

Finance Committee  
Meeting Minutes  
Monday, April 29, 2019 at 7:00 pm  
Bellingham Municipal Center  
Arcand Meeting Room

1. FinCom Present: J. Allam, J. Collamati, J. Flannery, K. Keppler, R. Cohan, K. Grant, J. Kuzmeskas
  2. FinCom Absent: All members present
  3. Meeting Commenced at 7:00 pm
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4. Minutes from the meeting held on April 08, 2019 were accepted, as submitted. Motion to accept by J. Collamati and seconded by K. Keppler. Recommended 5/0. K. Grant abstained from the motion, as she was not present for the April 8<sup>th</sup> meeting. J. Allam had excused himself from this meeting at 7:35 pm and was not present for this motion.

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5. Public Hearing - ATM Warrant Article 16 – Amendment of Zoning Bylaws XXVIII; Joseph Antonellis from Mayer, Antonellis, Jachowicz & Haranas, LLP was present to discuss. Mr. Antonellis presented information to the Committee regarding the plans submitted and number of units being proposed for this development on Hartford Avenue. Mr. Kupfer was also present and let the Committee know that the Planning Board did not approve this development at this time. Planning Board voted 4-1 not in favor of supporting this Article at this time. J. Collamati made a motion to not recommend this Article. Seconded by K. Keppler. Motion to not recommend 6/0. J. Allam was not present for this motion.

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6. Public Hearing - ATM Warrant Article 17 – Zoning Bylaw and Zoning Map Amendment – Maple Street; Petitioner Art Paturzo was present for this meeting to answer any questions that Committee members may have. J. Allam asked Mr. Kupfer is the Planning Board voted in favor of this Article. The Planning Board voted 5-0 in favor of supporting this proposed change. Motion to recommend by J. Collamati and seconded by K. Keppler. Recommended 6/0. J. Flannery was not present for this motion.

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7. Public Hearing - DPW Director, Donald DiMartino and CFO Mary MacKinnon were present to discuss various Articles.

Ms. MacKinnon requested an increase to Expenses for the FY20 Water Enterprise Fund, to include a new line item for Legal / Special Counsel. J. Collamati made a motion to recommend the increase of \$50,000 to Water Revenue Expenses. Seconded by K. Grant. Recommended 7/0.

Ms. MacKinnon requested an increase to Personal Services for the FY20 Sewer Enterprise Fund to include labor moved from Highway to Stormwater. J. Flannery made a motion to recommend \$51,636 to be moved from Highway and \$51,636 be moved from Stormwater to Personal Services. Recommended by K. Keppler. Recommended 7/0.

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8. Article 9 – Amend FY2019 Annual Operating Budget – Mr. Fraine and Ms. MacKinnon presented information to the Committee regarding recent changes made to the FY19 Operating Budget. K. Grant made a motion to recommend the changes made to the FY19 Operating Budget Transfers as listed below. Seconded by J. Collamati. Recommended 7/0.

<b>From Account</b>	<b>Description</b>	<b>Total</b>
1000-122	Selectmen – Salaries	\$ 11,000.00
1000-122	Selectmen – Elected / Appointed Salaries	\$ 2,400.00
1000-135	Finance – Salaries	\$ 4,757.00
1000-145	Treasurer – Expenses	\$ 12,000.00
1000-194	Retirement – Expenses	\$ 56,952.00
1000-220	Fire – Expenses	\$ 50,000.00
1000-251	Town Inspector – Salaries	\$ 9,649.32
1000-921-69376	Article 6 (Item D) STM 10/14/15 – Town Clerk Tabulations	\$ 1,200.00
1000-921-69396	Article 13 ATM 5/25/16 – Rescue Vehicle	\$ 3,920.68
	Free Cash	\$280,000.00
	<b>TOTAL</b>	<b>\$431,879.00</b>

<b>To Account</b>	<b>Description</b>	<b>Total</b>
1000-423	Snow & Ice – Salaries	\$ 62,377.00
1000-423	Snow & Ice – Expenses	\$217,623.00
1000-220	Fire – Salaries	\$ 50,000.00
1000-426	Gas - Expenses	\$ 36,000.00
1000-193	Insurance Premiums – Expenses	\$ 23,008.00
1000-156	Tax Title – Expenses	\$ 10,000.00
1000-151	Legal – Expenses	\$ 14,000.00
Misc	FY19 Contract Retro – BPAA	\$ 10,250.00
Misc	FY19 Contract Retro – Singletons	\$ 3,470.00
1000-190	OJI Deductible – Expenses	\$ 5,151.00
	<b>TOTAL</b>	<b>\$431,879.00</b>

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9. Public Hearing – To discuss remaining Articles in the May 2019 ATM Warrant

Article 10 – Amend FY19 Trash Enterprise Budget – Mr. Fraine suggested the Finance Committee Pass Over this Article at this time

Article 11 – Amend FY19 Water enterprise Budget – Mr. Fraine suggested the Finance Committee Pass Over this Article at this time.

Article 12 – Amend FY19 Sewer Enterprise Budget – Mr. Fraine suggested the Finance Committee Pass Over this Article at this time.

Article 13 – Capital Outlay – K. Keppler made a motion to recommend \$490,058 be funded to the Water Department for the Grove Street Standpipe Project with \$290,058 coming from Water Retained Earnings and \$200,000 from the Water Operating Budget. Seconded by J. Flannery. Recommended 7/0.

Article 14 – Non-Capital Outlay – J. Collamati made a motion to recommend \$22,000 be funded to the Water Department for Security and Timeclock systems from the Water Operating Budget. Seconded by K. Keppler. Recommended 7/0.

Article 18 – Charles River Grove Bellingham Drainage and Roadway Easement & Parcel Acquisition – Mr. DiMartino suggested the Finance Committee Pass Over this Article at this time.

Article 19 – Lakeview Ave Permanent Easement Swap – J. Collamati made a motion to recommend this Article. Seconded by K. Grant. Recommended 7/0.

Article 20 – Box Pond Drive Permanent Roadway Easements – J. Collamati made a motion to recommend Article 20. Seconded by K. Grant. Recommended 6/0.

Article 25 – Collective Bargaining – K. Keppler made a motion to recommend \$51,500 to be funded from Taxation for the Collective Bargaining Agreements. Seconded by J. Collamati. Recommended 7/0.  
Funding as listed below:

<b>Department</b>	<b>FY20</b>	<b>Funding Source</b>
BPAA	\$ 34,418	Taxation
Singletons	\$ 17,082	Taxation
<b>TOTAL</b>	<b>\$ 51,500</b>	<b>Taxation</b>

Article 26 – Acceptance of Land – J. Collamati made a motion to recommend Article 26. Seconded by K. Keppler. Recommended 6/0.

Article 27 – Welker Way street Acceptance – Mr. Kupfer suggested the Finance Committee Pass Over this Article at this time.

Article 30 – Transfer to Water Stabilization Fund – Mr. Fraine suggested the finance Committee Pass Over this Article at this time.

Article 33 – Unpaid Bills – K. Grant made a motion to recommend \$9,542.90 be funded to the Sewer Department for the Woonsocket Wastewater Treatment Plan, funded from Sewer Retained Earnings. Seconded by K. Keppler. Recommended 7/0.

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10. Ms. MacKinnon presented documentation showing the 2019 Standard Mileage Rate released by the IRS has increased to \$ .58 per mile for employee traveling expenses. J. Flannery made a motion to approve the new rate of \$.58 per mile. Seconded by K. Keppler. Recommended 7/0.

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11. FY20 Budget Revisions – Ms. MacKinnon was present to discuss the requested revisions. K. Grant made a motion to recommend these 4 adjustments to the FY20 Article 1 items, as listed below. Seconded by K. Keppler. Recommended 7/0.

Account	Department	Difference	Recommended Amt.
220	Fire Department	\$45,887	\$3,073,996
422	Highway Maintenance	\$51,636	\$500,979
300	School Department	\$200,000	\$26,348,074
490	Stormwater Management	\$51,636	\$494,480

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12. New Business, Emails, Correspondence, Bills:

The next FinCom Meeting will be held on Wednesday, May 22, 2019 at 6:30 pm in the Library of the Bellingham High School, prior to the Annual Town Meeting.

A motion to adjourn at 7:58 pm was made by J. Flannery and seconded by K. Keppler. Recommended 6/0.

Meeting adjourned.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin