

Board of Health Meeting Minutes 01/05/2017

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BOARD OF HEALTH

January 05, 2017

Minutes

PRESENT

Chairman: Vincent Forte, Jr.

Member: Tricia Leclair

Member: Kelly McGovern

Health Agent: Michael Catalano

Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:33 pm.

APPROVAL OF MINUTES

A motion was made by Ms. Leclair to approve the Minutes of December 15, 2016, as amended.

Ms. McGovern seconded and the motion carried.

OLD BUSINESS

Circle CG: Board discussed updates and status of project. The Board asked Mr. Catalano to make contact with Circle CG and get an update on work performed to date, as well as establish a timeframe of project completion with deadlines that will need to be met.

NEW BUSINESS

2017 Food Inspection Schedule was reviewed by the Board. Changes and revisions were made and an updated copy will be brought to next meeting on January 19, 2017 for review and approval.

2016 Annual Report was reviewed and discussed by the Board. Revisions and amendments will be made and another draft will be brought back to the Board at the next meeting.

HEALTH AGENT UPDATES

Septic update for 786 South Main Street was reviewed and acknowledged by the Board.

Board discussed a Septic complaint for 115 Mechanic Street. Mr. Catalano addressed the issue with a letter to the owner of the property. Property owner has 10 days to respond to the Board of Health with their intentions to resolve the issue.

Mr. Catalano will follow up with the owner of the property and will have an update for the Board at the next meeting on January 19, 2017.

CORRESPONDENCE

2017 Calendar of Meetings was reviewed and acknowledged by the Board.

Budget Worksheet for Fiscal Year 2018 was reviewed and acknowledged by the Board.

BILLS

A motion was made by Ms. Leclair to pay Michael Sarasin \$1,125.00 for Inspections in December. Her motion was seconded by Ms. McGovern and carried.

A motion was made by Ms. Leclair to pay the Town of Upton \$3,262.72 for Nursing Services. Her motion was seconded by Ms. McGovern and carried.

A motion was made by Ms. Leclair to pay Laura Renaud \$6.45 for Postage. Her motion was seconded by Ms. McGovern and carried.

A motion was made by Ms. Leclair to pay William Fisher \$1,875.00 for Inspections. Her motion was seconded by Ms. McGovern and carried.

A motion was made by Ms. Leclair to pay Tina Griffin \$141.66 as Minutes Clerk for Livestock Regulation Committee meetings. Her motion was seconded by Ms. McGovern and carried.

BETTERMENT BILLS

Ms. Leclair moved to pay Seth Lajoie & Associates and Melissa Odabashian \$3,460.00 for Septic construction at 7 Stone Street. Her motion was seconded by Ms. McGovern and passed.

Ms. Leclair moved to pay Sellew Construction and Paul Munro \$8,000 for Septic construction at 786 South Main Street. Her motion was seconded by Ms. McGovern and passed.

Ms. Leclair moved to pay the Town of Bellingham and Paul Munro \$150 for 786 South Main Street. Her motion was seconded by Ms. McGovern and passed.

Ms. Leclair moved to pay Land Planning and Diane Cardarelli \$6,167.28 for Septic construction at 61 Pleasant Street. Her motion was seconded by Ms. McGovern and passed.

BETTERMENT LOANS

Ms. Leclair moved to approve the agreement for Paul Munro of 786 South Main Street. Ms. McGovern seconded and the motion passed. Signatures were notarized.

Ms. Leclair moved to approve the agreement for Melissa Odabashian of 7 Stone Street. Ms. McGovern seconded and the motion passed. Signatures were notarized.

PLANS FOR REVIEW

A Septic Plan for 7 Stone Street was reviewed by the Board. Ms. McGovern made a motion to approve the plan as noted:

- Please reduce the side yard setback from 10' to 5' per 310 CMR 15.405(1)(a)
- Please reduce setback from cellar wall from 20' to 5' with Poly Barrier per 310 CMR 15.405(1)(b)
- Please reduce offset to B.V.W. from 50' to 40' per 310 CMR 15.405(1)(e)

Her motion was seconded by Ms. Leclair and carried.

ADJOURNMENT

Ms. McGovern moved to adjourn the meeting at 9:45 pm. Her motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

Tina M. Griffin

Tina M. Griffin

NEXT MEETING IS JANUARY 19, 2017 AT 7:30 PM