responsible for the mess there. There is a mess all over the banking and it can clearly be seen. Agent Wilson will reach out to the collector's office and get the new owners' information and send them a notice.

Home Depot- Mr. Forte stated when he was there, he had an incident with a dog on a leash being petted and jumping on an employee. Mr. Forte asked what service the dog was supplying to the owner. The customer walked away with the dog. The employees must know the rules. Mr. Forte stated the stores must train their employees. The BOH will fine the stores going forward. The Board can bring in the management to a meeting to train their employees or just fine them. Agent Wilson suggested the Board should hold a Public Meeting and invite the stores in to educate their employees. Agent Wilson also suggested inviting Mr. Hamway, a town reporter to put out an article in the newspaper. This would also educate the public. Mr. Hennesey stated there are a lot of younger employees and it is not right to put them in charge of monitoring the dogs. Mr. Forte stated they could just go and get a manger or shift supervisor to take charge of the situation. The Board agreed to invite them to the May 3, 2022, meeting. Agent Wilson will

reach out to the management and corporate offices of the retail stores to come to an informational meeting about service dogs. He will also invite the Animal Control Officers. Mr. Forte did send an email out to MHAB attorney to request assist on the issues with the dogs in retail stores. He has not had a response as to date.

OLD BUSINESS:

Unattended Donation Bins- Mr. Daprato is not in attendance to discuss his unattended donation bins.

Mr. Hennesey made a motion that no unattended lots are allowed per the Donation Bin Regulation. The motion was seconded by Ms. Leclair, the motion carried.

Earth Day – The Board chose the design to use for the Earth Day t-shirts. Ms. Renaud will get a quote on 50 white t-shirts. Mr. Forte asked if the retail stores with the larger parking lots be reminded its earth day and can they do their part and join in. Mr. Wilson will work with Ms. Renaud on this. Agent Wilson will check with the Police Chief about community service workers to help.

TOBACCO & FOOD AGENT UPDATES:

Contracts are on hold until the next meeting.

GOALS:

Pets and Food Establishments is still pending.

Federal Food Code is still pending.

Outside liquid storage tanks will continued to be discussed. The Board discussed a revolving fund or grant program. They will continue to discuss and work on a plan.

HEALTH AGENT UPDATES:

The Board told Agent Wilson to visit PetSmart and tell them they cannot have a refrigerated cooler in the store. The products must be sold as non-refrigerated items. Ms. Leclair inquired about a possible vending machine and how that would work permit wise. Agent Griffin stated he only knew about the vending machines that currently have retail food permits. He can investigate that.

The Selectboard had questions about Mobile Food Regulations. Mr. Forte asked Agent Wilson to check with the Selectboard and find out exactly what they were looking for as they might not know the Board of Health already has a mobile food regulation in place. Agent Wilson will check with their secretary.

The Board would like Agent Wilson to submit a daily log once a month to the Board for review. The weekly schedule of tasks is a set routine of tasks every day. This will be reviewed monthly also.

PLAN REVIEWS:

Agent Wilson explained the following plans do not need waivers. These would normally not be on the agenda as Agent Wilson would review in office. He was on vacation and Ms. Renaud added them to the agenda as she was not sure.

Mr. Hennesy made a motion to approve a Title V septic repair plan for Lot 2 Railroad Street with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

Mr. Hennesy made a motion to approve a Title V septic repair plan for 73 Hixon Street with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

Mr. Hennesy made a motion to approve a Title V septic repair plan for 222 Hartford Avenue with no waivers. The motion was seconded by Ms. Leclair and the motion carried.

BILLS:

Mr. Hennesey made a motion to approve the renewal for Vincent Forte Septic Inspector class for 175.00. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennesey made a motion to approve the renewal for Agent Wilson's Septic Inspector class for 175.00. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennesey made a motion to approve an invoice to Amazon for \$3.99. The motion was seconded by Ms. Leclair, and the motion carried.

Mr. Hennesey made a motion to approve an invoice to WB Mason for \$ 75.96. The motion was seconded by Ms. Leclair seconded and the motion carried.

Mr. Hennesey made a motion to approve an invoice to Steve Donatelli for \$50.00. The motion was seconded by Ms. Leclair and the motion carried.

BETTERMENT LOANS:

Mr. Hennesey made a motion to approve the preliminary Betterment Loan applications for 35 Farm Street, 205 Blackstone Street, 40 Paine Street and 46 Box Pond Road. All supplied their income information, and none were shown listed for sale. The motion was seconded by Ms. Leclair and the motion carried.

BETTERMENT BILLS:

Mr. Hennesey made a motion to approve an invoice for \$ 212.00 to the Norfolk Country Registry of Deeds for betterment liens. The motion was seconded by Ms. Leclair, the motion carried.

GOOD AND WELFARE:

None

ADJOURNMENT

Mr. Hennesey made a motion to adjourn the meeting at 8:15 PM. The motion was seconded by Ms. Leclair and the motion carried.

Respectfully Submitted,

Laura Renaud
Minutes Clerk

Approved 4/12/22