

## **BOARD OF HEALTH**

April 18, 2019

Minutes

### **PRESENT**

Health Consultant: Bruce Wilson, Jr.

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:00 pm.

### **MINUTES**

Mr. Forte made a motion to approve the minutes from the April 4, 2019 meeting, as submitted.

Ms. Leclair seconded and the motion carried.

### **TOBACCO**

Board members reviewed a draft of the regulations regarding smoking paraphernalia being sold at local convenience stores. The Board would like to make an additional revision regarding the language referring to the "equivalent of a license". The revisions will be sent to MAHB Attorney, Cheryl Sbarra for review. This discussion will be continued at the next Board of Health meeting on May 2, 2019.

### **OLD BUSINESS**

#### **NAIL SALON APPLICATION**

Board members reviewed a copy of the nail salon application draft. Ms. McGovern had one amendment that needed to be updated on the draft. The new application has been accepted by the Board.

The 2019 Earth Day / Clean Up event will take place on Saturday, April 27<sup>th</sup> with a rain date of Sunday, April 28<sup>th</sup>. An article was placed in the local newspapers and on the Town website. More volunteers are still needed to help make this event a success. A copy of the flyer asking for volunteers will continue to be posted on the Town website, social media and local cable television. The information has also been posted on the Bulletin Board at the intersection of Hartford Avenue and North Main Street.

Ms. McGovern told the Board she will be picking up the supplies at Home Depot this coming week and will be bringing them to the office on Wednesday. The Board will continue to keep spreading the word about the event in hopes to have more volunteers and a successful clean up day.

### **NEW BUSINESS**

#### **JOSIE DUTIL – SENIOR CENTER DIRECTOR**

Senior Center Director, Josie Dutil was present at tonight's meeting to discuss some of the items she would like to have the Public Health Nurse monitor for the seniors. Ms. Dutil explained that currently Diabetes is a big epidemic in Bellingham amongst the seniors. Ms. Dutil told the Board that she would like to be able to make the seniors more aware that Type 2 diabetes can be prevented and controlled with proper diet and exercise. In addition to the blood pressure checks and flu shots that are offered at the Senior Center, Ms. Dutil would also like to have the option to check blood sugar and provide educational notices about diabetes. Ms. Leclair discussed the possibility of having a Public Health Nurse at the Center on Wednesday's, which is currently the busiest day of the week there. The Board will take all these items into consideration and will be in contact with Ms. Dutil regarding the Public Health Nurse's schedule and the needs of the town's seniors.

## **FOOD INSPECTION TRAINING**

The Board discussed an upcoming Food Inspection Training that will be coordinated with Food Inspector, Michael Sarasin. On April 30<sup>th</sup>, Mr. Sarasin will have the people that recently attended the Serv-Safe Class come out on inspections with him for further training.

## **CORRESPONDENCE**

### **RESUME'S – JOB APPLICATIONS**

Board members received a resume and employment application from Mr. Wilson for the Health Agent position that is currently posted. The Board said they will review the application and take it into consideration when filling the Health Agent position.

## **FOOD INSPECTIONS**

The Board reviewed Food Inspector reports that were submitted by Robert Griffin III. Ms. McGovern asked to have Ms. Renaud supply an updated copy of the Food Inspector schedule for review at the next Board of Health meeting on May 2, 2019.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on April 4, 2019.

Mr. Wilson updated the Board on the 4 Middle Avenue complaint and let them know the residents have been working to correct the issues at this property. Mr. Wilson will be monitoring this property to make sure it is in compliance and will report back to the Board with his findings.

## **SOIL TESTING FOR PLANNING DEPARTMENT**

Mr. Wilson talked with the Board about the possibility of charging for Soil Testing that has to be completed for the Planning Department. Mr. Wilson said that most of the surrounding towns do charge for the soil testing. The Board took this under advisement and will check with the Planning Board to see if a fee of \$100 for soil testing can be added to the Planning Board Application.

## **DISCUSSION**

### **PUBLIC HEALTH NURSE**

The Board has decided not to renew the contract for the towns current Public Health Nurse, Patricia Parent. Board members will be looking into other options for a Public Health Nurse and will be working with the Senior Center Director to better determine the needs of the seniors.

Time Sheets for Ms. Parent were acknowledged and discussed by the Board.

## **BILLS**

Ms. Leclair made a motion to pay \$2,175.00 to Robert Griffin III for Food Inspections. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$200.00 to the URI Cooperative Extension for Septic Inspector Classes that Mr. Wilson will be attending. Her motion was seconded by Mr. Forte and carried.

## **BETTERMENT BILLS**

Mr. Forte made a motion to pay the Betterment Bill in the amount of \$1,170 to GW Site Solutions for site work and plans for 89 Patricia Drive. Ms. Leclair seconded and the motion carried.

**BETTERMENT LOANS**

Ms. Leclair made a motion to accept the Betterment Loan application for the septic system at 127 North Street. Income Documentation was verified and the application was signed by the Board. Mr. Forte seconded and the motion carried.

**ADJOURNMENT**

Ms. Leclair made a motion to adjourn the meeting at 8:45 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS MAY 2, 2019 AT 7:00 PM**