

BOARD OF HEALTH
Meeting Minutes
September 14, 2021 at 7:00 pm
Remote Meeting via Zoom Video

PRESENT

Health Agent: Bruce Wilson, Jr.
Chairperson: Kelly McGovern
Vice Chairperson: Vincent Forte, Jr.
Member: Patricia Leclair
Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. McGovern called the meeting to order at 7:00 pm.

MINUTES

Mr. Forte made a motion to approve the minutes from the August 10, 2021 meeting, as submitted.
Ms. McGovern seconded and the motion carried.

COVID POLICIES AND PROCEDURES

Mr. Wilson gave an update on the number of Covid-19 cases in Town. The number of active cases in the State has been on a steady increase since the 4th of July. The Town numbers seem to be staying steady and have luckily not had any major increases. These numbers have been staying lower than some of the neighboring Towns and residents seem to be working on keeping themselves and family members as safe as possible.

NEW BUSINESS

DISCUSSION OF FOOD & TOBACCO INSPECTOR POSITIONS

Chief Financial Officer, Mary MacKinnon was present for tonight's meeting to discuss payment options for the Food and Tobacco Inspector's services. Currently, the Inspector is paid as an employee of the Town and he would prefer to be hired as an Independent Contractor. Mr. Griffin is hired as an Independent Contractor for various other Towns that he currently works for and already carries his own insurance that is required as an Independent Contractor. In addition, Mr. Griffin had some expenses that can't be reimbursed to him as an employee but can be if he is hired as an Independent Contractor.

Ms. MacKinnon presented Board Members with all necessary information for them to make their decision on the Inspector's positions.

If a change in the employment type for Food and Tobacco Inspector's positions is completed, the change could not take effect until the new calendar year date of January 1, 2022. Also, a new employee contract would have to be established with the Inspector's duties listed and signed for by all Board members.

This discussion will be continued to the Board of Health meeting scheduled for September 28th.

HEALTH AGENT UPDATES

NEW AND PREVIOUS COMPLAINTS

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on August 10, 2021.

DONATION BINS

There have been a number of complaints regarding overflowing dumpsters and donation bins at various properties in Town. Board members discussed the possibility of requiring a permit for these donations bins to help prevent against property owners not addressing the trash and overflowing bins on their properties, as they do receive compensation for having these bins at their locations.

Ms. McGovern would like the permit discussion continued to the Board of Health meeting scheduled for September 28th, in order to get more information gathered before making this decision.

CORRESPONDENCE

A copy of the current Department budget sheets were presented to all Board Members for review.

BILLS

Mr. Forte made a motion to pay \$57.87 to Amazon for Office Supplies. The motion was seconded by Ms. Leclair and carried.

BETTERMENT BILLS

Mr. Forte made a motion to pay \$32,850.00 to Phil's Landscaping and Mr. Claffey for the septic system installation at 1007 South Main Street. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to pay \$9,000.00 to Dave Brown and Ms. Fuentes for a balance on the septic system repair at 118 Yvonne Road. Ms. Leclair seconded and the motion carried.

PLANS

45 CRANBERRY MEADOW ROAD

A septic design plan for 45 Cranberry Meadow Road was reviewed by the Board.

Mr. Forte made a motion to approve the plan with the following local upgrade requests that were reviewed and verified by the Health Agent, Mr. Wilson:

- Allow a septic system to be installed 6' from the property line, where 10' is required per 310 CMR 15.405(1)(a)
- Allow a septic system to be installed 3' from the foundation wall, where 10' is required per 310 CMR 15.405(1)(b) (40 MIL Poly Barrier will also be used)

Ms. Leclair seconded and the motion carried.

ADJOURNMENT

Ms. Leclair made a motion to adjourn the meeting at 7:46 pm. The motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

NEXT MEETING IS SEPTEMBER 21, 2021 AT 7:00 PM