

BOARD OF HEALTH

July 18, 2019

Minutes

PRESENT

Health Consultant: Bruce Wilson, Jr.

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:00 pm.

MINUTES

Ms. McGovern made a motion to approve the minutes from the June 20, 2019 meeting, as submitted.

Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the minutes from the June 26, 2019 meeting, as submitted.

Ms. Leclair seconded and the motion carried.

OLD BUSINESS

DOMESTIC ANIMAL REGULATIONS

Board members reviewed a copy of the Domestic Animal Regulation Draft that was revised by Town Counsel. Additional revisions and updates were suggested by the Board. These changes will be sent back to Town Counsel for further review. The updated draft will be reviewed again at the next Board of Health meeting on August 15, 2019.

NEW BUSINESS

FOOD INSPECTOR RATES

Mr. Forte discussed the current fees for food permits that are issued. Mr. Forte suggested a small increase in the food permit fee in order to offset the amount of money that is paid out for food inspections at each establishment. Currently, if the establishment that is being inspected has any type of violations and requires a re-inspection, the food permit fee will not cover the food inspector's charge for the re-inspection.

Ms. McGovern made a motion to increase the "Risk Type" category Food Permit Fees by \$75 for all establishments, effective January 1, 2020. Ms. Leclair seconded and the motion carried.

OLD HOME DAYS - INSPECTIONS

Board members reviewed a list of food trucks that will need to be inspected for the Old Home Days event that is taking place this weekend. Mr. Forte will be meeting with Mr. Wilson and Food Inspector, Robert Griffin III at 3:00 on Friday to inspect all food trucks before the event. Ms. McGovern told Board members that she can also be available on Friday, if needed.

INTERVIEWS

HEALTH AGENT - KEVIN KRONER

Mr. Kroner was present at tonight's meeting to interview for the Health Agent position. Mr. Kroner told the Board that he has over 20 years of experience in both the non-profit and public sector in positions of leadership, management and operations. Mr. Forte asked Mr. Kroner about his knowledge of Title V septic systems and ability to read plans. Mr. Kroner told the Board that he does not have experience in Title V or soil evaluator certifications at this time. Mr. Kroner explained some of his most recent work experiences with the Board and how he thought these qualities would be beneficial to this position. Board members thanked Mr. Kroner for coming into tonight's meeting and said they will be making a decision on the position shortly.

PUBLIC HEALTH NURSE

Three applicants came into tonight's meeting to interview for the Public Health Nurse position. The Bellingham Board of Health is seeking a Public Health Nurse to work up to 10 hours a month, holding health care screenings, education clinics and discussion with the senior population. Candidate must be a Registered Nurse and have Maven training. The position was posted on the Town website, as well as the Board of Health facebook page and advertised in the Bellingham Bulletin newspaper. Applicants Renee Robinson, Ester Martone and Jane Malo all met with the Board tonight to discuss the position further and let Board members know of their experiences and qualifications. The Board thanked all applicants for coming into tonight's meeting and told the applicants they will be in touch by the next Board of Health meeting on August 15th to let them know their decision.

HEALTH AGENT UPDATES

36 YVONNE ROAD – REGINALD & SUSAN THIBEAULT (CAT COMPLAINTS)

Multiple notices have been sent to Mr. & Mrs. Thibeault regarding the number of cats at the property and numerous complaints the office is receiving about these cats. Mr. Thibeault had come into the office after the first notice and had agreed to keep the cats contained on his property. Since then complaints continue to come into the Board of Health office regarding the number of cats, condition of the property and the fecal matter that is being left at neighbor's properties. Mr. Thibeault addressed the Board and told them he has been trying to keep the cats in the house more. Mr. Thibeault also told the Board he will be putting up a screened in area outside of the front door to deter the cats from running outside every time the door opens. Ideally, he would like to build a "catio" off the back of the house when finances allow. The Board agreed to give Mr. Thibeault until the September 5th Board of Health meeting to get the screened in area completed and an update from the neighbors if the cats are being better contained. The Board thanked Mr. Thibeault for coming into the meeting to explain his intentions and address these issues. Ms. McGovern told Mr. Thibeault that the Board would like to work with him to rectify this problem and will be available if he needs help or has any questions.

NEW AND PREVIOUS COMPLAINTS

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on June 26, 2019.

FOOD INSPECTOR REPORT WITH UPDATES

Board members reviewed Food Inspector reports for a number of establishments that were recently inspected. Food Inspector, Robert Griffin III was present to discuss his recent inspections with the Board. Ms. McGovern asked Mr. Griffin if he was willing to take on more inspections that were on Mr. Sarasin's schedule before he retired. Mr. Griffin said he would gladly do the inspections that Mr. Sarasin was not able to complete.

HEALTH AGENT POSITION FILLED

Mr. Wilson has been the acting Health Consultant while the Health Agent position has been vacant. Applicants have come into recent meetings to interview for this position. The Board has discussed all certifications and experiences of applicants. The Board has made the decision to hire Mr. Wilson as Health Agent.

Ms. McGovern made a motion to hire Bruce Wilson, Jr. as Health Agent for the Board of Health. Ms. Leclair seconded and the motion carried.

DISCUSSION

MARIJUANA – PLANT AND SEED SALES

Mr. Forte and the Board discussed the possibility of checking establishments to make sure they are following regulations regarding marijuana plant and seed sales. Mr. Wilson told the Board that he has stopped by a few establishments just to check on the products and make sure they are following guidelines. Mr. Wilson said he did not see anything that was an issue but will continue to monitor establishments for these types of items.

PLANS

63 NASON STREET

Ms. McGovern made a motion to approve the septic design plan for 63 Laurel Lane with the following upgrade approval requests:

- Request a setback from the SAS to the foundation wall from 20' to 10' per 310 CMR.15.405 (1)(b)

Ms. Leclair seconded and the motion carried.

88 PATRICIA DRIVE

Ms. McGovern made a motion to approve the septic design plan for 88 Patricia Drive with the following upgrade approval requests:

- Request a setback from the SAS to the foundation wall from 10' to 7' per 310 CMR 15.405(1)(a)
- Request a reduction in setback from the house slab to the SAS from 10' to 6' per 310 CMR 15.405(b)

Ms. Leclair seconded and the motion carried.

12 BLISS ROAD

Ms. McGovern made a motion to approve the septic design plan for 12 Bliss Road with the following upgrade approval requests:

- Request a reduction in setback from the SAS to the property line from 10' to 6' per 310 CMR.15.405 (1)(a)
- Request a reduction in setback from the foundation to the SAS from 20' to 13' per 310 CMR.15.405 (1)(b)
- Request a reduction in the required area design requirements to allow a 6% reduction (25% maximum reduction) per 310 CMR.15.405 (1)(c)
- Reduction to the water supply line from 10' to 5' per 310 CMR.15.405 (1)(g). Services are required to be sleeved.

Ms. Leclair seconded and the motion carried.

BILLS

Ms. McGovern made a motion to pay \$1,200.00 to Robert Griffin III for Food Inspections. Her motion was seconded by Ms. Leclair and carried.

Ms. McGovern made a motion to pay \$1,225.00 to Bruce Wilson Jr. for Health Consultant Services. Her motion was seconded by Ms. Leclair and carried.

BETTERMENT LOANS**INFORMATION UPDATE**

The Board reviewed information that was provided from the Chief Financial Officer, Mary MacKinnon, regarding the Betterment Loan Funding status. Additional funds were requested through the Community Septic Management Program to complete Betterment Loans that have been previously approved but did not have funds available to complete the needed repairs / replacement. A copy of the payment requisition and deposit information was provided to Board members for review.

ADJOURNMENT

Ms. McGovern made a motion to adjourn the meeting at 9:48 pm. Her motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

Tina M. Griffin

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NEXT MEETING IS AUGUST 15, 2019 AT 7:00 PM