

## **BOARD OF HEALTH**

August 09, 2018

Minutes

### **PRESENT**

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Health Agent: Michael Catalano

Minutes Clerk: Tina Griffin

### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:30 pm.

### **MINUTES**

Mr. Forte made a motion to approve the minutes from the July 19<sup>th</sup> meeting, as amended.

Ms. Leclair seconded and the motion carried.

### **NEW BUSINESS**

#### **27 GAIL DRIVE**

Engineer, Peter Lavoie and Frank Morse from FE Morse Enterprises were present at the meeting to discuss the septic plan for 27 Gail Drive. Mr. Morse explained the reason for recent changes with the original septic plan for this property. Board members reviewed the plan. Mr. Forte made a motion to approve the plan for 27 Gail Drive with no variances. Ms. Leclair seconded and the motion carried.

### **MONDAY NIGHT SCHEDULE**

Board members discussed Mr. Catalano's work schedule for Monday evenings. Mr. Forte made a motion to have Mr. Catalano work the morning hours instead of evening hours on every Monday that follows a Thursday night Board of Health meeting. Ms. Leclair seconded and the motion carried.

### **TOBACCO**

Ms. Edge told the Board that a gentleman inquired about opening a new Vape Shop at 411 Pulaski Boulevard. Ms. Edge said that he would have to come to a meeting to inform the Board of his intentions and to see if a permit is available for him. The current Tobacco Regulations state that only one "Adult Only" type store is allowed in Town and someone already holds that permit. Depending on the type of products this person would like to sell will depend if a permit is available for him or not. Ms. Renaud will contact this person to see if he will be available to attend the next Board of Health meeting on September 6<sup>th</sup> and present his intentions to the Board.

Ms. Edge also discussed the changes to the age requirement for buying tobacco products. Currently the age limit in Bellingham to purchase tobacco products is 18. After December 31, 2018 the age limit will be increased to 21 throughout the State. Ms. Edge explained that if the Town does not raise the age limit to 21 before the December 31<sup>st</sup> deadline, then anyone currently able to purchase will be "grandfathered in" after the deadline date. Ms. Edge recommends keeping things as simple as possible for retailers by changing the Town's regulation to the age of 21 before this December 31<sup>st</sup> deadline.

Then on January 01, 2019 when the age limit for purchasing Tobacco products is raised to 21 for the entire State, it will include everyone.

The Board agreed to continue this discussion at the next meeting in order to have Ms. Sbarra draft a copy of the amended Tobacco regulations to present to the Board on September 6<sup>th</sup>. If the amended regulations are accepted at the next meeting then a Public Hearing will be scheduled for September 20, 2018.

## **OLD BUSINESS**

### **TRASH – ROADSIDE AND COMMERCIAL PARKING LOTS**

Notices were mailed to Commercial parking lot owners on July 17, 2018, reminding them of their responsibilities to keep their parking lots clean and free of litter / debris. Mr. Forte told the Board that he will be following up with these businesses as the 30 day deadline of the notice is approaching to make sure they are maintaining the parking lots. Mr. Forte will report back with his findings at the next Board of Health meeting on September 6<sup>th</sup> to see if further enforcement or possible fines are needed.

### **BOOK AND CLOTHING BINS**

Board members discussed the Big Hearted Books & Clothing bins that are located throughout Town. The company recently declared bankruptcy and Planet Aid is supposed to be removing the bins that were once owned by Big Hearted Books & Clothing and replacing them with the yellow colored Planet Aid bins. The Board would like to keep this item on the agenda until it is confirmed that the transition of these bins has taken place at all locations throughout Town.

### **MR. LADOUCEUR – WRENTHAM ROAD**

Ms. Renaud provided the Board with a copy of the letter that was sent out to Mr. Ladouceur letting him know that the bothersome burning in his neighborhood is not a Board of Health issue. Mr. Catalano did speak to Captain Robidoux at the Fire Department and Mr. Robidoux said he would be investigating the complaint and will follow up with Mr. Ladouceur if an issue is found.

### **TATTOO / MICROBLADING LICENSING**

Ms. McGovern has reviewed the current Tattoo / Microblading regulations that the Town uses and suggested some revisions with the Board. The Board discussed the details of these suggested revisions and agreed with Ms. McGovern on the changes needed. Ms. McGovern told the Board that she will submit the revisions to Ms. Renaud so she can make the edits. After the draft is revised and reviewed by the Board it should be looked at by Town Council for final review.

Ms. McGovern also suggested edits to the applications that are filled out by establishment owners requesting a permit and applicants applying for a license. The Board reviewed the applications and agreed with Ms. McGovern about the revisions needed. Ms. McGovern will go over the new application draft with Ms. Renaud.

## **HEALTH AGENT UPDATES**

### **FOOD INSPECTORS**

Mr. Catalano updated the Board that the Food Inspectors have completed all the necessary paperwork to continue working with the Board of Health, under the Town's payroll. Mr. Catalano sent new schedules to the Food Inspectors and also provided a copy to the Board for them to review.

## **COMPLAINT LOG**

Ms. Renaud updated the complaint log book and provided a copy to the Board for them to review the complaints that have come into the office since the last meeting on July 19, 2018.

## **GOOD VOODOO**

Mr. Catalano let Board members know that Good Voodoo Tattoo is now in compliance and has completed the application and paid the annual fee for their Establishment Permit.

## **HEATHER RIVKIN – MICROBLADING**

A copy of the letter sent to Ms. Rivkin regarding her microblading license status was provided to the Board for review. The letter stated that in order for her application to be considered complete, she will just need to provide the Board with the name of the permitted establishment she will be working for.

## **FLU CLINIC**

Board members discussed the upcoming flu-clinic and which pharmacy they will be coordinating with to provide residents with the most convenient and cost effective flu shots. The Board will continue this discussion at the next meeting on September 6<sup>th</sup>.

## **ELECTRONIC RECYCLING**

Ms. McGovern suggested partnering with the Staples Store for an electronic recycling event rather than an Earth Day / Clean up event this fall. The Board will continue to have the proposed Clean up day in April of next year. However, many residents do not know where to properly dispose of electronics, televisions, computer monitors, etc. Ms. McGovern suggested that this could be beneficial to the Town and residents, as well as free advertisement for the local Staples store. More information about this possible event will be discussed at the next meeting.

## **DISCUSSION**

### **ADMINISTRATIVE ASSISTANT REVIEW**

The Board discussed the employee review for Administrative Assistant, Laura Renaud. Ms. McGovern said they would complete the review when Ms. Renaud comes back from vacation, sometime after August 20, 2018.

### **BETTERMENT FUNDS UPDATE**

Mr. Catalano discussed the balance in the Betterment Funds account and the current list of septic systems that are in need replacement or repair.

### **BETTERMENT BILLS**

Mr. Forte made a motion to pay \$1,195.00 to Land Planning and Mr. Santos for the septic system at 87 Indian Run Road. Ms. Leclair seconded and the motion carried.

### **BILLS**

A motion was made by Mr. Forte to pay \$150.00 to William Fisher for Food Inspections. His motion was seconded by Ms. Leclair and the motion carried.

## **PLANS**

### **LOT 1, 2 AND 3 CONNOR LANE**

Mr. Forte made a motion to approve the new construction septic plan for Lot #1 Connor Lane as submitted with no variances needed. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to approve the new construction septic plan for Lot #2 Connor Lane as submitted with no variances needed. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to approve the new construction septic plan for Lot #3 Connor Lane as submitted with no variances needed. Ms. Leclair seconded and the motion carried.

## **ADJOURNMENT**

Ms. Leclair made a motion to adjourn the meeting at 9:54 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS SEPTEMBER 06, 2018 AT 7:30 PM**