

# Board of Health Meeting Minutes 06/01/2017

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## BOARD OF HEALTH

JUNE 01, 2017

Minutes

### **PRESENT**

Chairperson: Tricia Leclair  
Vice Chairperson: Kelly McGovern  
Member: Vincent Forte, Jr.  
Health Agent: Michael Catalano  
Minutes Clerk: Tina Griffin

### **CALL TO ORDER**

Ms. Leclair called the meeting to order at 7:30 pm.

### **APPROVAL OF MINUTES**

A motion was made by Ms. McGovern to approve the minutes of May 18, 2017, as submitted.  
Mr. Forte seconded and the motion carried.

### **TOBACCO**

The Board reviewed a letter that the Tobacco Agent, Marilyn Edge had sent regarding her recent compliance checks. Ms. Edge stated that the town is up to date as far as licenses are concerned.  
Ms. Edge noted that she is waiting on a copy of the Massachusetts retail license for Gateway Liquor store to be faxed over to her. Ms. McGovern made a suggestion to have Gateway Liquors added to the next agenda to make sure a copy of their license has been received.

### **OLD BUSINESS**

All Board members were provided with a copy of the Betterment Loan application with the changes that were recently made. The Board discussed these changes and made some additional revisions. Board members agreed that verbiage should be added about the selling of a home within certain timeframes of applying for a Betterment Loan. Mr. Catalano will make these additional revisions and provide an updated copy to the Board at the next meeting on June 15, 2017.

### **CORRESPONDENCE**

The Board members acknowledged and discussed correspondence regarding the 2017 Beach Season that was sent by the Bureau of Environmental Health.

### **NEW BUSINESS**

Mr. Forte discussed the use of cameras for septic system inspections. Mr. Forte stated that when a system is inspected the inspector should have to state on the form if a camera was used to determine the decision. Mr. Catalano advised the Board that he would talk with some other towns to see what their procedure is and that this should be put back on agenda for next month.

The Board members discussed the summer schedule for the Board of Health meetings. A motion was made by Mr. Forte to amend the schedule to reflect one meeting instead of two during the months of both July and August. The updated schedule should reflect one meeting on July 6, 2017 and a meeting on August 03, 2017. Ms. McGovern seconded and the motion carried.

Board members discussed Li'l General convenience store and some issues that Ms. Leclair noticed at a recent visit to the store. Mr. Forte made a suggestion that an email should be sent to the inspectors to make sure they take notes on the physical appearance and overall condition on the facility, in addition to the regular inspectional duties. Mr. Catalano advised the Board that he will send an email to the inspectors.

Mr. Catalano told the Board that another reminder has been placed in the Bellingham Bulletin newspaper to have livestock owners fill out the application and obtain their free livestock permit. The deadline to apply for the free livestock permit is June 30, 2017. After this date a late fee of \$50 will be charged.

The Board discussed the Hartford Village Peer Review and Engineer for the project. Mr. Catalano told the Board that Mr. Tom Ryder is the Board of Health Engineer for the town of Mendon.  
A motion was made by Mr. Forte to accept Mr. Tom Ryder as the Peer Review Engineer for the Hartford Village project. His motion was seconded by Ms. McGovern and carried.

Mr. Mike Savard came into the meeting, along with his brother, David Savard, in order to discuss the septic plan at David's property located at 316 Center Street. The Board had approved the septic plan design at the last meeting, held on May 18, 2017.

Mr. Catalano had asked Mr. Savard to come in and discuss the situation with the Board members. Town sewers are present on Center Street. However, they stop before Mr. Savard's property.

Mr. Savard expressed to the Board that it would not be feasible to connect to the town sewers and that he would just like to continue with the original septic plan that was presented to the Board.

Mr. Forte made a motion to allow Mr. Savard of 316 Center Street to utilize the septic plan as designed and approved by the Board, in place of sewers because it is not feasible due to conservation issues.

His motion was seconded by Ms. McGovern and carried.

#### **HEALTH AGENT UPDATES**

The Board acknowledged and discussed complaints that have come in since the last meeting. A copy of the complaint log was given to all Board members for review.

Mr. Catalano updated the Board on the status of Countryside Motel. Mr. Catalano stated that Mr. Patel has now hired an engineer and they are moving forward with making a septic plan. Mr. Patel will be coming in to update the Board on the status and the timeframe of the project once he has the plans from the engineer.

The Board acknowledged and reviewed an informational flyer that was provided about the tick disease "Powassan." Mr. Catalano also advised the Board that a video has been playing on local cable television to update the community on this tick disease.

Board members acknowledged and discussed the Lakeshore Estates project that is being built by Fafard Construction Company.

#### **BILLS**

A motion was made by Ms. McGovern to pay \$1,716.00 to Stephen J. Szczepanik for Mark Bascio's Food Inspector insurance. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$150.00 to MAHB (Massachusetts Association of Health Boards) for Membership dues. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$750.00 to the Tobacco Agent, Marilyn Edge for compliance checks and data entry. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$99.99 to W.B. Mason for office supplies. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$66.75 to HF Group, LLC for DWI Forms. Her motion was seconded by Mr. Forte and carried.

A motion was made by Ms. McGovern to pay \$4,300.00 to John J. Burke for hosting the Tabletop Training Exercise. This money was funded by a grant for this program. Her motion was seconded by Mr. Forte and carried.

#### **BETTERMENT LOANS**

Mr. Catalano discussed a recent Betterment Loan Application for Mr. Lopez of 12 Fairway Drive that was presented to the Board on May 4, 2017. At the time that Mr. Lopez had applied for the Betterment Loan he stated that he was not planning on selling the property. However, the property has already been listed for sale and therefore the application is no longer valid.

The Board discussed this situation and agreed that the application for the Betterment Loan will be denied for 12 Fairway Drive.

Ms. McGovern made a motion to deny the betterment application for the reason that the property is on the market. Her motion by Mr. Forte and carried.

Mr. Catalano advised the Board that he will be sending a certified letter to the property owner to advise him of the Denied application.

#### **PLANS FOR REVIEW**

A septic plan for 576 South Main Street was reviewed by the Board. ~Mr. Forte made a motion to approve the plan as noted:

- Please allow increased grade over septic tank and pump chamber from 36" to 72" per 310 CMR 15.405(1)(a)
- Please reduce minimum separation from estimated seasonal high groundwater from 4' to 3' per 310 CMR 15.405(h)

His motion was seconded by Ms. McGovern and carried.

#### **ADJOURNMENT**

Ms. McGovern moved to adjourn the meeting at 9:08 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS JUNE 15, 2017 AT 7:30 PM  
UPSTAIRS**