

**Finance Committee Meeting  
Meeting Minutes  
Tuesday, October 4, 2022, at 5:00 pm  
Bellingham Municipal Center  
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, J. McCarthy, B. Boyd, J. Kuzmeskas

Finance Committee Members Absent: J. Flannery

Meeting Commenced: J. Allam called the meeting to order at 5:00 pm

---

K. Keppler made a motion to approve the Minutes from the September 26, Finance Committee Meeting, as submitted. Seconded by J. McCarthy. Recommended 5/0.

---

**Public Hearing:** School Superintendent, Peter Marano, along with the School Committee and Facilities Manager, Doug Houston were present at tonight's meeting to discuss the following Requests, as listed below:

**KMA (Keough Memorial Academy) Boiler Replacement –**

The current boiler is not functional, based on an inspection from the Insurance company. Four companies were asked to give estimates on the cost of repairs and all four companies indicated that it is not repairable. NV5, an Engineering company completed a boiler replacement study which gave the Department three different options. The most efficient and economical option would be to convert the building to multi-zone heat pumps, in the amount of \$297,500, which would also include a diesel generator, in case of power outages. This item was originally submitted and approved up to \$200,000 but was then removed from the 2022 Annual Town Meeting due to pricing.

This pricing would also take advantage of an \$81,250 MassSave estimated incentive, as long as it is completed by the end of December.

The Finance Committee has tabled this item until further information and specs are provided, regarding the brand, warranty and life expectancy of the particular units being proposed.

---

**Stallbrook & DiPietro Entrapment Areas –**

An entrapment area is a small room built inside the school's entry, to provide an additional layer of security. Inside the room, guests will be required to provide a form of ID that gets cross-referenced with the Raptor System. There are currently entrapment entrances at the High School, Middle School, and Keough Academy. The cost for installation of the entrapment areas at both Stallbrook and DiPietro Schools is \$297,088. Quotes were provided to Committee Members for review.

J. Kuzmeskas made a motion to recommend the installation of entrapment areas at both Stallbrook and DiPietro Schools, in the amount of \$297,088 from Free Cash. Seconded by B. Boyd. Recommended 6/0.

---

---

**Security Cameras for Stallbrook and DiPietro Schools –**

The request is to install camera systems at both Stallbrook and DiPietro Schools. The camera system will help in identifying unauthorized persons, individuals entering and exiting the building and provide additional security when the buildings are closed. The total request is for \$157,098, which includes cameras at DiPietro, in the amount of \$82,282 and for Stallbrook School, in the amount of \$74,816.

J. Collamati made a motion to recommend \$157,098 from Free Cash for the installation of security cameras at both Stallbrook and DiPietro Schools. Seconded by K. Keppler. Recommended 6/0.

---

**3M Window Film –**

This request, in the amount of \$163,435 is for adding 3M Scotchshield safety and security window film to all building windows on the first floor only. The window film makes it so that an easily breakable glass window becomes hyper-flexible, creating an almost impenetrable physical barrier. This additionally fortifies weak points against intruders and gives EMS time to respond. There was a cost breakdown given to Committee Members to review the price per school and the total quote.

K. Keppler made a motion to recommend \$163,435 from Free Cash for the installation of 3M window film on all 5 school buildings. Seconded by B. Boyd. Recommended 6/0.

---

**Bellingham High School Roof Replacement –**

This request, in the amount of \$169,400, is for Phases VII and VIII of the High School roof project. The specific areas being replaced are the art and music wing at the High School. There are currently leaks in this wing that is creating damage to these areas.

K. Keppler made a motion to recommend \$169,400 from Free Cash for Phases VII and VIII of the High School roof replacement project. Seconded by J. McCarthy. Recommended 6/0.

---

**Architectural Mapping –**

A request in the amount of \$48,000 is for Architectural Mapping of the schools. Accurate school maps are a valuable tool for illustrating where to go and what to do, in an emergency situation. School maps can help with evacuation, pre-incident planning, during and post event planning. This request would include exterior walls, doors, windows, canopies, and overhangs. For interior it will include walls, doors, windows, plumbing fixtures, room labels & numbers, overall dimensions, and square footage of buildings. This would also include electronic copies of all plans in PDF and CAD file format and three scaled paper copies of each floor plan.

J. McCarthy made a motion to recommend \$48,000 from Free Cash for architectural mapping of each of the five schools. Seconded by B. Boyd. Recommended 5/1.

---

**High School Desks and Student Chairs –**

This request in the amount of \$32,400 is for new desks and chairs at the High School. This project was previously recommended by the School Committee and Finance Committee, but the funding request is annual. This was a five-year outlay to replace the existing desks and chairs at the High School. The amount being requested would be to replace 150 desk and 150 chairs.

J. Kuzmeskas made a motion to recommend \$32,400 from Free Cash for year three of five for the High School desk/chair replacements. Seconded by K. Keppler. Recommended 6/0.

---

**DiPietro School Interior Rekeying –**

The request of \$20,848 is for a quote received by New England School Services, for interior rekeying at the DiPietro School. This will add an extra layer of security to the building. Over the years, many keys have been given out and not returned. It is also part of a grand master plan to get all the buildings on one master key, which only certain school administrators would have access to, along with the Police and Fire Departments.

J. McCarthy made a motion to recommend \$20,848 from Free Cash for the rekeying of interior locks at the DiPietro School. Seconded by J. Collamati. Recommended 6/0.

---

**DPW Requests –**

The DPW was on the agenda for discussion of previous Capital Request quotes. All quotes have still not been received and the DPW will be rescheduled to come back to a future meeting date.

---

**Conservation – Silver Lake -**

A request in the amount of \$25,190 for Silver Lake was provided to Committee Members for review. This information is a follow up from the Public Hearing that took place last Monday. Mr. Fraine had previously discussed 2023 Sonar Treatment for Silver Lake and was just waiting on an updated price quote and information to provide to the Committee.

J. Collamati made a motion to recommend \$25,190 from Free Cash for the Sonar Treatment at Silver Lake. Seconded by B. Boyd. Recommended 6/0.

---

**Warrant Articles –**

Ms. MacKinnon told Finance Committee Members that the review of Warrant Articles that was on the agenda, will not be discussed tonight. This will be continued to the next meeting date. Ms. MacKinnon also told Members that they will not be acting on Articles 14 and 21, as these will both be “passed over.”

---

New Business, Emails, Correspondence, Bills:

The next Finance Committee Meeting will be held on Monday, October 17<sup>th</sup> at 5:30 pm

---

B. Boyd made a motion to adjourn at 6:25 pm. Seconded by J. McCarthy. Recommended 5/0.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin