

**Capital Improvement Committee
Meeting Minutes
Monday, August 27, 2018 at 6:30 pm
Bellingham Municipal Center
Arcand Meeting Room**

1. Capital Improvement Committee Members Present: R. Lavallee, K. Grant, K. Clark, D. Spencer
2. Capital Improvement Committee Members Absent: All Members Present
3. R. Lavallee called the meeting to order at 6:30 pm

4. Committee reviewed the minutes from the March 26, 2018 meeting. D. Spencer made a motion to approve the minutes as submitted. Seconded by K. Grant. Recommended 4/0.

5. Fire Chief Gentile and Deputy Poirier were present at the meeting to discuss the following Fire Department requests:

Chief Gentile discussed the need to replace a Ford Expedition Fire Prevention vehicle with a Chevy Tahoe. K. Grant made a motion to recommend the amount of \$56,415 for the vehicle replacement. Seconded by K. Clark. Recommended 4/0.

Deputy Poirier provided information to the Committee for the replacement of a Fire Engine. Currently there are two of these vehicles that are in need of serious replacement and repair. Deputy Poirier discussed the details on the options to purchase or lease a new Fire Engine. Chief Gentile stated that the Board of Selectmen will be hearing this request at their meeting scheduled for September 11th. D. Spencer made a motion to recommend the replacement of a Fire Engine in the amount of \$651,725. Seconded by K. Grant. Recommended 4/0. (Funding to be determined).

6. DPW Director, Don DiMartino was present to discuss the following Department of Public Works requests:

Mr. DiMartino presented information on a 5 Year lease option of a Street Sweeper in the amount of \$48,500 per year from the Stormwater Budget. Mr. DiMartino also informed the Committee that this is one of two street sweepers and the other had been purchased using Ch. 90 Funds.

Mr. DiMartino explained the need of a Vacuum and Jet Truck purchase in the amount of \$425,000 that will be funded 30% from the General Fund, 50% from the Water Fund and 20% from the Sewer Fund.

Grove Street Standpipe Mixing and TTHM Control was discussed and the amount needed of \$560,000 for this item would be funded from the Water Fund.

Well #7 Replacement in the amount of \$238,000 from the Water Fund for the construction portion of the project was presented to the Committee. Mr. DiMartino stated that \$152,000 for this item was already approved for this project last year.

Mr. DiMartino discussed the Infiltration and Inflow Study Proposal from Kleinfelder for the mandatory NPDES Wastewater Permit Requirement in the amount of \$115,000 that will be funded from the Sewer Fund.

The purchase of a Plow and Salt Truck in the amount of \$206,000 to be funded from the General Fund was presented to the Committee. This would be a replacement of a 2001 vehicle (B-19) and delivery would not be expected until FY2020.

The purchase of a Small Dump Truck with Plow was presented to the Committee in the amount of \$82,000, to be funded from the General Fund. This would be a replacement of a 2001 vehicle (B-14).

K. Clark made a motion to recommend the requests of a 5 year lease of a Street Sweeper, the Purchase of a Vacuum & Jet Truck, Grove Street Standpipe Mixing, Well #7 Replacement Construction, Infiltration and Inflow Study, Plow & Salt Truck and a Small Dump Truck with Plow with the amounts and funding sources listed above. D. Spencer seconded. Recommended 4/0.

7. Mr. Marano and Mr. Oakley were present to discuss the various School Department requests.

The School Department requested \$95,000 for Phase IV of the Roof Project at the High School. The Total Project will consist of 5 Phases when complete.

Mr. Marano discussed the need for replacement of the Rooftop units at both the Stall Brook and DiPietro Schools. A report prepared by Northern Energy was provided to all Committee Members for review. The amount requested is \$77,000 for Stall Brook School and \$77,000 for DiPietro School.

School Department requested \$65,000 for the one year lease of Chromebook computers.

School Department requested \$50,000 for the Master Plan to be developed for the High School Fields and Parking Areas.

K. Grant made a motion to recommend the requests of Phase IV of the High School Roof, Rooftop Units to be replaced at Stall Brook School, Rooftop Units to be replaced at DiPietro School, One Year Chromebook Computer Lease and the Master Plan for the High School Fields with the amounts listed above. Seconded by K. Clark. Recommended 4/0.

8. Library Trustee, Laura Howard and Library Director, Bernadette Rivard were present to discuss the library flooring request. Ms. Rivard explained that she has been requesting prices for approximately 6,200 sq. ft. of commercial grade carpeting that will have a 10 year warranty. This quote also includes a small area in the back of the building that will have commercial grade vinyl type flooring with a 10 year warranty as well. The quote for this project is \$60,000.

D. Spencer made a motion to recommend the floor covering request in the amount of \$60,000. Seconded by K. Grant. Recommended 4/0.

(Funding to be Determined).

9. Next Capital Improvement Meeting is scheduled for Monday, September 14, 2018 at 6:30 pm in the Arcand Meeting Room.

D. Spencer made a motion to adjourn at 7:32 pm. Seconded by K. Clark. Recommended 4/0.

Respectfully submitted,

Tina M. Griffin

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