

## **BOARD OF HEALTH**

April 04, 2019

### **Minutes**

#### **PRESENT**

Health Agent: Michael Catalano

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

#### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:00 pm.

Ms. McGovern welcomed Bruce Wilson, Jr. and introduced him to the Board. Mr. Wilson will be the acting Health Consultant until a full-time Health Agent is hired to replace Mr. Catalano. In the meantime, Mr. Wilson will be available in the office two days a week, as well as on-call as needed. He will also be attending the Board of Health meetings in place of Mr. Catalano.

#### **MINUTES**

Mr. Forte made a motion to approve the minutes from the March 21, 2019 meeting, as submitted.

Ms. McGovern seconded and the motion carried. Ms. Leclair abstained from the motion, as she was not present for the March 21<sup>st</sup> meeting.

#### **TOBACCO**

Board members discussed the recent meeting with Board of Selectmen and Tobacco Agent, Marilyn Edge regarding smoking paraphernalia being sold at local convenience stores. The Board made additional revisions to the regulations draft. The revisions will be sent to MAHB Attorney, Cheryl Sbarra for review. This discussion will be continued at the next Board of Health meeting on April 18<sup>th</sup>.

#### **OLD BUSINESS**

##### **NAIL SALON APPLICATION**

Board members reviewed a copy of the nail salon application draft. Dates were added to the application to be revised by Ms. Renaud. The application and revisions will be reviewed at the next Board of Health meeting on April 18<sup>th</sup>.

The 2019 Earth Day / Clean Up event will take place on Saturday, April 27<sup>th</sup> with a rain date of Sunday, April 28<sup>th</sup>. An article was placed in the local newspapers and on the Town website. More volunteers are still needed to help make this event a success. A copy of the flyer asking for volunteers will continue to be posted on the Town website, social media and local cable television.

#### **NEW BUSINESS**

##### **TOWN EMAILS**

Board members have received their new town email addresses this week. Ms. McGovern and Ms. Leclair have already set up their new accounts and Mr. Forte will get his set up within the next day or so.

#### **CORRESPONDENCE**

##### **FOOD INSPECTIONS**

Board members reviewed the new Food Inspector Forms and a copy of the Inspection Reports that were recently completed by Mr. Catalano.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on March 21, 2019.

Numerous complaints have come into the office regarding littering at 4 Middle Avenue. The Board has been by the property to verify the cause for these complaints.

Mr. Forte made a motion to have Mr. Catalano send a certified letter to the resident of 4 Middle Avenue and let them know they will be fined in the amount of \$300 per day that they are in violation of the littering by-law as well as other various violations. His motion was seconded by Ms. Leclair and carried.

### **BILLS**

Ms. Leclair made a motion to pay \$750.00 to Michael Sarasin for 5 Servsafe class participants. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$303.00 to Techpro Publications for the Earth Day Advertisements. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$5,580.64 to the Town of Upton for Public Health Nurse, Tricia Parent. Her motion was seconded by Mr. Forte and carried.

### **BETTERMENT LOANS**

Board members reviewed tax documents and verified income for a Betterment Loan at 84 Lisa Ann Drive. Mr. Forte made a motion to approve the Betterment Loan application for 84 Lisa Ann Drive. Ms. Leclair seconded and the motion carried.

The Betterment Loan Agreement for 21 Lemire Court was signed by the Board.

### **PLANS**

The Board reviewed a septic design plan for 21 Cranberry Meadow Road.

Mr. Forte made a motion to approve the design plan with the following local upgrade requests:

- Request to allow leach field to be within 19.5' (20' minimum) of a full foundation per

310 CMR 15.211(1)

- Request to allow leach field to be within 6.5' (10 minimum) of a slab foundation per

310 CMR 15.211(1)

- Request to allow leach field to be within 5' (10' minimum) of a property line per 310 CMR 15.211(1)

- Request to allow a 13% reduction (25% allowed) in the required subsurface disposal area design requirements per 310 CMR 15.405(1)(c).

Ms. Leclair seconded and the motion carried.

The Board reviewed a new construction septic design plan for Lot 1 Blackstone Street.

Mr. Forte made a motion to approve the plan as submitted, with no variances needed.

Ms. Leclair seconded and the motion carried.

The Board reviewed a new construction septic design plan for Lot 2 Blackstone Street.

Mr. Forte made a motion to approve the plan as submitted, with no variances needed.

Ms. Leclair seconded and the motion carried.

The Board reviewed a new construction septic design plan for Lot 3 Blackstone Street.

Mr. Forte made a motion to approve the plan as submitted, with no variances needed.

Ms. Leclair seconded and the motion carried.

The Board reviewed a new construction septic design plan for Lot 4 Blackstone Street. Mr. Forte made a motion to approve the plan as submitted, with no variances needed. Ms. Leclair seconded and the motion carried.

**ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 8:20 pm. His motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS APRIL 18, 2019 AT 7:00 PM**