

**Finance Committee Meeting
Meeting Minutes
Monday, September 19, 2022, at 5:00 pm
Bellingham Municipal Center
Arcand Meeting Room**

Finance Committee Members Present: J. Allam (Chairman), J. Collamati (Vice-Chairman), K. Keppler, J. Kuzmeskas, J. McCarthy, B. Boyd

Finance Committee Members Absent: J. Flannery

Meeting Commenced: J. Allam called the meeting to order at 5:00 pm.

K. Keppler made a motion to approve the Minutes from the July 14, 2022, Finance Committee Meeting, as submitted. J. Collamati seconded. Approved 4/0.

Public Hearing: Chief Daigle and Lieutenant Russell from the Police Department were present to discuss the following Requests as listed below:

Replace Vehicle #407, which is a 2018 Ford Utility Vehicle, with a 2022 Hybrid Police Utility Vehicle, in the amount of \$59,333. This pricing also includes the MDT Getac mobile computer with mount and keyboard. This would be the second Hybrid Vehicle in the fleet. Pricing is under the state negotiated contract.

Replace Vehicle #401, which is a 2019 Ford Utility Vehicle, with a 2022 Gas Model Police Utility Vehicle, in the amount of \$57,631. This pricing also includes the MDT Getac mobile computer with mount and keyboard. Pricing is under the state negotiated contract.

Lieutenant Russell also let Committee Members know that Ford has announced a halt to 2022 models. All vendors have been told to re-order under the 2023 model. With this change, there is an additional cost increase for the vehicle as well as the equipment of \$5,749.82 between the 2022 Hybrid and the 2023 Hybrid. Therefore, by going with the available gas model for Vehicle # 401 replacement, there would be a savings of \$7,546.50 between the 2022 Gas model and the 2023 Hybrid model.

K. Keppler made a motion to recommend the purchase of the replacement Police Utility Vehicles as outlined above, in the amount of \$116,964, from Free Cash. J. Collamati seconded. Recommended 6/0.

Public Hearing: Building Commissioner/Zoning Official, Tim Aicardi was present at tonight's meeting to discuss the following Requests, as listed below:

Building Maintenance at the Municipal Center is needed for some of the HVAC System. A price quote was presented in the amount of \$25,000 to replace Unit 2 and Unit 6 with new Sure Comfort units. The system as a whole, is still functioning well but has some areas of the building that area staying too hot or too cold. This would be an upgrade to the 2 units that are causing the majority of this issue.

Also, for Building Maintenance, Mr. Aicardi presented a price quote in the amount of \$16,000 for replacement of trim boards and painting of the trim at the Old Town Hall Building.

J. Kuzmeskas made a motion to recommend the two Building Maintenance Requests presented above, totaling \$41,000 from Free Cash. K. Keppler seconded. Recommended 6/0.

Public Hearing: Mr. Aicardi presented information to Committee Members regarding HVAC Repairs and Upgrades needed to the Council on Aging Center. As described below:

The amount for this Request is still being determined. However, the Senior Center would like to keep a placeholder for repairs and upgrades to their HVAC System. Inspections and estimates are currently being gathered and analyzed. Mr. Aicardi told Committee Members that once a proposal is identified, it will be presented to the Finance Committee, Capital Improvements Committee and Selectboard for review.

K. Keppler made a motion to recommend an amount, not to exceed \$45,000 from Free Cash, for the repair and upgrades to the HVAC System at the Senior Center. J. Kuzmeskas seconded. Recommended 6/0.

Public Hearing: Town Administrator, Denis Fraine was going to discuss a Conservation Request tonight, However, this discussion was tabled to a future meeting.

Public Hearing: Mr. Aicardi was present to discuss a Library Request for Children's Room Outdoor Space, as described below:

The Library staff is requesting an outdoor children's programs onsite, under a covered porch area, to be constructed outside of the Children's Room. The 20' x 20' area will be constructed with composite decking, with a rail around the perimeter with two openings. One towards the parking lot and the other towards the rear of the building that would also be an emergency exit. The inside will include bench seating around the perimeter, as well as lighting and ceiling fans. The Capital Request is \$45,000.

K. Keppler made a motion to recommend an amount not to exceed \$45,000 from Free Cash for the Children's Room Outdoor Space at the Library. J. Collamati seconded. Recommended 6/0.

Public Hearing: Town Administrator, Denis Fraine discussed the Demolition of Primavera School, including the abatement of hazardous material. The Town utilized \$11,500 of ARPA to do the Consulting Report (Including FY23 Book). The total cost of demolition and proper disposal of this building has been out to bid, and the lowest quote received out of 6 bids is \$815,000.

K. Keppler made a motion to recommend demolition of the Primavera School, in the amount of \$815,000 from Free Cash. J. Kuzmeskas seconded. Recommended 6/0.

New Business, Emails, Correspondence, Bills:

K. Keppler made a motion to approve the invoice for the Association of Town Finance Committee Annual Dues in the amount of \$250.00. Seconded by J. Collamati. Approved 6/0.

J. Collamati made a motion to approve the invoice for Finance Committee Clerk, Tina Griffin, for the months of July, August, and September, in the amounts of \$318.32 each. Seconded by J. Kuzmeskas. Approved 6/0.

The next Finance Committee Meetings will be scheduled, as follows:

Monday, September 26, 2022 at 5:00 pm

Tuesday, October 4, 2022 at 5:00 pm

Further meeting dates will be discussed, if needed.

J. McCarthy made a motion to adjourn at 6:09 pm. Seconded by K. Keppler. Recommended 6/0.

Respectfully Submitted,

Tina M. Griffin

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