

**Finance Committee Meeting
Meeting Minutes
Wednesday, May 11, 2022, at 5:30 pm
Bellingham Municipal Center
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, J. Kuzmeskas, J. McCarthy, J. Flannery

Finance Committee Members Absent: A. Thorell

Meeting Commenced: J. Allam called the meeting to order at 5:30 pm

K. Keppler made a motion to approve the Minutes from the May 4, 2022, Finance Committee Meeting, as submitted. J. McCarthy seconded. Recommended 5/0. J. Flannery abstained from this motion.

Public Hearing: Ms. MacKinnon discussed the following items, as listed below:

Article 1 – Compensation Adjustments:

Ms. MacKinnon presented Committee members with information for a FY23 adjustment to Department Compensations as listed below: (These are the compensation adjustments to the FY23 budget for contracts that have been settled)

DESCRIPTION	AMOUNT	SUB-TOTAL	NOTE
BOS - ADMIN ASST	\$1,700.00		3% COLA
HR - DEPT HEAD	\$2,126.00		3% COLA
TOWN ADMIN - ADMIN ASST LONGEVITY	\$ 150.00		LONGEVITY
TOWN ADMIN - ADMIN ASST	\$ 789.00		3% COLA
HR - ADMIN ASST	\$ 789.00		3% COLA
		\$5,554.00	
FIRE - ADMIN	\$15,027.00		2% 7/1/22, 1% 1/1/23
FIRE - FF/EMT	\$24,132.00		2% 7/1/22, 1% 1/1/23
FIRE - HOLIDAYS	\$ 2,332.00		2% 7/1/22, 1% 1/1/23
FIRE - DEPT HEAD	\$ 4,610.00		3% 7/1/2022
		\$46,101.00	
<u>TOTAL - \$ 51,655.00</u>			

J. Flannery made a motion to recommend \$51,655.00 from Raise and Appropriate for the FY23 Budget adjustment as described above. J. Kuzmeskas seconded. Recommended 6/0.

Ms. MacKinnon presented Finance Committee members with information for End of Fiscal Year Transfers, as described below:

FROM THE GENERAL FUND, AS LISTED BELOW:

DESCRIPTION	AMOUNT
Insurance Premiums	\$40,025.00
Building Maintenance – Professional Services	\$18,500.00
Building Maintenance – Supplies	\$1,500.00
TOTAL AMOUNT FROM THE GENERAL FUND:	\$60,025.00

TO THE ACCOUNTS AS LISTED BELOW:

TO ACCOUNT	DESCRIPTION	AMOUNT
Gas	Additional money needed due to rising gas prices	\$35,000
Cultural Council	Stipend for Director	\$1,875.00
Electricity	Additional funds needed due to timeframe solar array was down	\$9,500.00
DPW	Dept. of Public Works electricity, as stated above	\$,2500.00
Council on Aging	Longevity Bonuses	\$150.00
On-the-Job Injury	Additional deductible Coverage Needed	\$6,000.00
Occupational Health	Professional Services for Employee Physicals and Testing	\$5,000.00
	TOTAL AMOUNT TO VARIOUS ACCOUNTS:	\$60,025.00

J. McCarthy made a motion to recommend the end of year Fiscal Transfers in the amount of \$60,025.00, as listed above. J. Flannery seconded. Recommended 6/0.

New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting was scheduled for Wednesday, May 25, 2022, at 7:00 pm, in the Library of the Bellingham High School. This will take place ahead of the Town Meeting that starts at 7:30 pm, in the High School Auditorium.

J. Flannery made a motion to adjourn at 5:41 pm. Seconded by K. Keppler. Recommended 6/0.

Respectfully Submitted,

Tina M. Griffin
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