

BOARD OF HEALTH
September 05, 2019
Minutes

PRESENT

Health Agent: Bruce Wilson, Jr.
Chairperson: Vincent Forte, Jr.
Vice Chairperson: Tricia Leclair
Member: Kelly McGovern
Minutes Clerk: Tina Griffin

CALL TO ORDER

Mr. Forte called the meeting to order at 7:01 pm.

MINUTES

Ms. Leclair made a motion to approve the minutes from the August 15, 2019 meeting, as submitted. Mr. Forte seconded and the motion carried. Ms. McGovern abstained from the motion as she was not present for the August 15th meeting.

DISCUSSION

Chief Financial Officer, Mary MacKinnon was present at tonight's meeting to discuss the Title V Bonds issued and account balance. Ms. MacKinnon provided all Board members with a copy of the spreadsheet showing all prior Town Meetings and Bond Requests. Ms. MacKinnon told the Board that she will be meeting with Ms. Renaud to organize records and create a checklist with steps for the Bond Requests and applications that are coming into the office. Also, Ms. MacKinnon will be working on a Quarterly Reporting structure to update the Board with funding status and balances more frequently. Board members thanked Ms. MacKinnon for coming into tonight's meeting and for providing them with the answers needed to go forward with septic system applications.

OLD BUSINESS

DOMESTIC ANIMAL REGULATIONS

A copy of the Domestic Animal Regulations was provided to all Board members for review. Ms. McGovern made a motion to adopt the new Domestic Animal Regulations effective September 05, 2019. Ms. Leclair seconded and the motion carried. Board members signed the final copy of the Regulations.

TITLE V REGULATIONS

Mr. Forte discussed the current Title V Regulations and some proposed changes. Mr. Forte would like to update the Regulations to allow "Speed Levelers" and to restrict grey water infiltration devices. Mr. Wilson told the Board that he would prepare a draft of the Regulation revisions for them to review at the next meeting.

NEW BUSINESS

BLOOD PRESSURE MONITORS / GLUCOSE MONITORS

Public Health Nurse, Esther Martone provided information and quotes to the Board for blood pressure monitors and glucose testing supplies. Board members reviewed the information and would like to move forward with purchasing these supplies for Ms. Martone to use at the Senior Center and where needed.

CORRESPONDENCE

GGMRC

Ms. McGovern made a motion to renew the GGMRC (Great Grafton Medical Reserve Corps) membership. Ms. Leclair seconded and the motion carried. Application was signed by all Board members.

HEALTH AGENT UPDATES

NEW AND PREVIOUS COMPLAINTS

The Board discussed new and previous complaints that have come into the Board of Health office since that last meeting, held on August 15, 2019.

FOOD INSPECTION REPORT WITH UPDATES

Board members reviewed the updated Food Inspector schedule and reports that were submitted by Food Inspector, Robert Griffin, III. Mr. Wilson and Mr. Griffin will be attending a second training with Bill Fisher next week, tentatively scheduled for Wednesday afternoon.

FOOD INSPECTION FINES

The Board discussed a fine structure that will be enforced for establishments that have multiple “critical” violations found during their inspections. Mr. Wilson and Ms. Renaud did some research on what some other local towns enforce for fines and provided this information to the Board. Ms. McGovern also added that in addition to a fine, multiple “critical” violations at the same establishment should require all employees to take the Serv-Safe class, at the business owners’ expense. Mr. Wilson will be adding the fine structure to the Regulations and will provide the Board with a copy of the draft at the next Board of Health meeting on September 19th.

DISCUSS PROPERTIES IN TAX DEFAULT

Mr. Wilson advised the Board that he has been working with multiple Town offices to ensure permits are not provided to residents and establishments that have outstanding real estate taxes, excise taxes or water bills on their properties. Mr. Wilson told the Board that he has noticed a big difference in the amount of bills being paid so the applicants can get their permits.

EEE UPDATE

Mr. Wilson has been sending out “Code Red” Notifications regarding the EEE risk that has recently escalated. Norfolk County Mosquito Control will be performing overnight spraying to control mosquitos throughout Town. The Board of Health encourages residents to protect themselves, their children and pets from mosquitos by limiting outdoor activity, particularly in the early morning and evening hours. The Board reminds everyone to try to wear long sleeved clothing and use a repellent that contains DEET. There have not been any incidents of EEE in Bellingham so far. The Town is taking precautionary measures considering that nearby Towns have had positive EEE results.

NEW MEETING SCHEDULE

Board members discussed the possibility of changing the Board of Health schedule to meeting once a month, instead of twice. Ms. McGovern made a motion to try a three-month trial period, starting in December, to meet on the first Thursday of every month. Ms. Leclair seconded and the motion carried. The Board will re-evaluate after three months and see if this will be the permanently modified schedule or if a second monthly meeting is still needed.

BILLS

Ms. Leclair made a motion to pay \$115.26 to Schwaab, Inc. for Notary Supplies. Her motion was seconded by Ms. McGovern and carried.

BETTERMENT LOANS

AGREEMENTS

Ms. McGovern made a motion to approve the Betterment Agreement between the Town of Bellingham and 84 Lisa Ann Drive for a previously approved Betterment Loan Application. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the Betterment Agreement between the Town of Bellingham and 127 North Street for a previously approved Betterment Loan Application. Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the Betterment Agreement between the Town of Bellingham and 20 Bertine Street for a previously approved Betterment Loan Application. Ms. Leclair seconded and the motion carried.

INITIAL APPLICATION APPROVALS

Ms. McGovern made a motion to approve the Betterment Loan Application for 16 Fox Run Road and the McGettrick Family (to be put on the wait list). Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the Betterment Loan Application for 454 Wrentham Road and the Richard Family (to be put on the wait list). Ms. Leclair seconded and the motion carried.

Ms. McGovern made a motion to approve the Betterment Loan Application for 11 Bliss Road and the Keefe Family (to be put on the wait list). Ms. Leclair seconded and the motion carried.

ADJOURNMENT

Ms. Leclair made a motion to adjourn the meeting at 9:06 pm. Her motion was seconded by Ms. McGovern and carried.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

NEXT MEETING IS SEPTEMBER 19, 2019 AT 7:00 PM