

## **BOARD OF HEALTH**

October 18, 2018

### **Minutes**

#### **PRESENT**

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Health Agent: Michael Catalano

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

#### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:30 pm.

#### **MINUTES**

Ms. Leclair made a motion to approve the minutes from the October 4, 2018 meeting, as submitted.

Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to approve the minutes from the Executive Session held on October 4, 2018.

Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to approve the minutes from the Executive Session held on September 6, 2018. Mr. Forte seconded and the motion carried.

#### **INTRODUCTION – MARY MACKINNON**

Chief Financial Officer, Mary MacKinnon was present at tonight's meeting to introduce herself to the Board and give an update on the Betterment Fund Balance. Ms. MacKinnon explained the work she has been doing since hired in September to organize the financials and be able to give the Board a correct balance on the Betterment Fund Account. Ms. MacKinnon informed the Board that they do have access to more money for additional systems, should they need it.

Ms. MacKinnon also told the Board that she will be supplying Mr. Catalano with a monthly statement to show the previous month's expenses and current budget. The Board thanked Ms. MacKinnon for taking the time to come into the meeting and update them on the department's financials.

#### **WIND RIVER ENVIRONMENTAL**

Fred Swain from Wind River Environmental came into the meeting to discuss a recent Title 5 Inspection that was performed at 7 Chase Street. Mr. Swain advised the Board that he has spoken to the employee that performed the Inspection, Nicholas Geneseo. Mr. Geneseo stated that the system was operating fine with a normal water level and the system had passed the Title 5 Inspection.

However, the new owners of this property began having issues with the septic system backing up into the house only a couple months after moving in. The new owners of this property had contacted the Board of Health to inquire about the passing results and advise of issues they are experiencing.

Mr. Swain told the Board that when the system was rechecked they did discover roots in the line going to the Distribution Box. Mr. Catalano said that if a camera would have been used this issue would have been seen previously. Mr. Swain told the Board then he spoke to Mr. Geneseo about making sure he

digs up the system is noticing any type of flow restriction. Mr. Swain also told the Board that Wind River Environmental is working with the resident to take care of the issue at the businesses expense. The Board thanked Mr. Swain for coming into the meeting and explaining the remedy to this situation.

### **398 HARTFORD AVENUE**

Marilyn Short of 398 Hartford Avenue came in tonight to discuss her Septic Betterment Loan application with the Board. Ms. Short had applied for the Septic Betterment Loan and it was approved by the Board. Engineering for this system was already completed by Land Planning. However, Ms. Short may have the option to connect to the Town's sewer system if she can get an easement from Caryville Crossing. The Board advised Ms. Short that if she can get the easement from Caryville Crossing then the Betterment Loan funds would be used for the Town sewer option. If the easement is not granted, the Board will go forward with funding the private septic system for Ms. Short. A Public Hearing will be held with the Conservation Commission on October 24<sup>th</sup> in the Bellingham Municipal Center at 9:30 pm, if the sewer easement is not granted and Ms. Short has to go forward with the private septic system install. The Board will continue this discussion at the next Board of Health meeting on November 1<sup>st</sup>.

### **OLD BUSINESS**

#### **TRASH – ROADSIDE AND COMMERCIAL PARKING LOTS**

Notices were sent to Commercial Parking lot owners on July 17, 2018, reminding them of their responsibilities to keep their parking lots clean and free of litter / debris. Mr. Forte has been monitoring these parking lots and will follow up with the Board if it remains an issue.

#### **ELECTRONIC RECYCLING**

Ms. McGovern let the Board know that she has been in touch with the Staples Store regarding an Electronic Recycling event that will take place at the Staples Store in Bellingham during the month of November. Ms. McGovern said that during the month of November anybody can bring used electronics, cords, cell phones, etc to the Staples Store in Bellingham for no charge.

### **CORRESPONDENCE**

#### **ALL BOARD'S MEETING**

The Board acknowledged the correspondence received for the All Board's Meeting that is scheduled for October 29<sup>th</sup> at 7:00 pm in the Arcand Meeting Room.

#### **PUBIC HEARING NOTICE FOR 225 FARM STREET**

A copy of the Public Hearing Notice was provided to the Board for 225 Farm Street. This Public Hearing will be held on Wednesday, October 24<sup>th</sup> at 9:50 pm in the Arcand Meeting Room. This meeting will be to discuss the Bellingham Wetlands Protection Bylaw on the Notice of Intent for the construction of a proposed addition, new septic system and associated grading within the Buffer Zone to Bordering Vegetated Wetlands.

### **HEALTH AGENT UPDATES**

#### **COMPLAINT LOG**

Board members discussed complaints that have come into the office since the last Board of Health meeting on October 4<sup>th</sup>.

#### **NAIL SALONS**

Board members were provided with information from various towns in Massachusetts regarding their Nail Salon Regulations. The Board reviewed this information and agreed to discuss further to see if the

Town should possibly establish their own set of Regulations for Nail Salons. Mr. Catalano would like to have some type of Regulations added by the December meetings.

#### **55-57 BOX POND UPDATE**

Mr. Catalano discussed the design plan for 55-57 Box Pond Road that was previously approved by the Board of Health. However, when the owners went before the Conservation Commission they were told they can't use that plan due to Conservation matters. Mr. Catalano said he is very upset with the Conservation Commission as he believes that there are no Conservation issues with this plan design. Ms. Matthews asked Mr. Catalano to come to the next Conservation meeting. Mr. Catalano disagrees with the soil evaluator for this property. Mr. Catalano also feels that this issue is more of a personal decision from the Conservation Commission against him instead of being an actual Conservation issue with the plan design. Mr. Catalano asked Mr. Forte if he could attend the next Conservation Commission meeting with him on October 24<sup>th</sup> in the Arcand Meeting Room.

#### **FLU CLINIC UPDATE**

Mr. Catalano told the Board that the flu clinics were successful with a total of 69 shots given out on October 15<sup>th</sup> and 53 shots given at the employee flu clinic on October 3<sup>rd</sup>. Also, Mr. Catalano drafted a letter of appreciation to the Walmart Pharmacy for the Board to review.

#### **BILLS**

A motion was made by Mr. Forte to pay \$141.12 to Gatehouse Media for the Tobacco Legal Notice. His motion was seconded by Ms. Leclair and carried.

A motion was made by Mr. Forte to pay \$2,790.32 to Public Health Nurse, Tricia Parent for Services from July 01, 2018 through September 30, 2018. His motion was seconded by Ms. Leclair and carried.

A motion was made by Mr. Forte to pay \$119.57 to the Sea Crest Hotel for the MHOA Conference lodging. His motion was seconded by Ms. Leclair and carried.

A motion was made by Mr. Forte to pay \$2.76 to Tobacco Agent, Marilyn Edge for Postage Expenses. His motion was seconded by Ms. Leclair and carried.

A motion was made by Mr. Forte to pay \$111.00 to Techno Publications for the Flu Notice advertising in the Bellingham Bulletin. His motion was seconded by Ms. Leclair and carried.

A motion was made by Mr. Forte to pay \$36.50 to WB Mason for Office Supplies. His motion was seconded by Ms. Leclair and carried.

#### **BETTERMENT BILLS**

Ms. Leclair made a motion to pay the Betterment Bill in the amount of \$24,000.00 to Phil's Landscaping & Excavating and Mr. & Mrs. Leenhouts for 57-59 Blackstone Street. Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to pay the Betterment Bill in the amount of \$1,295.00 to Land Planning, Inc. and Mr. & Mrs. Leenhouts for 57-59 Blackstone Street. Mr. Forte seconded and the motion carried.

Ms. Leclair made a motion to pay the Betterment Bill in the amount of \$8,666.00 to ADC Septic for the first installment of a septic system installation at 31 Farm Street. Mr. Forte seconded and the motion carried.

### **BETTERMENT LOANS**

Ms. Leclair made a motion to sign the Betterment Agreement for Mr. Cowell and 485-487 Hartford Avenue. Her motion was seconded by Mr. Forte and carried. Agreement was signed by the Board Members.

Ms. Leclair made a motion to sign the Betterment Documents for Mr. Cowell and 485-487 Hartford Avenue to be recorded at the Norfolk County Registry of Deeds. Mr. Forte seconded and the motion carried. The documents were signed by Board members and signatures were notarized.

### **PLANS**

A plan for 703 Wrentham Road (Unit #1 and Unit #2) was reviewed by the Board.

Mr. Forte made a motion to approve the new construction septic plan for 703 Wrentham Road as submitted with no variances. Ms. Leclair seconded and the motion carried.

Plans for Lot 1, Lot 4, Lot 5 and Lot 6 Grove Street were reviewed by the Board.

Mr. Forte made a motion to approve the new construction septic plans for Lot 1, Lot 4, Lot 5 and Lot 6 Grove Street with no variances. Ms. Leclair seconded and the motion carried.

A plan for 64 Monique Drive was reviewed by the Board.

Mr. Forte made a motion to approve the new construction septic plan for 64 Monique Drive with no variances.

Ms. Leclair seconded and the motion carried.

A plan for 260 South Main Street was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 260 South Main Street with the following local upgrade requests:

- Setback of Soil Absorption System of 10' from slab to 6'2" with 40 Mil Barrier per 310 CMR 15.405(a)
- Separation of bottom of hole to bottom of system of 5.27' per 310 CMR 15.405(h)

Ms. Leclair seconded and the motion carried.

A plan for 3 Auger Street was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 3 Auger Street with the following local upgrade requests:

- allow for a 7' offset from the property line per 310 CMR 15.405(1)(a)
- allow for a 7' offset from the cellar wall per 310 CMR 15.405(1)(b)
- allow for a 3' groundwater separation per 310 CMR 15.405(1)(h)

Ms. Leclair seconded and the motion carried.

**ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 10:33 pm. His motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS NOVEMBER 01, 2018 AT 7:30 PM**