

BOARD OF HEALTH

November 01, 2018

Minutes

PRESENT

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Health Agent: Michael Catalano

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

CALL TO ORDER

Ms. McGovern called the meeting to order at 7:30 pm.

MINUTES

Ms. Leclair made a motion to approve the minutes from the October 18, 2018 meeting, as submitted.

Mr. Forte seconded and the motion carried.

Board members acknowledged and discussed tasks from the October 18th meeting.

NEW BUSINESS

MINUTES CLERK POSITION

Board members discussed the Minutes Clerk position that has recently been posted on the Town website. Applications will be accepted until November 12th. Selected applicants will be asked to come into the November 15th meeting to interview for this part-time position.

FOOD INSPECTOR POSITION

The Board of Health is currently hiring for a part-time Food Inspector. The job description notice was reviewed by the Board and will be advertised in the local newspapers and Town Website. In addition to the Food Service and Establishment inspections, the Inspector will be required to submit inspection reports to the Board of Health on a monthly basis.

OLD BUSINESS

ELECTRONIC RECYCLING

Ms. McGovern let the Board know that the Staples Store does electronic recycling year round. You can bring any electronics (computers, monitors, cords, cables, cell phones, scanners, cameras, etc.).

These items can be brought right to your local Staples Store, free of charge. This information will also be available on the Town website and advertised locally to inform residents of their electronics recycling options.

HEALTH AGENT UPDATES

398 HARTFORD AVENUE

The Betterment Loan for 398 Hartford Avenue will be discussed at the next Board of Health meeting on November 15th after receiving confirmation from Ms. Short if Caryville Crossing will provide her with the easement needed to connect into Town sewer.

COMPLAINT LOG

Board members discussed complaints that have come into the office since the last Board of Health meeting on October 18th.

NAIL SALONS

Board members reviewed information from various towns in Massachusetts regarding their Nail Salon Regulations. The Board will hold a Public Hearing to discuss Nail Salon Regulations that will be established by the Town. More details to follow with the Public Hearing date and time.

BETTERMENT FUNDS UPDATE

Board members were provided with an update on the Betterment Funds and recent deposit into the account. More funds are available to the Board if they are needed. An updated statement will be provided to the Board monthly by the Chief Financial Officer, Ms. MacKinnon.

55-57 BOX POND UPDATE

Mr. Forte told the Board that he and Mr. Catalano recently attended the Conservation Commission meeting for 55-57 Box Pond Road. Mr. Forte stated that the Conservation Commission would like to move forward with soil testing at this address. Mr. Forte said that they can present a new plan to the Board with results from a new soil evaluator. The Conservation Commission agreed to have a different soil evaluator conduct the soil testing. The Board will revisit the discussion after the Engineer prepares a new plan to present to the Board.

LETTER OF APPRECIATION – WALMART

The Letter of Appreciation to Walmart for participation in this year's flu clinic was reviewed by the Board and signed by all members.

MARKET BASKET

The Board reviewed information from Market Basket regarding some of the refrigeration coolers they will be replacing in the store. Pictures and descriptions of the coolers they are purchasing were provided to the Board for review.

BILLS

A motion was made by Ms. Leclair to pay \$32.75 to Tiger Supplies for Office Supplies. Her motion was seconded by Mr. Forte.

A motion was made by Ms. Leclair to pay \$150.00 to the Postmaster for 3 Rolls of Stamps. Her motion was seconded by Mr. Forte and carried.

BETTERMENT BILLS

Ms. Leclair made a motion to pay the Betterment Bill in the amount of \$8,666.00 to ADC Septic, LLC. for payment towards a septic system installation at 31 Farm Street. Mr. Forte seconded and the motion carried.

PLANS

A plan for 16 Monique Drive was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 16 Monique Drive with the following local upgrade request:

- Reduce the groundwater separation from the S.A.S (Soil Absorption System) from 4' to 3' per 310 CMR15.405(h)

Ms. Leclair seconded and the motion carried.

A plan for 4 Chase Street was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 4 Chase Street with the following local upgrade request:

- Reduce the groundwater separation from the S.A.S. from 4' to 3' per 310 CMR15.405(h)

Ms. Leclair seconded and the motion carried.

A plan for 2 Coryn Circle (Lot #11) was reviewed by the Board.

Mr. Forte made a motion to approve the new construction septic plan for 2 Coryn Circle with no variances. Ms. Leclair seconded and the motion carried.

A plan for 5 Coryn Circle (Lot #9) was reviewed by the Board.

Mr. Forte made a motion to approve the new construction septic plan for 5 Coryn Circle with no variances. Ms. Leclair seconded and the motion carried.

ADJOURNMENT

Ms. Leclair made a motion to adjourn the meeting at 8:21 pm. Her motion was seconded by Mr. Forte and carried.

Respectfully Submitted,

Tina M. Griffin

Tina M. Griffin

NEXT MEETING IS NOVEMBER 15, 2018 AT 7:30 PM