

BOARD OF HEALTH

August 15, 2019

Minutes

PRESENT

Health Agent: Bruce Wilson, Jr.

Chairperson: Vincent Forte, Jr.

Vice Chairperson: Tricia Leclair

Minutes Clerk: Tina Griffin

ABSENT

Member: Kelly McGovern

CALL TO ORDER

Mr. Forte called the meeting to order at 7:05 pm.

MINUTES

Ms. Leclair made a motion to approve the minutes from the July 18, 2019 meeting, as submitted.

Mr. Forte seconded and the motion carried.

TOBACCO

TOBACCO AGENT RE-APPOINTMENT

Ms. Leclair made a motion to Re-appoint Marilyn Edge as Tobacco Agent for the Town of Bellingham.

Mr. Forte seconded and the motion carried.

OLD BUSINESS

DOMESTIC ANIMAL REGULATIONS

Board members reviewed a copy of the Domestic Animal Regulation Draft that was revised by Town Counsel. Additional revisions and updates were suggested by the Board. Mr. Wilson will work with Town Counsel on these changes so that the Regulations can be ready for approval at the next meeting.

PUBLIC HEALTH NURSE POSITION

Board members discussed the Public Health Nurse position and the applicant they would like to work with. Ms. Leclair made a motion to hire Ester Martone for the Public Health Nurse position, as long as her background check information comes back clear. Mr. Forte seconded and the motion carried.

Ms. Renaud will notify Ms. Martone of the Board's decision.

TITLE V REGULATIONS

Mr. Forte discussed the current Title V Regulations and some proposed changes. Mr. Forte would like to update the Regulations to allow "Speed Levelers" and to restrict grey water infiltration devices. This discussion will be continued to the next Board of Health meeting on September 5, 2019.

NEW BUSINESS

BURIAL AGENT RE-APPOINTMENT

Ms. Leclair made a motion to re-appoint Francis E. Cartier as Burial Agent for the Town. Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to re-appoint Leslie A. Cartier as Burial Agent for the Town. Mr. Forte seconded and the motion carried.

CORRESPONDENCE

CONSERVATION COMMISSION PUBLIC HEARING

Board members reviewed a Public Hearing Notice from the Conservation Commission. The Public Hearing will be held in the Arcand Meeting Room of the Municipal Center on Wednesday, August 14th at 8:30 pm. This Public Hearing is in accordance with the Bellingham Wetlands Protection Act, and the Bellingham Wetlands Protection Bylaw on the Notice of Intent for the proposed grading and construction of a bio-retention area for a single family dwelling located within the 100 foot Buffer Zone at Assessors Map 64, Block 212, Lot 31, 39 Candlelight Lane.

BUDGET FY20

Board members acknowledged and reviewed a copy of the Fiscal Year 2020 budget worksheet.

INFORMATIONAL BINDER – TOBACCO PERMIT LOG

Ms. McGovern had previously discussed making an Informational Binder for Tobacco Permits with the Board. Ms. Renaud had prepared a log of Tobacco Permits that are currently active by establishments in Town. The Board reviewed a copy of the Tobacco log that will be kept in the office for future reference.

HEALTH AGENT UPDATES

36 YVONNE ROAD – REGINALD & SUSAN THIBEAULT (CAT COMPLAINTS)

Neighbors of 36 Yvonne Road were present at tonight's meeting to discuss issues they are still having with nuisance cats in the neighborhood. The Board advised them of other options they could pursue, in addition to the Regulations that are being drafted. Mr. Forte told the residents that the Domestic Animal Regulations Draft will be reviewed by Town Counsel one more time before the next meeting. This item will be continued to the next Board of Health meeting on September 5th, in which the Regulations should be ready for passage.

57 BOX POND ROAD – HOUSING ISSUES

Mr. Wilson discussed the septic and housing problems at 57 Box Pond and let the Board know he has been in contact with the owner of the property. Mr. Wilson told the Board that there has been a delay in this septic project until October. The owner of the property agreed to have the system pumped as many times as needed until the new system can be completed in October.

NEW AND PREVIOUS COMPLAINTS

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on July 18, 2019.

FOOD INSPECTION UPDATES

Board members reviewed the updated Food Inspector schedule and reports that were submitted by Food Inspector, Robert Griffin, III. Mr. Griffin told the Board that he has been working diligently on the current schedule and provided the Board with an updated list of establishments that will be completed by the end of the month. Mr. Griffin also discussed certain establishments that had required a re-inspection and some issues that he found and had corrected at these establishments.

Mr. Wilson discussed additional training on supermarket inspections with the Board. Ms. Leclair made a motion to approve the amount of \$200 for Food Inspector, William Fisher to provide additional training to Mr. Wilson. This motion was seconded by Mr. Forte and carried.

BILLS

Ms. Leclair made a motion to pay \$111.00 to Techpro Publications for previous advertisements. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$64.76 to Northeast Stamp & Engraving for Mr. Wilson's name plate and signature stamp. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$85.14 to Home Depot for Food Thermometers. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$205.00 to HF Group for Food Inspector Forms. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$150.00 to the MAHB for Membership Dues. Her motion was seconded by Mr. Forte and carried.

PLANS

30 FARM STREET

Mr. Wilson made a motion to approve the septic design plan for 30 Farm Street with the following upgrade approval requests:

- Request a setback from the SAS to the wetlands from 50' to 36.9' per 310 CMR.15.405 (1)(e)

Ms. Leclair seconded and the motion carried.

This application will also require Conservation Commission approval.

189 LAKESHORE DRIVE

Mr. Wilson made a motion to approve the septic repair for 189 Lakeshore Drive with the following upgrade approval requests:

- Request a setback from the SAS to the property line from 10' to 5' per 310 CMR 15.405(1)(a)

Ms. Leclair seconded and the motion carried.

201 BLACKSTONE STREET

This plan was previously approved on May 29, 2019.

Mr. Wilson made a motion to approve following upgrade approval request for 201 Blackstone Street:

- Request to allow 4' of cover over the system where 3' is allowed per 310 CMR.15.405 (1)(b)

Ms. Leclair seconded and the motion carried.

BETTERMENT LOANS

INFORMATION UPDATE

The Board reviewed correspondence that was provided from the Chief Financial Officer, Mary MacKinnon, regarding the Betterment Loan Funding status.

ADJOURNMENT

Ms. Leclair made a motion to adjourn the meeting at 8:52 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin

Tina M. Griffin

NEXT MEETING IS SEPTEMBER 5, 2019 AT 7:00 PM