

**BOARD OF HEALTH**  
April 7, 2020  
Minutes  
Meeting Conducted on Zoom

**PRESENT**

Health Agent: Bruce Wilson, Jr.  
Chairperson: Vincent Forte, Jr.  
Vice Chairperson: Patricia Leclair  
Member: Kelly McGovern  
Minutes Clerk: Tina Griffin

**CALL TO ORDER**

Mr. Forte called the meeting to order at 7:00 pm.

**MINUTES**

Ms. McGovern made a motion to approve the minutes from the March 10, 2020 meeting, as amended.  
Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the minutes from the March 19, 2020 Emergency Management meeting, as submitted. Ms. Leclair seconded and the motion carried.

**CORONA VIRUS UPDATES**

Mr. Wilson and Public Health Nurse, Esther Martone gave an update on the COVID-19 virus and current number of cases in Town and in the State. Mr. Wilson informed everyone on the safety measures that they should be taking. Please be diligent about hand washing and wiping down common service areas with antiviral products. Avoid large gatherings and make sure you cough or sneeze into your sleeve. Practice Social Distancing and keep a 6' radius around yourself from others. Please self-quarantine if you are diagnosed or have symptoms of COVID-19.

Mr. Wilson also informed everyone on the safety measures that local grocery stores have also been taking, such as having customers only being able to navigate one way down the aisles in order to avoid face to face contact with other shoppers. This is in addition to the clear plastic shields that have been installed at the registers and the disinfecting procedures that have been put in place.

Stores are also now limiting the number of people allowed in the establishment at one time.

More information will be updated as this virus continues to spread.

Please check the Town website for news and updates as they become available.

**OLD BUSINESS**

**EARTH DAY CLEAN-UP EVENT – APRIL 25TH**

This year will be the 50<sup>th</sup> Anniversary of Earth Day. Ms. McGovern suggested that the Board consider having an Earth Day Month instead of the originally scheduled Clean-Up Day that was going to take place on Saturday, April 25<sup>th</sup>. Suggestions were made and details will be discussed with the Department of Public Works. This discussion will continue at the next Board of Health meeting, scheduled for Tuesday, April 14<sup>th</sup>.

**T-SHIRT CONTEST WINNER**

The artwork of 12-year-old Ava Laquerre was chosen to be printed on the Earth Day Clean-up Event T-Shirts. Shirts are in the process of being ordered and Ms. Laquerre will be presented with a T-Shirt, Participation Certificate and \$50 Gift Card when the shirts arrive.

Mr. Wilson would also like to award the 2<sup>nd</sup> place winner, Carah Leclair a prize, out of his own Charity and her artwork will be displayed on the back of the T-shirt that is being printed.

## **CORRESPONDENCE**

### **EMPLOYEE CALENDARS**

An updated employee calendar for the month of April was reviewed by the Board.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

Mr. Wilson discussed new and previous complaints that have come into the Board of Health office since the last meeting, held on March 10, 2020.

### **FOOD INSPECTIONS**

Food Inspector, Robert Griffin III, was present for this meeting and informed the Board that he would like to be actively inspecting food establishments, even though restaurants are currently only open for take-out and deliveries. Mr. Forte agreed with Mr. Griffin and said we need to make sure that these establishments are still maintaining proper cleanliness and food standards, in addition to wearing gloves and masks in positions that would require them to. Mr. Griffin will be visiting establishments in the coming weeks and will report back to the Board with any issues.

## **BILLS**

Ms. McGovern made a motion to pay \$303.00 to Techpro Publications for Earth Day ads. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to pay \$47.36 to WB Mason for Office Supplies. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the purchase of an iPad for Health Agent, Bruce Wilson, in an amount that is not to exceed \$1,000.00. Ms. Leclair seconded and the motion carried.

## **PLANS**

### **346 THERESA ROAD**

A septic design plan for 346 Theresa Road was reviewed by the Board.

Ms. McGovern made a motion to approve the plan with the following local upgrade request that was reviewed and verified by the Health Agent, Mr. Wilson:

- Request a setback of 4' of cover over the S.A.S. (Soil Absorption System) where 3.5' is required – Per 310 CMR 15.405(1)(b)

This system will be vented to supply oxygen to the field.

Ms. Leclair seconded and the motion carried.

### **11 LINWOOD AVENUE**

A septic design plan for 11 Linwood Avenue was reviewed by the Board.

Ms. McGovern made a motion to approve the plan with the following local upgrade requests that were reviewed and verified by the Health Agent, Mr. Wilson:

- Request a setback of 4' from the foundation to the septic tank where 20' is required – PER 310 CMR 15.405(1)(b)

- Allow an offset of 10' to wetlands where 50' is required – PER 310 CMR 15.405(1)(e)

Board members discussed these upgrade requests and agreed on the approval due to the circumstances of the lot constraints and the proper measures that will be taken with the system requirements.

Ms. Leclair seconded and the motion carried.

#### **443 CENTER STREET**

A septic design plan for 443 Center Street was reviewed by the Board.

Ms. McGovern made a motion to approve the plan with the following local upgrade request that was reviewed and verified by the Health Agent, Mr. Wilson:

- To allow a reduction in separation to high groundwater to 3.5', where 4' is required –  
PER 310 CMR 15.405(1)(h)

Ms. Leclair seconded and the motion carried.

#### **GOOD AND WELFARE**

##### **MEETING SCHEDULE**

Board members discussed the current meeting schedule and agreed that during this pandemic they would meet once a week instead of monthly. The next Board of Health meeting will be conducted through Zoom and will take place on Tuesday, April 14, 2020 at 7:00 pm.

##### **MOMENT OF SILENCE**

Mr. Wilson asked for moment of silence to think of everyone that has been affected by this terrible virus. Let's pray for people and their loved ones that have been infected and wish them a speedy and full recovery, and for the many people that have lost their lives during this pandemic. Let's hope that this can soon be over and that everyone can go back to their normal routines and visit with family and friends that they may not have been able to see during these difficult times.

##### **ADJOURNMENT**

Ms. Leclair made a motion to adjourn the meeting at 8:05 pm. Her motion was seconded by Ms. McGovern and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS APRIL 14, 2020 AT 7:00 PM**