

## **BOARD OF HEALTH**

June 26, 2019

### **Minutes**

#### **PRESENT**

Health Consultant: Bruce Wilson, Jr.

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

#### **CALL TO ORDER**

Mr. Forte called the meeting to order at 5:35 pm.

#### **OLD BUSINESS**

##### **REGULATIONS – DOMESTIC ANIMALS**

Animal Control Officer, Tracy Taddeo was present at tonight's meeting to discuss the Domestic Animals Regulations Draft with the Board. Recently, the Board has been dealing with issues of nuisance cats that are left to roam outside and bothering other neighbors in the area. Board members have been working to rectify this issue by amending the current regulations to include cats. Ms. Taddeo updated the Board on the State requirements for rabies vaccinations to domestic animals. Ms. McGovern suggested that the Board should possibly address this isolated area that is having the nuisance cat issue instead of having to enforce stricter rules for people that do properly manage their cats. Ms. Taddeo told the Board that she would talk to the MSPCA and gather more information to see what she can do in her position as Animal Control officer to help with this situation. This matter will be continued to the next Board of Health meeting on July 18, 2019.

#### **NEW BUSINESS**

##### **TOWN CLERK – LARRY SPOSATO**

The Board asked Town Clerk, Larry Sposato to come to tonight's meeting to discuss the current process for obtaining a business license. Board members were concerned that the appropriate departments are not being notified before someone is granted a business license. The Board would like the Clerk's Office to send applicants to the Board of Health and Inspectional Services Office to have the application verified with both departments before granting a license. This will help keep the number of tobacco permits within compliance and will make sure that the businesses are selling acceptable items and have the proper zoning for their businesses. Mr. Sposato told the Board he has been working on a new application design that will include these departments on the form so that each department can sign off on the application. Copies of the application draft were given to Board members for review. The Clerk's Office will start this new procedure immediately. Board members thanked Mr. Sposato for coming into the meeting and for providing them with the new application draft.

#### **INTERVIEWS**

##### **BRUCE WILSON, JR.**

Mr. Wilson was present at tonight's meeting to interview for the Health Agent position. Mr. Wilson has been the Health Consultant for the Town while the Board has been accepting applications for the Health Agent position. Board members discussed some recent residential complaints and issues that Mr. Wilson has been working with since becoming the Health Consultant. Mr. Wilson said he has been happy with the position and people that he works with in the office. Mr. Wilson also told the Board that he has been working on getting the rest of the certifications needed for this position.

The Board thanked Mr. Wilson for the work that he has been doing so far and they will be making a decision for the Health Agent position shortly.

**BILLS**

Ms. McGovern made a motion to pay \$65.74 to WB Mason for Office Supplies. Her motion was seconded by Ms. Leclair and carried.

**ADJOURNMENT**

Ms. McGovern made a motion to adjourn the meeting at 7:00 pm. Her motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*

Tina M. Griffin

**NEXT MEETING IS JULY 18, 2019 AT 7:00 PM**