

Board of Health Meeting Minutes 01/19/2017

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BOARD OF HEALTH

January 19, 2017

Minutes

PRESENT

Chairman: Vincent Forte, Jr.

Member: Tricia Leclair

Member: Kelly McGovern

Health Agent: Michael Catalano

Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:31 pm.

Mr. Forte took this opportunity to express his condolences to the Mayhew family. Mr. Forte and all Board of Health members were saddened to hear of Selectmen Jerry Mayhew's passing.

Our thoughts and prayers are with the Mayhew Family at this time.

APPROVAL OF MINUTES

A motion was made by Ms. McGovern to approve the Minutes of January 05, 2017.

Ms. Leclair seconded and the motion carried.

OLD BUSINESS

The Board reviewed the Final Draft of the Annual Report. Mr. Catalano will be making some revisions and updating the Final Copy accordingly.

The 2017 Food Inspection schedule was reviewed by the Board. Mr. Catalano already confirmed the new schedule with each of the Inspectors and everyone is in agreement with this amended schedule.

Mr. Catalano provided the Board with an update on the 2017 Permits issued and still outstanding.

Letters will be sent out to all establishments that have not yet completed their Permit applications.

Ms. Leclair updated the Board with the current details she is working on with the Livestock Regulation Committee. Ms. Leclair stated that she is currently working on the Final Draft of the By-laws and will be meeting with the Livestock Committee again on January 31, 2017. At that meeting Ms. Leclair will go over the Draft with the Committee and hopes to finalize all revisions and amendments.

GOALS

The Board discussed some plans and goals they would like to achieve for this upcoming year.

Mr. Catalano talked with the Board about establishing a Bellingham "Clean Up" day. The Board discussed possible dates and Mr. Catalano stated he will try to coordinate a time with the DPW and other appropriate Departments and Organizations.

HEALTH AGENT UPDATES

Circle CG: The Board discussed the status of this Septic Repair project. Mr. Catalano has been in contact with Circle CG and talked with the Board about setting a date that the project must be completed by. Mr. Catalano will be preparing a letter with deadlines to be presented to Circle CG and consequences that will be taken if deadlines are not met.

Mr. Catalano discussed the current situation at 115 Mechanic Street with the Board. He stated that Mr. Patel has sent a letter to the Board of Health stating he is willing to work with the town to try to fix these issues. Mr. Patel stated he is planning on coming to the next Board of Health meeting on February 16, 2017 in order to address the Board to discuss his options and plans to fix the Septic issues.

CORRESPONDENCE

Current Budget Summary was reviewed and acknowledged by the Board.

Housing Access Training information was reviewed by the Board. A Training for Health, Building, Fire and Police Inspectors as well as Council on Aging will be provided at the Worcester Division of Public Health on January 26, 2017 from 10:00 am until Noon.

BILLS

A motion was made by Ms. McGovern to pay Tara Gurge \$ 675.00 for Inspections. Her motion was seconded by Ms. Leclair and carried.

BETTERMENT BILLS

Ms. McGovern moved to pay Land Planning and Diane Cardarelli \$6,413.28 for Septic construction at 61 Pleasant Street. Her motion was seconded by Ms. Leclair and passed.

Ms. McGovern moved to pay Sellew Construction and Paul Munro \$ 11,700.00 for Septic construction at 786 South Main Street. Her motion was seconded by Ms. Leclair and passed.

Ms. McGovern moved to pay Dave Brown and Paul Munro \$900.00 for a Betterment Bill at 786 South Main Street. Her motion was seconded by Ms. Leclair and passed.

ADJOURNMENT

Ms. McGovern moved to adjourn the meeting at 9:20 pm. Her motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

Tina M. Griffin

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**NEXT MEETING IS FEBRUARY 16, 2017 AT 7:30 PM
UPSTAIRS**