

BOARD OF HEALTH
May 5, 2020
Minutes
Meeting Conducted on Zoom

PRESENT

Health Agent: Bruce Wilson, Jr.
Chairperson: Vincent Forte, Jr.
Vice Chairperson: Patricia Leclair
Member: Kelly McGovern
Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:00 pm.

MINUTES

Ms. McGovern made a motion to approve the minutes from the April 28, 2020 meeting, as submitted.
Ms. Leclair seconded and the motion carried.

CORONA VIRUS UPDATES

Mr. Wilson gave an update on the Emergency Order requiring masks or facial coverings in certain public places. Recently, Governor Baker issued a statewide face covering requirement Order that will go into effect this Wednesday, May 6th. The Board of Health will be revising the current Emergency Order so that it is in line with the State Regulations. Face coverings will now be mandated for anyone age 2 and over instead of 5 and over and a \$300 fine will be imposed if not wearing a face covering in public places. The Board is also reviewing the possibility of a medical exemption that may be further discussed at a future meeting.

Ms. McGovern made a motion to approve these revisions in order to coincide with State Regulations and to potentially add a medical exemption revision after review from Town Counsel.

Ms. Leclair seconded and the motion carried.

The Town currently holds a COVID-19 Live Local Emergency Meeting Update at 10:00 am Monday through Friday on the Local Government ABMI Channel. This broadcast is also replayed at 7:00 pm each night. Please check the Town website for news and updates as they become available.

OLD BUSINESS

EARTH DAY CLEAN-UP EVENT

The Earth Day Clean-Up event is still going on and more volunteers are needed. Volunteers have been picking up trash / litter on streets and sending pictures to the Board. Originally, the Clean-Up event was scheduled for Saturday, April 25th. Due to the current pandemic and social distancing, this was not an option. Board members are asking that residents participate in a Clean-Up event during the months of April and May. Residents are being asked to designate some time to pick up trash / litter on their own streets and sidewalks in Town. T-Shirts were printed and if you call the office to let the Board know you will be participating and picking up trash on your street and share pictures with the office, they will provide you with a complimentary Earth Day T-Shirt.

This event is still ongoing and Ms. McGovern will continue to post information and updates since the weather is finally starting to cooperate.

PUBLIC RELATIONS POLICY

Ms. McGovern read a draft of the Public Relations Policy that was created since the last Board of Health meeting. Board members agreed with the policy details and want to have this be standard procedure going forward.

Ms. McGovern made a motion to approve the Public Relations Policy, effective immediately. Ms. Leclair seconded and the motion carried.

CORRESPONDENCE

Board members reviewed a copy of the office staff calendar for the month of May.

HEALTH AGENT UPDATES

NEW AND PREVIOUS COMPLAINTS

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on April 28, 2020. Most of the recent complaints have been due to people not wearing masks in public places.

FOOD INSPECTIONS

Food Inspector, Robert Griffin III, has been working with Mr. Wilson regarding the purchase of electronic food inspection software that will be funded through a Grant. Mr. Griffin told the Board that everything has been finalized and the software is currently being set-up. The company told Mr. Griffin that the iPad should be shipped out within a week or two. Mr. Griffin will then be able to complete food inspections electronically and have the information automatically sent to all Board members each time an inspection is completed or if a critical violation has to be shown to Board members immediately.

DISCUSSION

Board members discussed the weekly meeting schedule and agreed to continue to meet every Tuesday night for the month of May. This will be revisited at the May 26th meeting.

BILLS

Ms. McGovern made a motion to pay \$63.96 to Gatehouse Media for a March Public Hearing Notice. Her motion was seconded by Mr. Forte and carried.

BETTERMENT AGREEMENTS

Ms. McGovern made a motion to approve the signing of a Betterment Agreement between the Town of Bellingham and Mr. Rivet for the septic system located at 346 Theresa Road. The Agreement will be signed by all Board Members. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the signing of a Betterment Agreement between the Town of Bellingham and Mr. Shah for the septic system located at 121 Center Street. The Agreement will be signed by all Board Members. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the signing of a Betterment Agreement between the Town of Bellingham and Ms. Everett for the septic system located at 83 Lakeshore Drive. The Agreement will be signed by all Board Members. Ms. Leclair seconded and the motion carried.

ADJOURNMENT

Ms. Leclair made a motion to adjourn the meeting at 7:35 pm. Her motion was seconded by Ms. McGovern and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

NEXT MEETING IS MAY 12, 2020 AT 7:00 PM