

# Board of Health Meeting Minutes 05/18/2017

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## BOARD OF HEALTH

MAY 18, 2017

Minutes

### PRESENT

Chairman: Vincent Forte, Jr.  
Vice Chairperson: Tricia Leclair  
Member: Kelly McGovern  
Health Agent: Michael Catalano  
Minutes Clerk: Tina Griffin

### CALL TO ORDER

Mr. Forte called the meeting to order at 7:30 pm.

### REORGANIZATION OF THE BOARD

Ms. McGovern made a motion to nominate Ms. Leclair as Chairperson for the Board of Health. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair asked the Board if there any nominations for Vice Chairperson. Mr. Forte made a motion to nominate Ms. McGovern as Vice Chairperson. His motion was seconded by Ms. Leclair and carried.

### BOARD ORGANIZED AS FOLLOWS:

Chairperson: Tricia Leclair  
Vice Chairperson: Kelly McGovern  
Member: Vincent Forte, Jr.  
Health Agent: Michael Catalano

### APPROVAL OF MINUTES

Mr. Catalano discussed some recent phone calls that he had received regarding the minutes from April 20, 2017. Mr. Catalano had asked that the section regarding "private pools" be corrected, as this was supposed to have read "semi-public" and not "private pools."

The current minutes read as follows:

Mr. Catalano reviewed and discussed the number of swimming pool licenses there are in Town and talked to the Board members about creating a policy that would state a lifeguard must be present if a certain number of people visit these private pools. ~

The minutes should be corrected to say:

Mr. Catalano reviewed and discussed the number of swimming pool licenses there are in Town and talked to the Board members about creating a policy that would state a lifeguard must be present if a certain number of people visit these semi-public pools. ~

A motion was made by Ms. McGovern to approve the minutes of May 04, 2017, as amended.

Mr. Forte seconded and the motion carried. Ms. Leclair abstained from the motion as she was not present at the May 04, 2017 meeting.

### OLD BUSINESS

Countryside Motel: Mr. Catalano advised the Board that he has been in contact with Mr. Patel regarding the new septic system that has to be installed. Mr. Patel has now hired an engineer and told Mr. Catalano that the plans are in the works. Mr. Patel will update the Board on a timeframe that he will be able to start the septic construction as soon as he gets the information from the engineer. In the meantime Mr. Patel will keep having the system pumped on a regular schedule until the new system can be installed.

The Board discussed the current Betterment Loan application and changes that should be made. The Board made suggestions to add verbiage to the current application stating that: "money is not guaranteed" and "not applicable if the applicant is selling the home."

Mr. Catalano advised the Board that he would update the application and email a copy to the Board members for review.

Residents will be able to fill out applications for Betterment Loans but they will not be presented to the Board for approval until funds are available.

### CORRESPONDENCE

Mr. Catalano discussed an informational flyer that was given to Board members from the Worcester Medical Reserve Corps, provided by Mary A. Watson, RN (Administrator of Southeast Division of WRMRC).

"The Worcester Regional Medical Reserve Corps is a committed group of volunteers, with or without medical backgrounds, who keep their communities safe by responding to public health emergencies. Recent events have taught us that all towns and cities need to be ready for anything, including natural disasters, terrorism,

and disease.”~

The Board reviewed and discussed the budget for Fiscal Year 2017.

#### **GOALS**

Mr. Forte discussed the areas along Depot Street that have always been burdened by litter and trash along both sides of the road. Mr. Forte asked Mr. Catalano to talk to town council and see if they would allow video cameras to be placed on town property along this roadway, in order to catch the people that continue to illegally dump trash and litter. Mr. Catalano advised the Board that he would speak to town council to see if they will allow cameras to be purchased and placed in specific areas along this roadway.

#### **NEW BUSINESS**

Mr. Catalano had asked Marsha Pereira, property manager of The Charles (formerly Jefferson Place) to come into tonight's meeting to discuss complaints that had come in regarding the semi-public swimming pool on the property. The Board had received complaints stating that the pool had been over capacity on a few occasions.

Ms. Pereira advised the Board that the pool was not over capacity and that they have Closed Circuit television in order to show how many people are at the pool at any given time. Also, the pool is in a secure and gated area that requires a key fob to be used in order to gain entry. This ensures that only the residents have access to the pool and each resident is allowed to bring only 1 non-resident visitor with them to this area.

Ms. Pereira also gave the Board members a copy of the "pool policies" that is included with all the residents contracts, as well as photos of the signage that is placed on the property with the pool safety guidelines.

Ms. Pereira advised the Board that the pool at this facility is mostly only 3' deep with a small area that is 4' deep. Also, the pool is only open from Memorial Day weekend to Labor Day weekend and closes at 9:00 pm every night.

The Board reviewed all of the information and Mr. Forte made the motion that the following actions take place:

- CPR and First Aid Certifications be provided to the Board of Health for all maintenance crew, as well as Ms. Pereira
- An entry log should be made for all visitors to the pool area, so that the Board can review capacity between specific days and hours.
- The wording "Adults should not swim alone" be added to the signage and pool guidelines.

His motion was seconded by Ms. McGovern and carried.

#### **HEALTH AGENT UPDATES**

Mr. Catalano discussed the livestock permitting process and deadline to obtain permits. He advised the Board that an advertisement is going into the Bellingham Bulletin newspaper to remind people that they have until July 01, 2017 to apply for their free livestock permit. This information will also be placed on the town website and local cable television.

The Board acknowledged and discussed complaints that have come in since the last meeting. A copy of the complaint log was given to all Board members for review.

#### **BILLS**

A motion was made by Ms. McGovern to pay \$3,062.00 to Stephen J. Szczepanik for William Fisher and Tara Gurge's Food Inspector insurance. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$450.00 to William Fisher for Food inspections. Her motion was seconded by Mr. Forte and carried.

#### **PLANS FOR REVIEW~**

Mr. Forte made a motion to approve a new construction disposal plan for a 440 Gallon system at 316 Center Street. His motion was seconded by Ms. McGovern and carried.

#### **ADJOURNMENT**

Mr. Catalano took a moment to send his condolences to the Karakeian family for the loss of Mr. Anthony Karakeian this past week. The Board would like to express it's deepest sympathy to the family, friends and co-workers of Mr. Karakeian.

Ms. McGovern moved to adjourn the meeting at 9:25 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS JUNE 01, 2017 AT 7:30 PM  
DOWNSTAIRS**