

BOARD OF HEALTH
Meeting Minutes
May 4, 2021 at 7:00 pm
Remote Meeting via Zoom Video

PRESENT

Health Agent: Bruce Wilson, Jr.
Chairperson: Kelly McGovern
Vice Chairperson: Vincent Forte, Jr.
Member: Patricia Leclair
Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. McGovern called the meeting to order at 7:00 pm.

MINUTES

Mr. Forte made a motion to approve the minutes from the April 20, 2021 meeting, as submitted.
Ms. McGovern seconded and the motion carried.

CORONA VIRUS UPDATES:

Health Agent, Bruce Wilson, Jr. gave an update on the COVID-19 cases in Town. The number of active cases has been steadily decreasing and the Town is not considered "High-Risk" at this time.

A Pfizer vaccination clinic will be held at the High School on Wednesday, May 19th for people ages 12 and up. Ms. Leclair let the Board know that she will be available to volunteer at the clinic on that date.

Mr. Wilson has also been working with the clinic in Uxbridge to get more Bellingham residents vaccinated at that location.

For more information and updates on COVID-19, please check the State website at [Mass.gov](https://www.mass.gov) and the Town website at [BellinghamMA.org](https://www.bellinghamma.org).

NEW BUSINESS

BURIAL AGENT APPOINTMENTS

Mr. Forte made a motion to re-appoint Francis E. Cartier as Burial Agent for the Town. Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to re-appoint Leslie A. Cartier as Burial Agent for the Town. Ms. McGovern seconded and the motion carried.

INCREASE REVOLVING FUNDS

Ms. McGovern discussed the current Revolving Fund Accounts for both Food and Tobacco and some of the items that get charged to these Accounts. An increase has not been made to these accounts in a number of years and is needed, due to the volume of inspections and additional items being charged.

Mr. Forte made a motion to increase the Tobacco Revolving Fund Account from \$25,000 to \$50,000.
Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to increase the Food Revolving Fund Account from \$25,000 to \$50,000.
Ms. Leclair seconded and the motion carried.

HEALTH AGENT UPDATES

NEW AND PREVIOUS COMPLAINTS

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on April 20, 2021.

DISCUSSION

JOB DESCRIPTIONS

Ms. McGovern had requested this discussion be added to the agenda to see if there is anything that the Board can help assist Mr. Wilson, Ms. Martone or other staff with.

Ms. McGovern has been in contact with a retired woman that has offered to volunteer and assist with the Public Health Nurse. Linda Valinski worked for the Department of Public Health in Worcester and is also trained in the MAVEN system. Ms. Valinski has offered to volunteer with the Department for a few hours a week. Ms. McGovern would like for the office to arrange a conference call between Mr. Wilson, Ms. Martone and Ms. Valinski to coordinate schedules for what Ms. Martone might need assistance with.

PLAN REVIEWS

7 MOHAWK STREET

A septic design plan for 7 Mohawk Street was reviewed by the Board.

Mr. Forte made a motion to approve the plan with the following local upgrade requests that were reviewed and verified by the Health Agent, Mr. Wilson:

- Allow the reduction from the septic leaching bed to the be located 17' from a foundation wall, where 20' is required per 310 CMR 15.405(1)b)
- Allow greater than 36" of cover over the system components but less than 72" below finished grade per 310 CMR 15.405(1)(b)

Ms. Leclair seconded and the motion carried.

721 SOUTH MAIN STREET

A septic design plan for 721 South Main Street was reviewed by the Board.

Mr. Forte made a motion to approve the plan with the following local upgrade requests that were reviewed and verified by the Health Agent, Mr. Wilson:

- Allow the separation of groundwater to be 2' where 4' is required per 310 CMR 15.405(1)(h)

Ms. Leclair seconded and the motion carried.

1007 SOUTH MAIN STREET

A septic design plan for 1007 South Main Street was reviewed by the Board.

Mr. Forte made a motion to approve the plan with the following local upgrade requests that were reviewed and verified by the Health Agent, Mr. Wilson:

- Reduce the setback distance from the septic system to the property line to 5' where 10' is required per 310 CMR 15.405(1)(a)
- Reduce the setback distance from the septic system to the foundation wall to 5' where 20' is required per 310 CMR 15.405(1)(b)

Ms. Leclair seconded and the motion carried.

ADJOURNMENT

Mr. Forte made a motion to adjourn the meeting at 7:19 pm. The motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

NEXT MEETING IS MAY 18, 2021 AT 7:00 PM