

Finance Committee
Meeting Minutes
Monday, February 11, 2019 at 7:00 pm
Bellingham Municipal Center
Arcand Meeting Room

1. FinCom Present: J. Allam, K. Keppler, J. Collamati, J. Flannery, K. Grant

2. FinCom Absent: All Present

3. Meeting Commenced at 7:20 pm

4. Minutes from the meeting held on November 14, 2018 were accepted, as submitted. Motion to accept by K. Grant and seconded by K. Keppler. Recommended 5/0.

Minutes for the meeting held on January 14, 2019 meetings were accepted, as submitted. Motion to recommend by K. Grant and seconded by J. Flannery. Recommended 5/0.

5. Committee members reviewed the current Fiscal Year Expenditure Summary and balances presented by the CFO.

6. Chief Financial Officer, Mary MacKinnon withdrew her request to use the balance of the Office Supply Expense account.

7. Committee members reviewed the FY2020 Budget for the Finance Committee. K. Keppler made a motion to recommend the FY2020 Budget in the amount of \$5,395. Seconded by J. Flannery. Recommended 5/0.

8. Finance Committee appointed a member to the Capital Improvement Committee. K. Grant motioned to appoint J. Collamati to the Capital Improvement Committee. Seconded by K. Keppler. Recommended 5/0.

9. Committee members discussed the 2019 meeting schedule and departments that need to come into meetings. The Finance Committee clerk will prepare an updated schedule to be emailed to all Committee members this week. The updated schedule will also be posted on the Town website and at the Clerk's Office by the end of the week.

10. The next Finance Committee Meeting will be held on February 25, 2019 at 7:00 pm in the downstairs meeting room of the Municipal Center.

11. New Business, Emails, Correspondence, Bills:

Ms. MacKinnon took a moment to update the Committee on the FY19 Expenditure Summary that she provided to the Committee. J. Allam asked Ms. MacKinnon to provide the Committee with an update on the Town Employee Health Insurance expense for the current year. J. Collamati also asked Ms. MacKinnon to provide the Ambulance Receipts amount, to date. Ms. MacKinnon told the Committee she would work on these numbers and get them to everyone for the next meeting.

Invoices from FinCom Clerk, Tina Griffin, for the months of December, January and February, in the amount of \$318.32 per month were submitted to the Committee. A motion to recommend payment of the Clerk invoices totaling \$954.96 was made by K. Grant and seconded by J. Flannery. Recommended 5/0.

A motion to adjourn at 7:52 pm was made by K. Keppler and seconded by K. Grant. Recommended 5/0.

Meeting adjourned.

Respectfully Submitted,

Tina M. Griffin

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