

Board of Health Meeting Minutes 12/14/2017

[Printer-Friendly Version](#)

BOARD OF HEALTH

December 14, 2017

Minutes

PRESENT

Chairperson: Tricia Leclair
Vice Chairperson: Kelly McGovern
Member: Vincent Forte, Jr.
Health Agent: Michael Catalano
Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. Leclair called the meeting to order at 7:30 pm.

MINUTES

Ms. McGovern made a motion to approve the minutes from the November 16, 2017 meeting, as submitted. Mr. Forte seconded and the motion carried.

The Board members discussed tasks from the previous meeting.

7:40 PM – TOWN COUNSEL

Barbara St. Andre, Town Counsel, came into the meeting tonight to introduce herself to the Board and review changes that she made to the Betterment Agreement. A copy of the revised Agreement was given to all Board members. Ms. Andre discussed the grammar changes, revisions and additions with the Board. Ms. McGovern made a motion to approve the revisions to the Betterment Agreement. Mr. Forte seconded and the motion carried.

Ms. St. Andre will be present at the next meeting on January 04, 2018 to discuss the town litter and trash regulations.

TOBACCO

Board members reviewed a copy of the email sent from the Tobacco Agent, Marilyn Edge to Mr. Catalano regarding the schedule for the 2018 Compliance checks. Ms. Edge notified the Board of the date range that the compliance checks should be done by and her proposed schedule. Ms. Edge will be present at the next meeting on January 04, 2018 to discuss the compliance checks and any other tobacco questions that Board members may have at that time.

OLD BUSINESS

Planet Aid Donation Bins:

Ms. McGovern discussed the Planet Aid donation bins with the Board. Ms. McGovern stated that over the past month she has been monitoring a majority of the collection bins around town. Ms. McGovern provided the Board members with a list of locations and the type of collection bins they have on site.

Ms. McGovern stated that she has been in contact with the account representative, Judy, for the Planet Aid collection bins and has been happy with the responsiveness of Judy.

Ms. McGovern stated that in the past month things have gone very well with the collection bins and properties they are located on.

CORRESPONDENCE

The Board acknowledged and reviewed the 2018 Budget, as well as the 2019 Budget Worksheet.

NEW BUSINESS

An employee review form for Mr. Catalano was provided to all Board members tonight. Ms. Leclair asked the Board to please fill out the form when they have a moment and bring it back to the office upon completion.

HEALTH AGENT UPDATES

Complaint Log:

No new complaints have come into the Board of Health office since the last meeting.

Mr. Catalano discussed the status of the previous Coachmen's Lodge complaint with the Board members.

Board members discussed the recent dog waste sign that was placed on California Avenue. Mr. Todd Roman from California Avenue called into the Board of Health recently to say "Thank You" for the promptness of the Board to get the dog waste sign put up near his property.

Training by the Worcester Public Health Coalition was held for the Board members in November. Ms. McGovern and Ms. Leclair were both in compliance and responded to the "Emergency Call Test" promptly.

Mr. Catalano discussed some of the recent phone calls that he has been receiving regarding the water quality reports and the amount of TTHM that was elevated in the recent testing.

BILLS

A motion was made by Mr. Forte to pay \$2,756.00 to the Town of Upton for Public Health Nurse, Tricia Parent. His motion was seconded by Ms. McGovern and the motion carried.

A motion was made by Mr. Forte to pay \$285.00 to Peer Review, Tom Ryder. His motion was seconded by Ms. McGovern and carried.

A motion was made by Mr. Forte to pay \$153.78 to Perma Line of New England for signs. His motion was seconded by Ms. McGovern and carried.

A motion was made by Mr. Forte to pay \$147.00 to the Postmaster for three rolls of stamps. His motion was seconded by Ms. McGovern and carried.

A motion was made by Mr. Forte to pay \$40 to OSHA Campus for the 8 Hour OSHA Refresher Course.
Ms. McGovern seconded and the motion carried.

A motion was made by Mr. Forte to pay \$9,600.00 to Vin Boczinowski for work at 1221 Pulaski Blvd as part of the septic betterment program. Ms. McGovern seconded and the motion carried.

PLANS TO REVIEW

A motion was made by Ms. McGovern to approve the "New Construction" septic plan with "No Variances" for numbers: 3, 5, 8 and 10 Connor Way.
Mr. Forte seconded and the motion carried.

ADJOURNMENT

Ms. McGovern moved to adjourn the meeting at 9:40 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

NEXT MEETING IS JANUARY 04, 2018 AT 7:30 PM