

## **BOARD OF HEALTH**

May 02, 2019

### **Minutes**

#### **PRESENT**

Health Consultant: Bruce Wilson, Jr.

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

#### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:00 pm.

#### **MINUTES**

Mr. Forte made a motion to approve the minutes from the April 18, 2019 meeting, as submitted.

Ms. Leclair seconded and the motion carried.

#### **TOBACCO**

##### **SMOKING PARAPHERNALIA**

Review of smoking paraphernalia regulations will be discussed at the next Board of Health meeting, on May 16<sup>th</sup>, after MAHB Attorney, Cheryl Sbarra has a chance to review the suggested revisions.

#### **ROUTINE INSPECTIONS**

Board members reviewed correspondence received from Tobacco Agent, Marilyn Edge regarding recent tobacco inspections conducted on April 19<sup>th</sup>. Ms. Edge gave a summary on the amount of stores selling CBD products and made sure they all knew about the age requirements for these products. Ms. Edge informed all store owners that they should have signs on their display cases indicating that buyers had to be 21 years of age or older in order to purchase smoking accessories.

#### **OLD BUSINESS**

##### **EARTH DAY REPORT**

The 2019 Earth Day / Clean Up event took place on Saturday, April 27, 2019. Over 30 volunteers showed up at the Town Hall that morning to participate in this event. Together the group picked up 123 bags of trash along various streets in Town, in addition to another 55 bags they collected from the 495 off ramp. The Department of Public Works picked up these bags of trash and various items on Monday morning. The Board would like to thank everyone that took time out of their day to volunteer and help make this event a success.

#### **LITTER BYLAW DISCUSSION**

The Board discussed the Litter Bylaw for Businesses and enforcement of fines for businesses that do not keep their property clear of litter and debris. Ms. McGovern would like Ms. Renaud to generate a postcard to send to all businesses in Town, reminding them of the Litter Bylaw and the fine of \$100 per day that they remain in violation.

## **PUBLIC HEALTH NURSE**

Board members discussed the Public Health Nurse position and the hiring process for this position. Ms. Leclair asked to have Ms. Renaud check on past employment postings for this position and to include them for discussion at the next Board of Health meeting on May 16<sup>th</sup>.

## **NEW BUSINESS**

Mr. Wilson discussed the procedures for the decommissioning of a septic tank. Mr. Wilson also mentioned to the Board that he would recommend adding a small fee structure to this procedure going forward. Currently, if this is a new system the fee is already included in the application fees. However, for a repair the fee of \$50 should be added for residential and \$100 for commercial septic tank decommissioning.

## **CORRESPONDENCE**

### **RESUME'S – JOB APPLICATIONS**

Board members reviewed resumes and applications that have been received in response to the Health Agent position that is posted. The Board will take these applications into consideration and decide if they would like to interview any of the applicants based on their qualifications.

### **FOOD INSPECTIONS**

The Board reviewed the Food Inspector schedule and establishments that have recently been inspected. Ms. McGovern asked to have Ms. Renaud update the schedule with reports that were just submitted to the office and continue this discussion to the next Board of Health meeting on May 16<sup>th</sup>.

## **HEALTH AGENT UPDATES**

### **NEW AND PREVIOUS COMPLAINTS**

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on April 18, 2019.

## **BILLS**

Ms. Leclair made a motion to pay \$665.00 for Peer Review, Tom Ryder for a Plan Review and septic inspection at Hartford Village. Her motion was seconded by Mr. Forte and carried.

Ms. Leclair made a motion to pay \$925.00 to Bruce Wilson Jr. for Health Consultant Services. Her motion was seconded by Mr. Forte and carried.

## **BETTERMENT BILLS**

Ms. Leclair made a motion to pay the Betterment Bill in the amount of \$18,175.00 to ADC Septic and Mr. Givens of 89 Patricia Drive for a new septic system. Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to pay \$1,600 to Peter Lavoie and John Larose of 21 Lemire Court for a septic system design plan. Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to pay \$250.00 to Land Planning and Marilyn Short of 398 Hartford Avenue for staking out the sewer easement area. Mr. Forte seconded and the motion carried.

## **BETTERMENT LOANS**

Ms. Leclair made a motion to accept the Betterment Loan application for the septic system at 20 Bertine Street. Income Documentation was verified and the application was signed by the Board. Mr. Forte seconded and the motion carried.

### **PLAN REVIEW**

The Board reviewed a septic design plan for 32 David Road.

Mr. Forte made a motion to approve the design plan with the following local upgrade requests:

- Request to allow the Soil Absorption System to be installed 2' above the seasonal high groundwater level per 310 CMR 15.405(h)
- Request to allow the Soil Absorption System to be installed 41'4" instead of 50' from a bordering vegetated wetland system due to site constraints per 310 CMR 15.405(i)(e).
- Request to allow a reduction of a 12" separation between the inlet and outlet tees to high groundwater, provided that all boots or pipe joints are sealed with hydraulic cement or installed with watertight sleeves per 310 CMR 15.405(i)(j).

Ms. Leclair seconded and the motion carried.

The Board reviewed a septic design plan for 107 Yvonne Road.

Mr. Forte made a motion to approve the design plan with the following local upgrade requests:

- Request to allow the front property line offset from 10' to 5' per 310 CMR 15.405(a)
  - Request to reduce the house slab offset from 10' to 7.5' to the soil absorption system
- Per 310 CMR 15.405(b)
- Reduce the Soil Absorption System offset from 10' to less than 10' for the existing waterline (to be encased and relocated if needed) per 310 CMR 15.405(g)

Ms. Leclair seconded and the motion carried.

The Board reviewed a septic design plan for 12 Cedar Hill Road.

Mr. Forte made a motion to approve the design plan with the following local upgrade requests:

- Request to allow the reduction from 20' to 10' from the existing cellar wall to the Soil Absorption System per 310 CMR 15.405(b)
- Request to reduce the estimated groundwater offset from the bottom of the Soil Absorption System from 4' to 2' under the Presby System Requirements per 310 CMR 15.405(h)

### **ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 8:36 pm. His motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS MAY 16, 2019 AT 7:00 PM**