



**Application for Permit  
Bellingham Wetlands Protection Bylaw & Regulations**

**1. Applicant:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
**2. Project Location:** Street: \_\_\_\_\_  
Assessor's Map \_\_\_\_\_ Parcel\Lot \_\_\_\_\_

**3. This application is filed simultaneously with and consistent with the Project Filing**

**Guidelines found on the town web site for:**

- ☐ Request for Determination of Applicability
- ☐ Abbreviated Notice of Resource Area Delineation
- ☐ Notice of Intent
- ☐ Abbreviated Notice of Intent
- ☐ Amendment Request

**Resource Area(s) Delineation to be confirmed:** (Please complete number of linear feet)

# Linear Feet

\_\_\_\_\_ Bordering Vegetated Wetlands (BVW)  
\_\_\_\_\_ Bordering Land Subject to Flooding (BLSF)  
\_\_\_\_\_ Isolated Land Subject to Flooding (ILSF)  
\_\_\_\_\_ Isolated Vegetated Wetland (IVW)  
\_\_\_\_\_ Land Under Water Bodies (LUWB)  
\_\_\_\_\_ Bank  
\_\_\_\_\_ Perennial Stream: (MHAW) Stream Name: \_\_\_\_\_  
\_\_\_\_\_ Intermittent Stream

Is Estimated or Priority Habitat present on the site? Yes \_\_\_\_\_ No \_\_\_\_\_

Species: \_\_\_\_\_

Number of Vernal Pools on the site: Certified \_\_\_\_\_ Potential \_\_\_\_\_

**4. Work is proposed in the following Resource Areas:**

<input type="checkbox"/> Bank	Total #of square feet of impacts: _____
<input type="checkbox"/> Beach or Flat	Total #of square feet of impacts: _____
<input type="checkbox"/> Land Subject to Flooding(bordering or isolated)	Total # of square feet of impacts _____
<input type="checkbox"/> Bordering Vegetated Wetlands	Total # of square feet of impacts _____
<input type="checkbox"/> Buffer Zone	Total # of square feet of impacts _____
<input type="checkbox"/> Isolated Wetland	Total # of square feet of impacts _____
<input type="checkbox"/> Lakes or Ponds	Total # of square feet of impacts _____
<input type="checkbox"/> Land under Water Bodies	Total # of square feet of impacts _____
<input type="checkbox"/> Riverfront Area	Total # of square feet of impacts _____
<input type="checkbox"/> Vernal Pool	Total # of square feet of impacts _____
	<b>Total # of above</b> _____

**5. Work is proposed in the following No Alteration Zones:**

<input type="checkbox"/> Areas of Critical Environmental Concern	Total# of square feet of impacts	_____
<input type="checkbox"/> Buffer Zone 0 -25 feet	Total# of square feet of impacts	_____
<input type="checkbox"/> Estimated Habitat	Total# of square feet of impacts	_____
<input type="checkbox"/> Priority Habitat	Total# of square feet of impacts	_____
<input type="checkbox"/> 0 – 50 feet No Disturb Zone to Vernal Pool	Total# of square feet of impacts	_____
	<b>Total of above</b>	_____

**6. Work in buffer zone only:**

<input type="checkbox"/> 0-25 feet	Total# of square feet of impacts	_____
<input type="checkbox"/> 25-50 feet	Total# of square feet of impacts	_____
<input type="checkbox"/> 50-100 feet	Total# of square feet of impacts	_____
	<b>Total of above</b>	_____

**7. Project Description:**

**a. Existing Conditions where work is proposed**

<input type="checkbox"/> Impervious	<input type="checkbox"/> Lawn or landscaped area
<input type="checkbox"/> Regulated Resource Area	<input type="checkbox"/> Wooded or natural area
<input type="checkbox"/> Other	

**b. Description of proposed work: \_\_\_\_\_**

**c. Type of equipment required for project: \_\_\_\_\_**

**d. Type of erosion control proposed: \_\_\_\_\_**

**8. Plans must adhere to the criteria in Section 29 “Plan Requirements” of the Regulations.**

**9. Project Impacts** (Use separate page if necessary referring to corresponding item)

**Buffer Zone Setback**

If the project involves work in the buffer zone only, what is the shortest distance between project disturbance and the regulated resource area? \_\_\_\_\_ feet

**Tree cutting**

List the number of trees and approximate diameter of tree(s) in jurisdictional areas proposed for removal: (Use separate sheet if necessary.) \_\_\_\_\_

**Fill & grading:**

Amount of fill proposed for removal from site

\_\_\_\_\_ cu yds.

Amount of fill proposed for use on site

\_\_\_\_\_ cu yds.

**Fill & Grading continued:**

Explain the difference between the proposed final grade and the existing conditions. \_\_\_\_\_

Explain proposed site stabilization methodology during and post construction. \_\_\_\_\_

**10. If an exemption or waiver from the WPA or the Bellingham Wetland Bylaw will be required to complete the proposed project, the applicant shall, at the time of filing, provide information consistent with six requirements listed in Section 10 of the Bellingham Wetland Regulations.**

**11. The following completed items are included in each set of the filing:**

☐ Abutters list, ☐ Abutter Notification Form, ☐ Affidavit of Service, ☐ Bylaw Fee Calculation, ☐ Worksheet & remittance ☐ Plans (see #8 above), ☐ Narrative for projects

**Please include:** CD/DVD or THUMB DRIVE with pdf copy of entire filing

**12. Statement of applicant:** I hereby certify under penalties of perjury that this application and all supporting plans and documents are true and complete to the best of my knowledge and that these have been prepared in conformance with the requirement of the Bellingham Wetlands Protection Bylaw and its attendant Regulations I further certify that all abutters and other parties have been notified of this application as required by the Bellingham Wetlands Protection Regulations. I understand that I may be asked to pay for a consultant to review my application for the Commission.

**Initialed sign off by Treasurer's Office:**

All property taxes related to this property are paid and up to date: **Yes**\_\_\_ **No:** \_\_\_ **Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name: (please print)** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Applicant Signature if different:** \_\_\_\_\_

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**Town of Bellingham Wetlands Protection Bylaw**  
**Fee Calculations Worksheet**  
*(Bylaw Fees are in addition to WPA Fees)*  
**Fees must be submitted with application**  
 (Check to be made payable to "Town of Bellingham")

1. A flat fee of \$50.00 each for the following requests: *(check off appropriate item)*
- \_\_\_ Request for Determination of Applicability (RDA)..... \$ \_\_\_\_\_  
 (For RDA also see item 4 or 5 below as appropriate)
- \_\_\_ Request for an Extension to Orders of Conditions (Ext) ..... \$ \_\_\_\_\_

2. The following schedule applies for Notice of Intent (NOI) categories at 310CMR 10.03(7) (c), as follows:  
\*(Also complete Item #4 below for all filings including RDA, NOI and ANRAD and Item #5 for Riverfront Area if applicable.)

	No.	Total
Category 1	\$ 50.00 per activity x _____	= \$ _____
Category 2	\$125.00 per activity x _____	= \$ _____
Category 3	\$250.00 per activity x _____	= \$ _____
Category 4	\$500.00 per activity x _____	= \$ _____
Category 5	\$ 2.00 per linear ft. x _____	= \$ _____

See next page for Category explanations.

3. A flat fee of \$50.00 for Request for an Amendment to each existing Order of Conditions permit  
 \$ 50.00 per activity x \_\_\_\_\_ = \$ \_\_\_\_\_
4. Application for review of Resource Area Delineation: .20 per linear foot (not less than \$25.00 or more than \$200.00 for single family house projects; not less than \$50.00 or more than \$2,000.00 for any other activity).

*This fee will be in addition to the fee for a Request for Determination of Applicability (RDA) in item #1 and Notice of Intent (NOI) or Abbreviated Notice of Resource Area Delineation (ANRAD) in item #2.*

Type of activity: \_\_\_\_\_  
 Total linear feet \_\_\_\_\_ x .20/linear foot = \$ \_\_\_\_\_  
 (\$25/ min. or \$2000/ max.)

5. Fees for projects within the Riverfront Area and another resource area shall be 150% of the above fees.  
 (Check off appropriate item below)
- \_\_\_ Request for Determination of Applicability (RDA) \$ 50.00 x 150% = \$ \_\_\_\_\_  
 \_\_\_ Notice of Intent (NOI) (total from item 2 above) \$ \_\_\_\_\_ x 150% = \$ \_\_\_\_\_

**Total Bylaw Fee Submitted \$ \_\_\_\_\_**

DEP & BWP File No. \_\_\_\_\_

Name & Address of Applicant: \_\_\_\_\_

Project name (if applicable) \_\_\_\_\_

Project location: Assessors Map \_\_\_\_\_ Lot or Parcel \_\_\_\_\_ Street Address: \_\_\_\_\_

## **Category Activities and Fees**

### **Category 1 (Fee for each activity is \$50):**

- a.) work on single family lot; addition, pool, etc.;
- b.) site work without a house;
- c.) control vegetation;
- d.) resource improvement;
- e.) work on septic system separate from house;
- f.) monitoring well activities minus roadway;
- g.) new agricultural or aquaculture projects.

### **Category 2 (Fee for each activity is \$125)**

- a.) construction of single family house;
- b.) parking lot;
- c.) beach nourishment;
- d.) electric generating facility activities;
- e.) inland limited projects minus road crossings and agriculture;
- f.) each crossing for driveway to single family house;
- g.) each project source (storm drain) discharge;
- h.) control vegetation in development;
- i.) water level variations;
- j.) any other activity not in Category 1, 3, or 4;
- k.) water supply exploration.

### **Category 3 (Fee for each activity is \$250)**

- a.) site preparation (for development) beyond Notice of Intent scope;
- b.) each building (for development) including site;
- c.) road construction not crossing or driveway;
- d.) hazardous cleanup;
- e.) water supply development.

### **Category 4 (Fee for each activity is \$500):**

- a.) each crossing for development or commercial road;
- b.) dam, sluiceway, tidegate (safety) work;
- c.) landfills operation/closures;
- d.) sand and gravel operations;
- e.) railroad line construction;
- f.) bridge;
- g.) hazardous waste alterations to resource areas;
- h.) dredging;
- i.) package treatment plant and discharge;
- j.) airport tree clearing;
- k.) oil and/or hazardous material release response actions.

### **Category 5 (Fee is \$2.00/linear foot):**

- a.) Construction, repair, replacement of docks, piers, revetments, dikes, or other engineering structures on inland resource areas.
- b.)

## **Checklist for filing under Bellingham Wetlands Protection Bylaw**

### **Notice of Intent and Abbreviated Notice of Intent**

Completion of and submittal of four complete copies of the following:

- \* Notice of Intent Form or Abbreviated Notice of Intent Form  
Please use WPA and Bellingham Wetlands Protection Bylaw Form found on the Conservation Commission page of the town website (bellinghamma.org) unless filing under Wetlands Protection Act only  
Send appropriate copies to DEP
- \* Associated Stormwater Management forms, if required
- \* Application for Permit (Bellingham Wetlands Protection Bylaw and Regulations)
- \* Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \* Abutter Notification Form
- \* Abutter list (certified from Board of Assessor's Office)
- \* Affidavit of Service
- \* DEP Wetland transmittal form and associated town fee
- \* Bylaw fee form and associated fees (application fee & resource area verification fee)
- \* Plans as per Plan Specifications as outlined in "Section 29 Plan Requirements" of the Regulations
- \* CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Determination of Applicability**

Completion of and submittal of three complete copies of the following:

- \* RDA Form  
Please use WPA and Bellingham Wetlands Protection Bylaw Form found on the Conservation Commission page of the town website (bellinghamma.org) unless filing under Wetlands Protection Act only  
Send completed signed copy including plan to DEP
- \* Application for Permit (Bellingham Wetlands Protection Bylaw and Regulations)
- \* Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \* Bylaw fee form and associated fees (application fee & resource area verification fee)
- \* Associated Plans
- \* If possible, CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Extension to an existing Order of Conditions**

Completion of and submittal of three copies of the following:

- \*Letter submittal requesting Extension including reasons for request
- \*Bylaw fee form and associated fee

### **Request for Amendment to an existing Order of Conditions**

Completion of and submittal of three complete copies of the following:

- \*Letter submittal requesting Amendment including reasons for request
- \*Application for Permit (Bellingham Wetlands Protection Bylaw)
- \*Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \*Bylaw fee form and associated fee
- \*Associated Plans
- \*CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Certificate of Compliance**

Completion of and submittal of three copies of the following:

- \*Request for Certificate of Compliance Form 8A  
Please use WPA and Bellingham Wetlands Protection Bylaw Form  
found on the Conservation Commission page of the town website  
(bellinghamma.org) unless filing under Wetlands Protection Act only
- \*As built Plans signed and stamped
- \*CD/DVD or Thumb Drive with pdf version of the entire filing