

Finance Committee
Meeting Minutes
Monday, July 8, 2019 at 7:00 PM
Bellingham Municipal Center
Arcand Meeting Room
COMBINED MEETING WITH THE BOARD OF SELECTMEN

1. FinCom Members Present: J. Allam, J. Collamati, K. Grant, R. Cohen, J. Kuzmeskas

2. FinCom Members Absent: K. Keppler, J. Flannery

3. Meeting Commenced: J. Allam called the meeting to order at 7:08 pm

4. J. Kuzmeskas made a motion to approve the minutes from the April 29, 2019 meeting, as presented. K. Grant seconded. Recommended 5/0.

K. Grant made a motion to approve the minutes from the May 22, 2019 meeting, as presented. J. Kuzmeskas seconded. Recommended 4/0. J. Collamati abstained from the motion as he was not present for the May 22nd meeting.

5. Town CFO, Ms. MacKinnon and Mr. Fraine were present at tonight's meeting to discuss Financial Items for the Fiscal Year End June 30, 2019. K. Grant made a motion to recommend the transfer of funds between appropriated departments in the amount of \$82,304.64, as listed below. Seconded by J. Collamati. Recommended 5/0.

TO			FROM		
DEPARTMENT	DESCRIPTION	AMOUNT	DEPARTMENT	DESCRIPTION	AMOUNT
OTJ Injury	Professional Services	5,000.00	Police	Ammunition	(5,000.00)
Retirement	Contributory Retirement	5,000.00	Police	Ammunition	(5,000.00)
Medicare	Medicare – Employer Contribution	47,000.00	Transport Police	Regular Transportation	(42,800.00)
Occup. Health	Professional Services	530.00	Police	Ammunition	(4,200.00)
Street Lights	Electricity	5,500.00	Police	Ammunition	(530.00)
Cemetery	General Hardware & Minor Tools	878.86	Police	Ammunition	(5,500.00)
Debt	Bond & Note Issuance Costs	14,662.98	Finance	Assistant to CFO	(878.86)
Tree Warden	Elected / Appointed Board	1,538.37	Finance	Dept. Head Salaries	(6,500.00)
	Part-Time Personnel	820.00	Assessor	Part-Time Personnel	(8,162.98)
Snow & Ice	Overtime Wages	413.62	Tree Warden	Equipment Rentals	(2,358.37)
Health	Professional Services	960.81	Snow & Ice	Other Supplies & Materials	(413.62)
Planning	Administrative Personnel	665.70	Health	Permanent Personnel – Health Agent	(960.81)
			Planning	Postage	(391.30)
				Office Equipment	(274.40)
	TOTAL	\$82,304.64		TOTAL	\$(82,304.64)

K. Grant made a motion to recommend the transfer of \$20,000 from the Reserve Fund to Town Counsel to pay outstanding bills for the month of June for Labor and Town Counsel. Seconded by R. Cohen. Recommended 5/0.

J. Collamati made a motion to recommend the transfer of \$9,159.23 from the Water Reserve Fund to cover Bond Issuance costs and the administrative fee on CMT Loan that was not included in the FY19 budget. Seconded by K. Grant. Recommended 5/0.

6. New Business, Emails, Correspondence, Bills:

K. Grant made a motion to approve the clerk invoice from Tina Griffin for the month of June in the amount of \$318.32 and for the month of July in the amount of \$318.32. J. Collamati seconded. Recommended 5/0.

A motion to adjourn at 7:16 was made by J. Collamati and seconded by K. Grant. Recommended 5/0.

Meeting adjourned.

Respectfully Submitted,

Tina M. Griffin
Tina M. Griffin

**Next Finance Committee Meeting is scheduled for August 19, 2019 at 7:00 pm
Municipal Center
Arcand Meeting Room**