

Board of Health Meeting Minutes 10/19/2017

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BOARD OF HEALTH
OCTOBER 19, 2017
Minutes

PRESENT

Chairperson: Tricia Leclair
Vice Chairperson: Kelly McGovern
Member: Vincent Forte, Jr.
Health Agent: Michael Catalano
Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. Leclair called the meeting to order at 7:30 pm.

BETTERMENT LOANS

The Board members reviewed Federal 1040 Tax Forms from Betterment Loan applicants that were present at this meeting.
Ms. Short from 298 Hartford Avenue – Verified and approved.
Mr. Silva from 28 Bliss Road – Verified and approved.

HEALTH AGENT UPDATES

16 North Street:

Mr. Arthur Guray came into the meeting tonight to discuss the existing Well system on his property at 16 North Street.
Mr. Forte made a motion to approve a local upgrade for 16 North Street as noted:

- Reduce the distance between the septic system to the private well from 100' to 71'

per 310 CMR 15.405(j)

His motion was seconded by Ms. McGovern and carried.

Hartford Village:

Mr. JP Connolly from Andrews Survey and Engineering came into the meeting tonight to show updated plans to the Board for the Hartford Village project.
Mr. Connolly went over the blueprints and clarified the areas that caused questions at the September 07, 2017 Public Hearing. Mr. Connolly also told the Board that he now has the Presby System Certification letter in hand for this project.
The Board discussed additional details about observation ports and the monitoring systems with Mr. Connolly. Questions were also answered about the pump controls and alarm system that will be used.

Mr. Forte made a motion to close this portion of the meeting without signing the plan until all the paperwork is reviewed by Mr. Tom Ryder, Peer Review and Mr. Catalano.

Ms. McGovern seconded and the motion carried.

Complaint Log:

Board members reviewed new and previous complaints that have come into the Board of Health office since the last meeting. Mr. Catalano discussed some details of the most recent complaints and updated the Board on the status of these issues.

TOBACCO

The Board reviewed correspondence letters for Cumberland Farms on Hartford Avenue and Bellingham Grocery for the sales of tobacco products to minors.

Cumberland Farms has paid their violation fine.

Bellingham Grocery has paid their violation fine and will start serving their suspension portion of their penalty at 6:00 am on Friday, October 20, 2017.

APPROVAL OF MINUTES

A motion was made by Mr. Forte to approve the minutes of October 5, 2017, as submitted.

Ms. McGovern seconded and the motion carried. Ms. Leclair abstained from the motion, as she was not present at the previous meeting.

The Board acknowledged and discussed the previous agenda and tasks from the October 05, 2017 meeting.

OLD BUSINESS

Flu Shots / Administrative Fees:

Mr. Forte told the Board that he did some research on the flu shot and administration fee through local pharmacies. The Board agreed to go over these fees with the Public Health Nurse, Patricia Parent when she comes into the meeting on November 2nd.

Ms. Leclair also noted that Ms. Parent should be providing the Board with time sheets as the previous Public Health Nurses did and would like this topic put on the agenda for the next meeting as well.

Flu Clinic Dates:

Mr. Catalano told the Board that the dates for the Flu Clinic have been set and advertisements have been placed in the Bellingham Bulletin newspaper to let people know of the dates and times.

The Family Flu Clinic will be held on Monday, November 6th from 3:00 pm – 6:30 pm in the Municipal Center's Arcand Meeting Room.

Planet Air Boxes:

The Board discussed various collection bins that are placed around town and the amount of items that keep overflowing the bins onto the property around them. Board members agreed to do more research to see if other towns are having these issues with the collection bins and continue this discussion at the next meeting on November 2nd.

CORRESPONDENCE

The Board members reviewed and discussed revisions made to the "Open Meeting Law Regulations."

HEALTH AGENT UPDATES

Board members discussed the current food inspection schedule and paperwork that has been received from the inspectors, to date. Mr. Catalano told the Board that Mr. Fisher will be coming to the next meeting on November 2nd to discuss the procedures and timeframe for inspections that is required by the Board.

BILLS

A motion was made by Ms. McGovern to pay \$158.85 to the Tobacco Agent, Marilyn Edge. Mr. Forte seconded and the motion carried.

A motion was made by Ms. McGovern to pay \$375.00 to Mark Bascio for food inspections. Mr. Forte seconded and the motion carried.

BETTERMENT BILLS

Ms. McGovern made a motion to pay \$2,235.00 to Windriver Environmental and Ms. Metivier for a Betterment Bill at 30 Arthur Street. Mr. Forte seconded and the motion carried.

BETTERMENT LOANS

Ms. McGovern made a motion to approve the septic betterment program application for Mr. Silva of 28 Bliss Road. Mr. Forte seconded and the motion carried.

Ms. McGovern made a motion to approve the septic betterment program application for Ms. Short of 398 Hartford Avenue. Her motion was seconded by Mr. Forte and carried.

Ms. McGovern made a motion to approve the septic betterment program application for Mr. Santos of 87 Indian Run Road. Her motion was seconded by Mr. Forte and carried.

ADJOURNMENT

Ms. McGovern moved to adjourn the meeting at 9:48 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

**NEXT MEETING IS NOVEMBER 02, 2017 AT 7:30 PM
DOWNSTAIRS**