

**BOARD OF HEALTH**  
September 20, 2018  
Minutes

**PRESENT**

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Health Agent: Michael Catalano

Member: Tricia Leclair

Minutes Clerk: Tina Griffin

**CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:30 pm.

**MINUTES**

Mr. Forte made a motion to approve the minutes from the September 6<sup>th</sup> meeting, as submitted.

Ms. McGovern seconded and the motion carried. Ms. Leclair abstained from the motion, as she was not present for the September 6<sup>th</sup> meeting.

**LAKE TESTING**

Mr. Catalano wanted to take a quick moment to say a special "Thank You" to Mr. Ron Paulhus for doing the testing at the Lakes all summer.

**TOBACCO –**

**PUBLIC HEARING – 7:45 PM**

Ms. McGovern opened the Public Hearing portion of the meeting at 7:45 pm and read the Public Hearing notice out loud. Tobacco Agent, Marilyn Edge then explained the proposed amendments to everyone that was present. The items being amended in these regulations would be raising the Tobacco buying age to 21 instead of 18 and adding a Pharmacy Ban so that Pharmacies can no longer sell Tobacco products. Managers and owners from AJ Mini Mart and BP Gas Station were in attendance and addressed the Board with questions concerning the proposed amendments.

Mr. Forte made a motion to adjourn the Public Hearing portion of the meeting at 7:57 pm. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to raise the age to buy Tobacco products from 18 to 21 and to include the Pharmacy Ban in the amended regulations with an effective date of November 1, 2018. Ms. Leclair seconded and the motion carried.

**OLD BUSINESS**

**TRASH – ROADSIDE AND COMMERCIAL PARKING LOTS**

Notices were sent to Commercial Parking lot owners on July 17, 2018, reminding them of their responsibilities to keep their parking lots clean and free of litter / debris. Mr. Forte told the Board that he will be following up with these businesses and will take time / date stamped pictures of any issues he finds at these establishments. Mr. Forte will bring this information to the next meeting to see if further enforcement is needed.

## **ELECTRONIC RECYCLING**

Ms. McGovern let the Board know that she has been in touch with the Staples Store regarding an Electronic Recycling event that will take place at the Staples Store in Bellingham. Ms. McGovern is waiting to hear back from the Staples Corporate Office to confirm the details and should have more information at the next Board of Health meeting.

## **CORRESPONDENCE**

### **MAHB PROGRAM**

Board members discussed the Fall MAHB Program and which event they will be attending. Board members agreed to attend the November 17<sup>th</sup> meeting in Marlborough, MA.

### **MHOA CONFERENCE**

Mr. Catalano discussed the upcoming MHOA Conference that is coming up. Mr. Catalano stated that he would like to attend two days of that Conference on the 14<sup>th</sup> and 15<sup>th</sup> of November. He will also be in attendance at the November 17<sup>th</sup> MAHB meeting.

### **CONSERVATION COMMISSION PUBLIC HEARING**

Board members reviewed the notice for a Public Hearing that the Conservation Commission will hold on September 26, 2018 to discuss the proposed septic system construction for 55-57 Box Pond Drive.

### **EMPLOYEE FLU CLINIC**

A flu clinic for all Town Employees will be held on Wednesday, October 3<sup>rd</sup> at the Bellingham High School from 2:30 pm to 4:30 pm.

The family flu clinic will be held on Monday, October 15<sup>th</sup> in the Municipal Center's Arcand Meeting Room from 4:00 pm to 7:30 pm.

## **HEALTH AGENT UPDATES**

### **COMPLAINT LOG**

Board members discussed complaints that have come into the office since the last meeting on September 6<sup>th</sup>. A copy of the letter provided from the resident at 47 Mechanic Street was given to the Board for review. Mr. Catalano updated the Board members on the status of this complaint and action that has been taken so far.

Board members were provided with information from various towns in Massachusetts regarding their Nail Salon Regulations. Ms. Leclair asked Mr. Catalano to check with a few specific towns and bring that information to the next meeting on October 4<sup>th</sup> for further review and discussion.

## **DISCUSSION**

### **ADMINISTRATIVE ASSISTANT REVIEW**

The Board discussed the employee review for Administrative Assistant, Laura Renaud. Ms. McGovern would like to schedule the review for Thursday, October 4<sup>th</sup> at 6:30 pm, right before the next Board of Health meeting.

### **BETTERMENT FUNDS UPDATE**

Mr. Catalano told the Board that he will be meeting with the new Chief Financial Officer next week and she will also be coming to the next Board of Health meeting on October 4<sup>th</sup> to discuss the Betterment account and balances.

### **BILLS**

A motion was made by Mr. Forte to pay \$30.94 to the Town of Bellingham for the mailing of Betterment Loan documents. His motion was seconded by Ms. Leclair and the motion carried.

### **BETTERMENT LOANS**

Mr. Forte made a motion to approve the Betterment Loan Agreement between the Town of Bellingham and Paul Schreier & Mary Poole of 31 Farm Street for a septic system. Ms. Leclair seconded and the motion carried. Board members signed the agreement and signatures were notarized.

Mr. Forte made a motion to approve the septic Betterment Loan agreement for Thomas & Susan Cowell of 485 Hartford Avenue in the amount of \$30,000 from the Community Septic Program. Seconded by Ms. Leclair and carried.

### **PLANS**

A plan for 112 Farm Street was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 112 Farm Street with the following local upgrade request:

- Reduce the separation between the S.A.S. and High Ground Water from 4' to 3' per 310 CMR 15.405(1)(h)

Ms. Leclair seconded and the motion carried.

A plan for 72 Box Pond Road was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 72 Box Pond Road with the following local upgrade request:

- Reduce the setback from the S.A.S. to the property line from 10' to 8.5' and from 10' to 5.5' Per 310 CMR 15.405(1)(a)

Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to approve the new construction septic system for Lot 8 at #2 Coryn Circle as submitted with no variances needed. Ms. Leclair seconded and the motion carried.

Mr. Forte made a motion to approve the new construction septic system for Lot 10 at #3 Coryn Circle as submitted with no variances needed. Ms. Leclair seconded and the motion carried.

### **ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 9:08 pm. His motion was seconded by Ms. Leclair and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS OCTOBER 04, 2018 AT 7:30 PM**