

**Finance Committee Meeting
Meeting Minutes
Monday, May 3, 2021 at 5:30 pm
Bellingham Municipal Center – Arcand Meeting Room**

1. Finance Committee Members Present: J. Allam, J. Flannery, J. Collamati, J. Kuzmeskas
2. Finance Committee Members Absent: K. Keppler, A. Thorell
3. Meeting Commenced: J. Allam called the meeting to order at 5:30 pm.

4. J. Flannery made a motion to approve the Minutes from the March 22, 2021 Finance Committee meeting, as submitted. J. Collamati seconded. Recommended 4/0.

J. Kuzmeskas made a motion to approve the Minutes from the April 12, 2021 Finance Committee meeting, as submitted. J. Flannery seconded. Recommended 3/0. J. Collamati abstained from the motion, as he was not present for the April 12th, meeting.

5. **Public Hearing – 5:30 pm:** Don DiMartino, DPW Director was present to discuss Article 19 of the Town Warrant - South Main Street Project Acquisition of Land and Easements.

Mr. DiMartino told Committee members that the appraisals for the temporary and permanent easements to the 73 property owners that will be affected by this project total \$180,000. Offer letters will be mailed to the property owners early next week.

J. Collamati made a motion to recommend \$180,000 from Free Cash for easement funding. J. Flannery seconded. Recommended 3/0. J. Kuzmeskas abstained from this motion.

6. **Public Hearing:** Mr. Fraine and Ms. MacKinnon were present to discuss the following various Articles of the Town Warrant:

Article 10 – Amend FY21 Annual Operating Budget

Ms. MacKinnon gave all Committee members information about the Snow & Ice Deficit. This requested Transfer would be to fill the Salt Shed for next season and pay the remaining balances of winter plowing services.

J. Kuzmeskas made a motion to recommend \$335,000 from Free Cash for Article 10. J. Flannery seconded. Recommended 4/0.

Travel Expenses

The Travel Expense Reimbursement under Article 1 has decreased from \$.575 per mile to \$.56 per mile, according to data from the IRS.

J. Flannery made a motion to recommend the travel expense reimbursement in the amount of \$.56 per mile. J. Kuzmeskas seconded. Recommended 4/0.

7. End of Year Transfers per MGL c. 44, s. 33B

Ms. MacKinnon gave Committee members a copy of the End of Fiscal Year 2021 Transfers for review.

J. Collamati made a motion to recommend the End of Year Fiscal Transfers, as listed below:

From the General Fund - The Police Department is requesting \$55,942.00 from Salaries to Expenses for Miscellaneous Supplies.

From the General Fund, a request in the amount of \$27,100 from Debt Service to various Departments for Salaries and Expenses.

From the Trash Enterprise Account, a request of \$20,000 from Expenses to Salaries was presented to Committee members.

From the Sewer Enterprise Account - a request of \$50,000 from Salaries to Expenses was made for Professional Services.

J. Kuzmeskas seconded. Recommended 4/0.

Ms. MacKinnon provided Committee members with a copy of the updated information that will require an amendment to previously recommended Department Budgets in Article 1, due to Collective Bargaining Agreements.

J. Kuzmeskas made a motion to recommend the amendment to Article 1 Department Accounts, as listed below:

General Fund increased by \$199,019 to the new total of \$61,741,130, Trash Enterprise Account increased by \$942 to the new total of \$1,799,750, Water Enterprise Account increased by \$5,736 to the new total of \$3,596,969, Sewer Enterprise Account increased by \$1,726 to the new total of \$1,592,823 Stormwater Enterprise Account increased by \$2,344 to the new total of \$824,316.

J. Collamati seconded. Recommended 4/0.

8. New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting will take place on Wednesday, May 26, 2021 at 6:45 pm. The meeting will be held in the Library of the High School, right before the Annual Town Meeting.

J. Flannery made a motion to adjourn at 5:56 pm. Seconded by J. Collamati. Recommended 4/0.

Respectfully Submitted,

Tina M. Griffin

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