

**Finance Committee Meeting**  
**Meeting Minutes**  
**Monday, September 20, 2021 at 5:30 pm**  
**Municipal Center - Arcand Meeting Room with a Zoom Option**

1. Finance Committee Members Present: J. Allam, J. Flannery, J. Collamati, A. Thorell
2. Finance Committee Members Absent: J. Kuzmeskas, K. Keppler
3. Meeting Commenced: J. Allam called the meeting to order at 5:30 pm.

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4. Approval of Minutes from the July 6, 2021, Finance Committee Meeting was tabled until the next meeting, scheduled for October 6<sup>th</sup>.

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5. **5:30 pm - Public Hearing:** Chief Gentile and Deputy Milot from the Fire Department were present to discuss the Departments Capital Requests.

The carpeting in Headquarters is the original and needs to be replaced. A proposal submitted from Atkinson Carpeting was provided to all Committee Members for review. Pricing includes moving office furniture, ripping out and recycling existing flooring, prepping subfloor, new carpet materials and labor during normal business hours.

J. Collamati made a motion to recommend \$14,995.88 for the carpeting project. J. Flannery seconded. Recommended 4/0.

Replacement of Car 3 for the Fire Prevention Captain. The current vehicle is a 2013 Ford Explorer and needs several major repairs, in addition to rusting that is starting to show through the vehicle. The purchase of a new Ford Expedition will not increase the number of vehicles in the fleet, as the current Explorer will be evaluated by the Town mechanic to determine if it should be used by another Department after repairs or if it should be sold at auction.

J. Collamati made a motion to recommend \$73,662.64 for the purchase of a Ford Expedition as submitted (\$67,509.30 and \$6,153.34 for mobile radio installation). J. Flannery seconded. Recommended 4/0.

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6. **5:45 pm - Public Hearing:** Chief Daigle and Lieutenant Russell from the Police Department were present to discuss the Departments Capital Request for a vehicle.

The Police Department is looking to add a vehicle to the fleet for traffic control. This request is for a fully equipped 2021 Ford Utility vehicle. This vehicle will be number 412 and will be a lower profile vehicle that will enhance the ability to enforce traffic control and drug laws.

J. Collamati made a motion to recommend \$61,139.01 for the purchase of the new Ford Utility vehicle with installation of needed Police equipment included in pricing. A. Thorell seconded. Recommended 4/0.

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7. **6:00 pm - Public Hearing:** Ms. Dutil, Director of the Senior Center was present via Zoom, to discuss the Departments Capital Request for the A/C units that need to be repaired.

The current A/C systems were installed almost 20 years ago. Currently one of the A/C units needs two new compressors in order to function more efficiently. The system is currently running on one working compressor.

J. Collamati made a motion to recommend two compressors to be replaced in the amount of \$15,000 with the quote received from Victory Mechanical Services. J. Flannery seconded. Recommended 4/0.

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8. Ms. MacKinnon was present via Zoom, to discuss additional Departments that will need meetings with their Capital Requests for both the Finance Committee and Capital Improvements Committee. Tentative meeting dates were established. The Committee Clerk will contact all Departments and request their availability for these nights.

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9. Finance Committee members reviewed a draft of the Town Warrant to determine Departments and Article Petitioners needing meetings. The Warrant has not been finalized or signed yet and Articles were not discussed at this meeting.

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10. New Business, Emails, Correspondence, Bills:

Invoices from Finance Committee Clerk, Tina Griffin, were submitted for approval.

J. Flannery made a motion to recommend the following invoices for payment: July in the amount of \$318.32, August in the amount of \$318.32 and September in the amount of \$318.32. A. Thorell seconded. Recommended 4/0. J. Allam signed all three invoices.

The next Finance Committee Meeting is scheduled for Wednesday, October 6, 2021 at 5:30 pm. The meeting will be held in the Arcand Meeting Room of the Municipal Center.

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J. Collamati made a motion to adjourn at 6:07 pm. Seconded by A. Thorell. Recommended 4/0.

Respectfully Submitted,

*Tina M. Griffin*  
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