

## **BOARD OF HEALTH**

September 06, 2018

### **Minutes**

#### **PRESENT**

Chairperson: Kelly McGovern

Vice Chairperson: Vincent Forte, Jr.

Health Agent: Michael Catalano

Minutes Clerk: Tina Griffin

#### **CALL TO ORDER**

Ms. McGovern called the meeting to order at 7:33 pm.

#### **MINUTES**

Mr. Forte made a motion to approve the minutes from the August 9<sup>th</sup> meeting, as submitted.

Ms. McGovern seconded and the motion carried.

#### **TOBACCO**

Board members reviewed a draft of the proposed changes to the Tobacco Regulations. A Public Hearing will be held on September 20<sup>th</sup> at 7:45 pm in the Arcand Meeting Room to consider the amendment of Bellingham's Regulation "Restricting the Sale of Tobacco Products and Nicotine Delivery Products" in light of the upcoming State law changes.

#### **NEW BUSINESS**

Recently, some of the Boy Scouts went out and volunteered to clean up at Silver Lake Beach.

Certificates of Appreciation were prepared for the volunteers and signed by the Board members.

The Boy Scouts will be having their monthly meeting on October 5<sup>th</sup> at 7:00 pm.

Ms. McGovern will be present at that meeting to hand out Certificates to the volunteers.

#### **OLD BUSINESS**

##### **TRASH – ROADSIDE AND COMMERCIAL PARKING LOTS**

Notices were sent to Commercial Parking lot owners on July 17, 2018, reminding them of their responsibilities to keep their parking lots clean and free of litter / debris. Mr. Forte told the Board that he will be following up with these businesses and will take time / date stamped pictures of any issues he finds at these establishments. Mr. Forte will bring this information to the next meeting to see if further enforcement is needed.

##### **BOOK AND CLOTHING BINS**

Board members discussed the Big Hearted Books & Clothing bins that are located throughout Town.

Ms. McGovern believes that these have all been replaced by the Planet Aid collection bins.

##### **BODY ART REGULATIONS**

Board members reviewed the Body Art Regulations and amended the applications for licenses and permitting. Ms. McGovern suggested some additional edits be sent to Ms. Renaud. Board members signed the amended regulations.

## **ELECTRONIC RECYCLING**

Ms. McGovern let the Board know that she has been in touch with the Staples Store regarding an Electronic Recycling event that will take place at the Staples Store in Bellingham. The proposed event will most likely take place in October of 2018. Ms. McGovern is waiting for a call from Corporate to confirm the details and should have more information at the next Board of Health meeting.

## **CORRESPONDENCE**

The Board acknowledged and discussed correspondence regarding the Route 140 Development Project and the ENF (Environmental Notification Form).

A copy of the notice for the Fall MAHB Program was provided to all Board members to review. The next MAHB meetings will be held on November 10<sup>th</sup> in Taunton, MA and on November 17<sup>th</sup> in Marlborough MA.

Board members reviewed information that was provided from the CCC (Cannabis Control Commission). The information explains the role of the CCC and the Final Regulations regarding types of establishments, production controls, retail-specific operation requirements, the licensing process and the interaction they have with local law enforcement.

Information regarding the West Nile Virus was reviewed by the Board. As of August 30, 2018 there have not been any positive cases of West Nile Virus in humans or mosquitoes in Town.

Also, the mosquito control program has been running weekly throughout the summer on the local Cable television channel and will continue for a few more weeks.

## **HEALTH AGENT UPDATES**

### **EMPLOYEE FLU CLINIC**

A flu clinic for all Town Employees will be held on Wednesday, October 3<sup>rd</sup> at the Bellingham High School from 2:30 pm to 4:30 pm.

### **COVERAGE FOR HEALTH AGENT**

Mr. Catalano gave Board members a copy of the Agent Coverage sheet. In the event that a Health Agent is needed on a day that Mr. Catalano is not available, the Board can contact someone from the Agent Coverage sheet if needed.

## **COMPLAINT LOG**

Ms. Renaud updated the complaint log book and provided a copy to the Board for them to review the complaints that have come into the office since the last meeting on August 09, 2018.

## **DISCUSSION**

### **ADMINISTRATIVE ASSISTANT REVIEW**

The Board discussed the employee review for Administrative Assistant, Laura Renaud. Ms. McGovern said they would complete the review at Ms. Renaud's convenience. Ms. Renaud will discuss some available dates / times with the Board members.

### **BETTERMENT FUNDS UPDATE**

There have not been any updates to the Betterment Funds since the last meeting on August 09, 2018.

### **BETTERMENT BILLS**

Mr. Forte made a motion to pay \$450.00 to Cook's General Contracting, Inc. and Mr. Leenhouts for excavating and a perc test at 57-59 Blackstone Street. Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to pay \$450.00 to Cook's General Contracting, Inc. and Ms. Short for excavating and a perc test at 398 Hartford Avenue. Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to pay \$100 to the Town of Bellingham and Mr. Leenhouts for a perc test fee for the property at 57-59 Blackstone Street. Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to pay \$2,590.00 to Land Planning and Mr. Leenhouts for soil testing, survey and a septic system design for the property at 57-59 Blackstone Street. Ms. McGovern seconded and the motion carried.

### **BILLS**

A motion was made by Mr. Forte to pay \$1,644.20 to ChemServe for Gas Monitoring services. His motion was seconded by Ms. McGovern and the motion carried.

A motion was made by Mr. Forte to pay \$475.00 to Tom Ryder for the Hartford Village Review. Ms. McGovern seconded and the motion carried.

A motion was made by Mr. Forte to pay \$184.02 to Home Depot for a security camera. Ms. McGovern seconded and the motion carried.

### **PLANS**

A plan for 17 Squire Lane was reviewed by the Board.

Mr. Forte made a motion to approve the septic plan for 17 Squire Lane with the following request:

- Local upgrade request to offset the Soil Absorption System to foundation wall from 20' to 15' per 310 CMR 15.405(1)

Ms. McGovern seconded and the motion carried.

Mr. Forte made a motion to approve the new construction septic disposal systems for Lot Numbers: 2, 3, 4, 6 and 7 Grove Street as submitted with no variances needed. Ms. McGovern seconded and the motion carried.

### **ADJOURNMENT**

Mr. Forte made a motion to adjourn the meeting at 9:58 pm. His motion was seconded by Ms. McGovern and carried.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin

**NEXT MEETING IS SEPTEMBER 20, 2018 AT 7:30 PM**