

BOARD OF HEALTH
May 26, 2020
Minutes
Meeting Conducted on Zoom

PRESENT

Health Agent: Bruce Wilson, Jr.
Chairperson: Vincent Forte, Jr.
Vice Chairperson: Patricia Leclair
Member: Kelly McGovern
Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:00 pm.

MINUTES

Ms. McGovern made a motion to approve the minutes from the May 19, 2020 meeting, as submitted.
Ms. Leclair seconded and the motion carried.

CORONA VIRUS UPDATES

Health Agent, Bruce Wilson, Jr. gave an update on the number of Covid-19 cases in town and the continuing decrease in positive cases that are being reported.
Mr. Wilson told Board members that the number of complaints regarding the statewide face covering order has been going well and that complaints are starting to lessen.
Mr. Wilson stated that the most important factor in keeping the numbers on the decline is the safe re-opening of businesses while still practicing social distancing.
Board members will keep monitoring the numbers and ratio of cases as businesses start to slowly reopen locally.

The Town currently holds a COVID-19 Live Local Emergency Meeting Update at 10:00 am on Monday's, Wednesday's and Friday's on the Local Government ABMI Channel. This broadcast is also replayed at 7:00 pm each night. Please check the Town website for news and updates as they become available.

REVIEW OF BUSINESS PLANS

Mr. Wilson told the Board that a spray tanning salon has contacted the office about re-opening of their business. Mr. Wilson said that the spraying is done by a machine and not by a person. There are some cases in which a misting or touch-up must be done by an employee, at which time the staff would be wearing a mask and gloves before contact with the customer. Appointments would be necessary and the business will not allow walk-in customers, in order to limit any waiting room contact of customers. Ms. Leclair made a motion to approve the Business Re-opening Plan of the Spray Tanning Salon, to be effective in Phase 1 of the Governor's Re-opening plan. Ms. McGovern seconded and the motion carried.

OLD BUSINESS

EARTH DAY CLEAN-UP UPDATES

The Earth Day Clean-Up event is still going on and more volunteers are needed. Volunteers have been picking up trash / litter on streets and sending pictures to the Board.

Ms. McGovern will continue to post about the need for more volunteers and will deliver the Limited Edition 50th Anniversary T-Shirts to anyone that has participated.

HEALTH AGENT UPDATES

NEW AND PREVIOUS COMPLAINTS

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on May 19, 2020.

FOOD INSPECTIONS

Food Inspector, Robert Griffin III, told the Board that he had a training through Zoom with the software company this afternoon. The new software for electronic food inspection reporting is still being set up. However, Mr. Griffin was able to do a training on their demo version to get familiar with the database and inputting of codes, taking pictures of violations and learning how to electronically submit all future inspections. The software company is trying to have everything completed by the end of this week. They said there was a slight backlog, as some of their employees have been working from home and they have been limiting office time for staff. Mr. Griffin will continue to do routine inspections with paper forms for the establishments that are open and due for inspection until the new software and iPad arrive.

DISCUSSION

MEETING SCHEDULE

Board members discussed the current Board of Health meeting schedule and changes for future meeting dates. Currently the Board is meeting weekly, on Tuesday nights. The Board agreed to move meetings to a bi-weekly schedule for the month of June and will add meetings in between, if needed. The meeting schedule will be re-evaluated again at the end of June. The next Board of Health meeting will be held on Tuesday, June 9th at 7:00 pm and will be conducted through Zoom.

THERMOMETERS

The Board would like Mr. Wilson to have an infrared no-contact thermometer with him while working out in the field and meeting with residents and businesses.

Ms. Leclair made a motion to purchase 2 thermometers through W.B. Mason for use by the Health Agent and the Inspectional Services Department. Ms. McGovern seconded and the motion carried.

BILLS

Ms. McGovern made a motion to pay \$54.95 to Home Depot for the Earth Day contest winner gift card. Her motion was seconded by Ms. Leclair and carried.

Ms. McGovern made a motion to pay \$153.53 to Bruce Wilson for reimbursement of his land surveyor license renewal. Ms. Leclair seconded and the motion carried.

BETTERMENT BILLS

Ms. McGovern made a motion to pay a Betterment Loan Bill in the amount of \$11,750 to ADC Septic for a septic system replacement at 12 Bliss Road for Mr. Spiker. Her motion was seconded by Ms. Leclair and carried.

ADJOURNMENT

Ms. McGovern made a motion to adjourn the meeting at 7:25 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin
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