

**Finance Committee
Meeting Minutes
Monday, April 23, 2018 at 7:00 pm
Bellingham Municipal Center
Arcand Meeting Room**

1. FinCom Present: J. Allam, J. Collamati, J. Flannery, K. Keppler, K. Grant

2. FinCom Absent: K. Clark

3. Meeting Commenced at 7:00 pm

4. Fire Chief, Steven Gentile and Deputy Poirier were present at the meeting to discuss the need for two "Lucas" Chest Compression systems in the ambulances. Motion to recommend two "Lucas" Chest Compressions Systems for an amount not to exceed \$31,100 for both systems by K. Grant and seconded by K. Keppler. Funded from Ambulance Receipts. Recommended 4/0. (J. Flannery was not present for the vote).

5. ATM Article 18 – Cooks Lane Permanent Roadway Easements – DPW Director, Don DiMartino, asked for this Article to be passed over at this time. Motion to pass over this Article was made by K. Grant and seconded by K. Keppler. Recommended 4/0. (J. Flannery was not present for this vote).

6. ATM Article 1 – Mr. DiMartino gave a brief explanation on the need to amend Article 1 in order to fund Road Maintenance work that will be contracted out. Motion to revise the Finance Committee's previous recommendation of: Account number 51132 to spend \$206,545 for salaries and account number 53400 to spend \$1.00 for expenses; with the new recommendation to fund Account number 51132 in the amount of \$107,823 and fund Account number 53400 in the amount of \$150,000 by J. Collamati and seconded by K. Keppler. Recommended 5/0.

7. ATM Article 3 – Mr. DiMartino explained the need to amend previously submitted Article 11 for the Water Enterprise fund due to the overtime needed for employees and Capital Outlay Infrastructure. Motion to revise the Finance Committee's previous recommendation of: Account number 51500 to spend \$59,450 for salaries and account number 58600 to spend \$460,765 for expenses; with the new recommendation to fund Account number 51500 in the amount of \$98,500 and Account number 58600 in the amount of \$420,765 by K. Grant and seconded by J. Flannery. Recommended 5/0.

8. Article 9 (Amend Article 1 from the 2018 Budget) – Mr. DiMartino discussed the transfer of funds needed for this account. Mr. DiMartino requests the transfer of \$15,000 from the Stormwater Expense account to Highway Maintenance Expense account; the transfer of \$45,000 from Stormwater Management Expense account to Highway Construction Maintenance Expense account and \$10,000

from Stormwater Maintenance Salaries to Highway Construction Maintenance Expense account. Motion to recommend the transfers and as outlined above and to amend Article 1 by J. Flannery and seconded by K. Keppler. Recommended 5/0.

9. Article 11 (Amend Article 3 from the 2018 Budget) – Mr. DiMartino advised the Committee that these changes are due to unfilled positions that have been vacant since December and an upgrade to the water meter recycling program that the funds are needed for. Mr. DiMartino requests the transfer of \$25,000 from Water Enterprise Salaries account to the Water Enterprise Expenses account. Motion to recommend the transfer outlined above and to amend Article 3 by J. Flannery and seconded by K. Keppler. Recommended 5/0.

10. ATM Article 14 – Capital Outlay – Under \$50,000 – No discussion.

Motion to recommend \$20,000 to purchase Variable Frequency Drives for Well #4 and #5 from Water Capital account by K. Grant and seconded by K. Keppler. Recommended 5/0.

11. Review Debt Service General and Water Funds – Beth Smith was present at the meeting to review and discuss the General and Water funds with the Committee.

Motion to recommend \$5,164,019.02 for Principle and Interest Funded by Taxation by K. Grant and seconded by J. Flannery. Recommended 5/0.

12. Discuss Account 991 – Transfer of Unemployment Trust Fund – No funds being transferred.
No vote needed – Remains \$0 for 2019 Budget.

13. Discuss Account 997 – Transfer to Comp ABS Fund – No funds being transferred. No vote needed – Remains \$0 for 2019 Budget.

14. Ms. Smith discussed the 2019 budget for the Water Enterprise account. A motion to recommend Water Enterprise Principle and Interest of \$553,146.24 from Water Receipts by J. Flannery and seconded by K. Grant. Recommended 5/0.

15. Minutes from the meeting held on February 26, 2018 were accepted, as submitted. Motion to accept by J. Flannery and K. Keppler. Recommended 4/0. J. Collamati was not present at that meeting to approve the minutes.

Minutes from the meetings held on November 27, 2017, January 29, 2018 and April 09, 2018 were accepted as submitted. Motion to recommend by J. Flannery and K. Keppler. Recommended 5/0.

16. Finance Committee Clerk, Tina Griffin read the response from Mr. Kupfer regarding Planning Board Warrant recommendations. Mr. Kupfer stated that the Planning Board does not have any recommendations to offer for the 2018 Annual Town Meeting. No Zoning matters are on this Warrant.

17. Emails, Correspondence, Bills: No new correspondence or bills to present.

18. Motion to adjourn at 7:55 pm by J. Flannery and seconded by K. Grant. Recommended 5/0.

Respectfully Submitted,

Tina M. Griffin
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NEXT MEETING IS AT 6:30 PM ON MAY 23, 2018
AT THE BELLINGHAM HIGH SCHOOL