

**Finance Committee Meeting
Meeting Minutes
Tuesday, July 6, 2021 at 5:30 pm
Zoom Meeting**

1. Finance Committee Members Present: J. Allam, J. Flannery, J. Collamati, K. Keppler

2. Finance Committee Members Absent: J. Kuzmeskas, A. Thorell

3. Meeting Commenced: J. Allam called the meeting to order at 5:39 pm.

4. K. Keppler made a motion to approve the Minutes from the May 26, 2021 Finance Committee meeting, as submitted. J. Flannery seconded. Recommended 4/0.

5. Ms. MacKinnon was present to discuss additional End of Fiscal Year Transfers. Spreadsheets were provided to all Finance Committee members before the meeting.

Ms. MacKinnon gave a brief summary on the FY21 General Fund Transfer Requests in the amount of \$222,910 to be funded as listed below:

FROM:

DEPARTMENT	DESCRIPTION	AMOUNT
School	School Budget	(200,000.00)
Veterans Benefit	Expenses	(2,130.00)
Building Maintenance	Expenses	(10,000.00)
Building Maintenance	Expenses	(10,000.00)
Tree Warden	Expenses	(400.00)
Elections	Salaries	(380.00)
	TOTAL	(222,910.00)

TO:

DEPARTMENT	DESCRIPTION	AMOUNT
Unemployment	Unemployment	200,000.00
Veterans Salary	Salaries	2,130.00
Legal	Expenses	10,000.00
OJI	Expenses	10,000.00
Tree Warden	Salaries	400.00
Town Clerk	Salaries	380.00
	TOTAL	222,910.00

J. Collamati made a motion to recommend these 6 transfers totaling \$222,910 with the funding sources as listed above. K. Keppler seconded. Recommended 4/0.

6. An email that was previously sent from BVT to J. Allam regarding current as well as future Grants and Donations was forwarded to all Finance Committee members for review.

J. Allam checked with Finance Committee members to make sure they received and reviewed this information.

J. Collamati wanted to give a special Thank You to Mr. Fitzpatrick for always providing the Committee with this information when prepared.

7. New Business, Emails, Correspondence, Bills:

K. Keppler made a motion to pay an invoice from the Association of Town Finance Committees in the amount of \$245.00. J. Collamati seconded. Recommended 4/0.

J. Allam will sign the invoice and bring to the Finance Office on the next business day.

The next Finance Committee Meeting is scheduled for Monday, September 13, 2021 at 5:30 pm. The meeting will be held in the Arcand Meeting Room of the Municipal Center.

J. Flannery made a motion to adjourn at 5:48 pm. Seconded by K. Keppler. Recommended 4/0.

Respectfully Submitted,

Tina M. Griffin

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