

**Finance Committee Meeting  
Meeting Minutes  
Wednesday, November 2, 2022, at 5:30 pm  
Bellingham Municipal Center  
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), J. McCarthy, B. Boyd, J. Kuzmeskas

Finance Committee Members Absent: J. Flannery, K. Keppler

Meeting Commenced: J. Allam called the meeting to order at 5:30 pm

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Approval of Minutes from the October 26, 2022 Finance Committee Meeting were tabled until the next Finance Committee Meeting

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**PUBLIC HEARING – ARTICLE 6** - DPW Assistant Director, Jesse Riedle was present to discuss the Old Bridge Sewer Pump Station request that is in Article 6 of the Town Warrant. This request is to make necessary repairs to a Sewer Station that has chronic issues. This is a sewer collection site, where all the gravity goes to this one location and then the pump station transports to other areas in Town.

J. McCarthy made a motion to recommend \$140,000 from Sewer Retained Earnings for the repairs and upgrades to the Old Bridge Lane Sewer Pump Station. J. Collamati seconded. Recommended 5/0.

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**PUBLIC HEARING – ARTICLE 13 – DEPOT STREET DPW PARKING AND ACCESS LAND ACQUISITION**

Mr. Fraine informed members there will be no action taken on Article 13 for the Fall Town Meeting. This might be revisited again at a future date, but it will be “passed over” at Town Meeting.

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**PUBLIC HEARING-** Ms. MacKinnon and Mr. Fraine were present to discuss the remaining Town Meeting Articles as described below:

**ARTICLE 5 - AMEND ANNUAL TOWN MEETING ARTICLE 5 – STORMWATER ENTERPRISE**

Department/Purpose	Amount	Funding Source
Salaries for Collective Bargaining Agreements including AFSCME-Clerical, BPAA, and Singleton Contracts	7,503	Retained Earnings
Expenses – Contracted Services (catch basin cleaning and disposal)	190,000	Retained Earnings
<b>TOTAL:</b>	<b>197,503</b>	

J. Kuzmeskas made a motion to recommend \$197,503 from Stormwater Retained Earnings for catch basin cleanings and Collective Bargaining Agreements that have recently been settled. J. Collamati seconded. Recommended 5/0.

**ARTICLE 4 - AMEND ANNUAL TOWN MEETING ARTICLE 4 – SEWER ENTERPRISE**

<b>Department/Purpose</b>	<b>Amount</b>	<b>Funding Source</b>
Salaries for Collective Bargaining Agreements including AFSCME-Clerical, BPAA, and Singleton Contracts	2,267	Retained Earnings
<b>TOTAL:</b>	<b>2,267</b>	

B. Boyd made a motion to recommend \$2,267 from Sewer Retained Earnings for Collective Bargaining Agreements. Seconded by J. Collamati. Recommended 5/0.

**ARTICLE 3 – AMEND ANNUAL TOWN MEETING ARTICLE 3 – WATER ENTERPRISE**

<b>Department/Purpose</b>	<b>Amount</b>	<b>Funding Source</b>
Salaries for Collective Bargaining Agreements including AFSCME-Clerical, BPAA, and Singleton Contracts	11,118	Retained Earnings
<b>TOTAL:</b>	<b>11,118</b>	

J. Collamati made a motion to recommend \$11,118 from Water Retained Earnings for Collective Bargaining Agreements. Seconded by J. McCarthy. Recommended 5/0.

**ARTICLE 2 – ARTICLE 2. AMEND ANNUAL TOWN MEETING ARTICLE 2 – TRASH ENTERPRISE**

<b>Department/Purpose</b>	<b>Amount</b>	<b>Funding Source</b>
Salaries for Collective Bargaining Agreements including AFSCME-Clerical, BPAA, and Singleton Contracts	5,354	Retained Earnings
Expenses - Trash Removal	150,000	Retained Earnings
<b>TOTAL:</b>	<b>155,534</b>	

J. Collamati made a motion to recommend \$155,534 from Trash Retained Earnings for the trash removal expenses and recently settled Collective Bargaining Agreements. J. Kuzmeskas seconded. Recommended 6/0.

**ARTICLE 1 - AMEND ANNUAL TOWN MEETING ARTICLE 1 – OPERATING EXPENSES AND SALARIES**

<b>Department/Purpose</b>	<b>Amount</b>	<b>Funding Source</b>
Retirement-Pension Assessment	8,906	Raise & Appropriate
Animal Control-Longevity	75	Raise & Appropriate
Town Clerk-Longevity	150	Raise & Appropriate
Town Clerk- PT Staff	7,500	Raise & Appropriate
DPW-Contracted Construction (for roads)	200,000	Raise & Appropriate
Bd Health-PT Pers, Septic Inspections (for vacation coverage)	500	Raise & Appropriate
Fire-Salaries (2 New Staff prorated for remainder of FY)	75,000	Raise & Appropriate
Fire-Expenses (equipment/gear for new staff)	20,000	Raise & Appropriate
Fire-Property Repair/Maintenance	20,000	Raise & Appropriate
MIS-Professional Services	60,000	Raise & Appropriate
Treasurer- Professional Services	11,880	Raise & Appropriate
Human Resources – PT Staff	14,000	Raise & Appropriate
Transfer to Capital Improvement Trust #6710	100,000	Raise & Appropriate
Transfer to Compensated Absence Trust #7080	50,000	Raise & Appropriate
Transfer to OPEB Trust #7090	50,000	Raise & Appropriate
Police-Dispatchers-Salary	(55,942)	Raise & Appropriate
Police-Misc. Equipment	55,942	Raise & Appropriate
Debt Service-Principal	(41,175)	Raise & Appropriate
Debt Service-Interest	41,175	Raise & Appropriate
Bldg. Maintenance-Electricity	25,000	Raise & Appropriate
Fuel-Vehicle Fuel	30,000	Raise & Appropriate
Various Departments-Salaries for Collective Bargaining agreements including BPAA, AFSCME-Clerical, Police, and Singleton Contracts	197,279	Raise & Appropriate
<b>TOTAL:</b>	<b>870,290</b>	

J. Kuzmeskas made a motion to recommend \$870,290 from Raise & Appropriate for the items, as listed above. J. McCarthy seconded. Recommended 5/0.

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New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting was not scheduled at this time, as one may not been required before Town Meeting. Further details will be posted once the next meeting date is established.

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B. Boyd made a motion to adjourn at 5:59 pm. Seconded by J. Collamati. Approved 5/0.

Respectfully Submitted,

*Tina M. Griffin*  
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