

BOARD OF HEALTH

March 01, 2018

Minutes

PRESENT

Chairperson: Tricia Leclair

Vice Chairperson: Kelly McGovern

Member: Vincent Forte, Jr.

Health Agent: Michael Catalano

Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. Leclair called the meeting to order at 7:30 pm.

MINUTES

Ms. McGovern made a motion to approve the minutes from the February 15, 2018 meeting, as submitted. Mr. Forte seconded and the motion carried.

NEW BUSINESS

Board members discussed some local businesses and overall appearance of the locations. Ms. Leclair asked Mr. Catalano to provide the Board members with email addresses for the Inspectors so that they can remind the Inspectors to look at overall appearance and condition of the businesses in addition to the regular inspectional items.

Ms. Leclair also talked with the Board about a recent visit she had at a local nail salon. Ms. Leclair stated that she would like Mr. Catalano to contact the State Department that handles inspections of these types of establishments and update the Board on their inspectional procedures.

Mr. Forte talked with the Board about the number of people that take their dogs into stores. Dogs are not permitted to go into stores or establishments unless they are certified service animals. Mr. Forte told the Board about a recent incident that he personally witnessed at the Home Depot store in town.

The Board asked Mr. Catalano to contact the manager of the Home Depot store and ask him to come to the next Board of Health meeting on March 15, 2018.

OLD BUSINESS

Board members reviewed and discussed the tasks from the previous meeting.

The Board completed an employee review of Health Agent, Michael Catalano. Ms. Leclair asked all Board members to complete the employee review form if they have not already completed it.

Mr. Catalano talked to the Board about some of his daily duties and schedule. The Board discussed the current work load of Mr. Catalano and completed the employee review forms during the meeting.

TOBACCO

Board members discussed the draft of the Tobacco Regulations that were presented at the last meeting by the MAHB Attorney, Cheryl Sbarra. The Board agreed on the draft with the recommendation of grammar revisions made by Ms. McGovern.

CORRESPONDENCE

The Board reviewed a copy of the letter that Market Basket provided them with, regarding Service Animals that are sometimes brought into the store. Board members also reviewed literature regarding the ADA (Americans with Disabilities Act) requirements.

8:37 - PUBLIC HEARING

Body Art and Piercing Regulations:

Mr. Forte made a motion to open the Public Hearing for the Body Art and Piercing Regulations. Ms. McGovern seconded and the motion carried. There was nobody present for the Public Hearing besides Board members. Mr. Forte made a motion to add the definitions for micro-blading into the current regulations. Ms. McGovern seconded and the motion carried. Effective date of the updated regulations will be established at the next Board of Health meeting.

Mr. Forte made a motion to close this Public Hearing portion of the meeting. Ms. McGovern seconded and the motion carried.

GOALS

Mr. Forte discussed the camera that the Board agreed to purchase at the last meeting on February 15, 2018. Ms. Leclair asked Mr. Forte to research the model of the camera he would like the Board to purchase and give the information to Laura Renaud for purchase.

HEALTH AGENT UPDATES

Mr. Catalano discussed the details about the Earth Day event. Mr. Catalano told the Board that three people have contacted the office about wanting to volunteer and help organize the event. Earth Day / Clean-up Day will be on Saturday, April 21st with the option of a rain date on Sunday, April 22nd. Volunteers are needed to help make this event a success. Information about this event have already been posted on local cable television and placed in the Bellingham Bulletin newspaper.

Mr. Catalano discussed the complaints that have come into the Board of Health Office since the last meeting. A copy of the complaint log was given to all Board members to review. Board members acknowledged and discussed these complaints.

Board members signed a request that was given to them from Mr. Catalano regarding a money transfer for revolving funds to cover part-time personnel. The Board reviewed and signed the request.

BETTERMENT BILLS

A motion was made by Mr. Forte to pay \$6,675.00 to Windriver Environmental for the septic system betterment loan for Ms. Metivier of 30 Arthur Street. Ms. McGovern seconded and the motion carried.

BILLS

A motion was made by Mr. Forte to pay \$110.00 to Tara Gurge for Food Inspections. His motion was seconded by Ms. McGovern and the motion carried.

A motion was made by Mr. Forte to pay \$175.00 to Tobacco Agent, Marilyn Edge. His motion was seconded by Ms. McGovern and carried.

BETTERMENT LOANS

The Betterment Loan application for Marylyn Short of 398 Hartford Ave was re-signed by the Board, due to a language change on the Betterment Loan application.

Board members discussed a Betterment Loan application for the property at 42-44 North Street. Mr. Catalano told the Board that the owner needs to submit a new application.

PLAN REVIEW

The Board reviewed a septic system plan for the property located at 26 High Street.

Mr. Forte made a motion to approve the plan with the following upgrade approval request:

- Reduce separation from groundwater from 4' to 3' per 310 CMR 15.405(1)(h)

Ms. McGovern seconded and the motion carried.

ADJOURNMENT

Ms. McGovern moved to adjourn the meeting at 9:43 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin

Tina M. Griffin

NEXT MEETING IS MARCH 15, 2018 AT 7:30 PM